

Board of Trustees
Village of Black River, New York



Agenda

Regular Meeting

July 9, 2018

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 6/11/18 regular meeting
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- | | |
|--------------------------------|---------------------------|
| A) Rt. 3 Sewer Board | Re: June minutes |
| B) Black River American Legion | Re: Memorial Day Ceremony |
| C) Troy & Banks | Re: Telephone review |
| D) NYCOM | Re: Property maintenance |

Correspondence Sent:

- | | |
|--------------------------------------|--|
| A) Letter to Marion & Gerald Gerrard | Re: Property access for obtaining quotes |
|--------------------------------------|--|

New Business:

- A) Furgison & Co. audit report presentation
- B) Summer recreation program

Unfinished Business:

- A) LED street lighting.
- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Regular Meeting
June 11, 2018

DRAFT

Mayor Carpenter called the regular meeting to order at 6:00 p.m.

Present:

Mayor Leland Carpenter
Trustee Francis Dishaw
Trustee Michael Caldwell
Trustee Gary McCullough
Superintendent Steven Lillie
Assistant Superintendent Les Williams
Clerk-Treasurer Kristin Williams

Excused:

Trustee Corey Decillis

A motion was made by Trustee Dishaw, seconded by Mayor Carpenter to approve the minutes of the 5/14/18 regular meeting and the 5/29/18 special meeting. The motion was carried.

Mayor Carpenter discussed lawn maintenance stating that Section 128-11 Section B paragraph 1 of the Village Code states that if someone doesn't comply with the lawn maintenance regulations, the village could hire someone to mow the lawn and bill the property owner. Trustee McCullough expressed concern regarding entering people's property. He stated that if we hired someone to clear a sidewalk that would be different because sidewalks are in the Village's right of way.

Trustee Decillis entered at 6:07 p.m.

Trustee Caldwell stated that if it is already allowable in the code, we should send letters giving property owners ten days to comply or they will be fined or have the lawn mowed and billed to them.

A motion was made by Trustee Decillis, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that letters be sent to property owners who are not in compliance with Section 128-5 paragraph C. The letter will state that they must come into compliance within ten days of the date of the letter or they may be fined \$250.00 if the property is occupied, or the property will be mowed by a contractor and billed to the owner if the property is vacant. The motion was to put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee McCullough	Yes
Trustee Caldwell	Yes

The motion was carried and the resolution adopted.

Superintendent's Report: Superintendent Lillie stated that there was 70 tons less garbage collected and 21 more tons of recyclables collected in the last year. He stated that the old recycling trailer was sold for \$2,000. He stated that the door was repaired at the Maple St. recreation building and that the new sink was installed. Superintendent Lillie stated that a black fly treatment has been done and that he and Assistant Superintendent Williams attended the New York Rural Water Conference.

Public Comment: Matt Carpenter, Chief of the Black River Fire Department was present to discuss a partnership with Fort Drum. He stated that the Fire Department has been assigned a brigade. He stated that they would like to use the Maple St. Park and recreation building to host a family day on Saturday, June, 30th for the fire department and Fort Drum brigade.

A motion was made by Trustee Decillis, seconded by Mayor Carpenter to approve the facilities use request. The motion was carried.

Clerk's Report: Clerk-Treasurer Williams stated that the office has begun collecting taxes and that the new water/sewer billing program will be installed on June 19th. She stated that the new payroll program is in use and that she hopes to have the new accounting program installed prior to the July meeting.

Police Department Report: The board reviewed the written report.

The board reviewed a letter of interest for a vacant planning board position.

A motion was made by Trustee Caldwell, seconded by Trustee Decillis to appoint John Hoering as a member of the planning board. The motion was carried.

New Business: Superintendent Lillie stated that the annual report for the Stormwater (MS4) regulations has been submitted and that Mayor Carpenter has signed a letter of intent so that the village can get the net book value for LED street light replacement.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to hire Matthew Creighton as a part time department of public works employee. The motion was carried.

A motion was made by Trustee McCullough, seconded by Trustee Decillis to adopt the following resolution:

Resolved, that following abstracts of vouchers be approved: interim abstract dated 5/18/18 in the amount of \$298.00 (Water Fund: \$298.00) interim abstract dated 5/24/18 in the amount of \$8,059.48 (General Fund: \$7,855.07 Trust & Agency: \$204.41) interim abstract dated 5/29/18 in the amount of \$412.50 (General Fund: \$412.50) and regular monthly abstract dated 6/11/18 in the amount of \$113,124.26 (General Fund: \$104,147.51 Water Fund: \$8,976.75). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee McCullough	Yes
Trustee Caldwell	Yes

The motion was carried and the resolution adopted.

The board agreed to hold the July meeting on Monday the 9th.

A motion was made by Trustee McCullough, seconded by Trustee Decillis to adjourn the meeting at 7:28 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams
Clerk-Treasurer

BLACK RIVER/EVANS MILLS POLICE DEPARTMENT
MONTHLY REPORT
July-18

	B/R	E/M	TOTAL	May-18	Apr-18
ARRESTS -	1	1	2	2	1
COMPLAINTS -	22	11	33	32	17
VEHICLE STOPS -	19	27	46	40	45
TICKETS ISSUED -	9	4	13	10	13
ACCIDENT REPORTS -	3	0	3	1	0
PARKING VIOLATIONS -	1	1	2	3	3
MOTORIST ASSISTS -	0	0	0	0	1
ASSIST OTHER AGENCY -	6	3	9	5	5
ESCORTS -	0	0	0	0	0
VEHICLES TOWED -	0	0	0	0	0
PROPERTY CHECKS -	21	29	50	23	37
INCIDENT REPORTS -	5	2	7	8	7
DOMESTIC REPORTS -	1	0	1	1	0
OFFENSE REPORTS -	0	1	1	3	0
FOLLOW UP REPORTS -	2	4	6	3	0
CRIMES REPORTED -	0	1	1	3	1

DAYS WORKED PER MONTH - 15/30 DAYS

GAS USED - 66.5 GALLONS

HOURS WORKED - 121 HOURS

MILES DRIVEN - 732 MILES

EXTRA DETAILS -

POLICE CHIEF, STEVEN C WOOD #2701
POLICE DEPARTMENT
VILLAGE OF BLACK RIVER/EVANS MILLS NY

Steven C Wood #2701

UTT Report by Date

From 06/01/2018 to 06/30/2018

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
06/30/2018	WOOD S	01	C3218F3J18	1180B SPEED OVER 55 ZONE	7	US 11 @ S MAIN ST E/M	18BR00341
06/30/2018	WOOD S	01	C3218F36K8	1180D SPEED IN ZONE	7	PEARL ST RD @ MAIN ST N B/R	18BR00340
06/29/2018	WOOD S	01	C3218DZ6HS	37540B INADEQUATE OR NO STOP LAMPS	7	LERAY ST E/M	18BR00336
06/27/2018	WOOD S	01	C3218DR2CH	5091 UNLICENSED OPERATOR	7	SR 3 @ STAFFORD DR	18BR00333
06/27/2018	WOOD S	01	C3218DR20P	1180D SPEED IN ZONE	7	SR 3 @ STAFFORD DR	18BR00333
06/17/2018	WOOD S	01	C3218CPKW1	37535A PROHIBITED USE/STUD TIRES 5/1-10/15	7	LERAY ST E/M	18BR00306
06/11/2018	OBRIEN D	03	C3218C1VM1	1180D SPEED IN ZONE	7	S MAIN ST, B/R	18BR00300
06/06/2018	OBRIEN D	03	C3218BJ41G	306B UNINSPECTED MOTOR VEHICLE	7	FACTORY ST, E/M	18BR00299
06/05/2018	WOOD S	01	C3218BCX6Z	1180A SPEED NOT REASONABLE & PRUDENT	7	210 S MAIN ST B/R	18BR00295
06/05/2018	WOOD S	01	C3218BCWM9	37535C UNSAFE TIRE, RIGHT REAR	7	210 S MAIN ST B/R	18BR00295
06/05/2018	WOOD S	01	C3218BCVG8	37535C UNSAFE TIRE, LEFT REAR	7	210 S MAIN ST B/R	18BR00295
06/04/2018	WOOD S	01	C3218B9TLT	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	SR 3 @ HUNTINGTON ST B/R	18BR00292
06/04/2018	WOOD S	01	C3218B9CZ4	1225D OPER MV WHILE USING PORTABLE ELEC DEV	7	192 N MAIN ST B/R	18BR00291

Summary

Query returned 13 records.

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: June 12, 2018

RE: Minutes of June 11, 2018 meeting

Present: S. Allen, B. Ferguson and R. Taylor

Absent: L. Carpenter and G. Eddy

Others: B. Nutting, N. Toutant and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, June 11, 2018 at the T/Pamelia Municipal Building. B. Ferguson called the meeting to order at 4:30pm.

The Board reviewed the minutes for April 9, 2018. Motion by R. Taylor , seconded by S. Allen to approve the minutes as presented. Ayes-3, Nays-0. Motion carried.

Operating Report

The period summary for April, 2018 was distributed to the Board. The sewer flow was 8.7MG. Fifty-five percent (55%) of the total budgeted revenues were received. Expenses year-to-date were forty-three percent (43%) of the total budgeted. Net cash of \$403,080.84 remained at the end of the period. The reserve account balance of \$130,884.98 was transferred to cash balance.

The period summary for May, 2018 was distributed to the Board. The sewer flow was 7.5MG. Sixty-two percent (62%) of the total budgeted revenues were received. Expenses year-to-date were forty-seven percent (47%) of the total budgeted. Net cash of \$236,401.87 remained at the end of the period. The reserve account was transferred to a certificate of deposit in the amount of \$135,884.98 including the deposit of \$5,000 as budgeted.

Members questioned the owner's responsibility in connection with a sewer backup and damaged grinder pump at 30379 NYS Route 3. The tank was full of grease and rags. B. Nutting advised the Board that he will direct operators to note the conditions at calls where owner negligence is a suspected cause.

Motion by S. Allen, seconded by R. Taylor to approve the operator's report as presented. Ayes-3, Nays-0. Motion carried.

New Business

B. Nutting advised the Board that the annual budget preparation forms are due July 1st to assist in the development of the tentative 2019 budget to be presented in August for the Board's review. In response to an inquiry regarding proposed capital projects, B. Nutting anticipates budgeting for professional re-painting of some of the older sewer pump stations.

B. Ferguson inquired about the status of the SAM grant application to replace ten (10) sewer pumps. The response to a recent call to DASNY was that the application is still under review.

Motion by S. Allen, seconded by B. Ferguson to adjourn. The meeting adjourned at 4:50pm.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, August 13, 2018 at 4:30pm at the T/Rutland Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners



THE AMERICAN LEGION
DEPARTMENT OF NEW YORK
William C. Dexter Post No. 673, Inc.
P.O. BOX 141, BLACK RIVER, N.Y. 13612



June 13, 2018

Village of Black River
107 Jefferson Place
Black River, NY 13612

Dear Mayor and Trustees,

The Officers and Members of Legion Post 673 would like to again thank you for providing the wreaths and PA system for this year's Memorial Day Ceremonies. Our Post takes great pride in presenting the honors of remembrance to those who have served in the wars of our country and who are presently serving.

As most of you have seen by being there, this year's attendance of the residents at the ceremony was more than expected. This makes us very pleased by showing us the success of our program.

The weather was great and the parade participation was wonderful and we hope everyone enjoyed the scheduled events. Again we thank you for all you have done for us in making this a successful Memorial Day Observance.

Respectfully submitted,


CHARLES A. LIVEREDGE III
Commander



TROY & BANKS
Utility and Telecommunication Consultants

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save@troybanks.com

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www.troybanks.com

June 13, 2018

Ms. Kristin Williams
Clerk/Treasurer
Village of Black River
107 Jefferson Place
Black River, NY 13612

RE: Telephone Review

Dear Ms. Williams:

We have just completed the first phase of our investigation of your monthly Service & Equipment charges for your telecommunication services. **There were no overbillings identified. As per our agreement, there is no charge for our service.** We will continue to monitor your accounts in accordance with our agreement. Please notify us with regard to any changes in your service so we are better able to continue our work on your behalf.

In addition, please be advised that the auditing work completed by Troy & Banks, Inc. is divided up among a number of departments within the company. Any audit findings related to electric, gas, street lighting, deregulation, curtailment, cable and workers compensation and taxes will be reported via separate correspondence.

Thank you for choosing Troy and Banks for your consulting services. If you have any further questions regarding our work on your accounts, or if you know of anyone who may be interested in our services, please feel free to contact me at 1-800-499-8599. Thank you.

Sincerely,
TROY & BANKS, INC.

L&D

BY: 

Thomas T. Ranallo, President

TR/amg

Kristin Burroughs

From: Wade Beltramo <wade@nycom.org>
Sent: 15 June, 2018 10:39 AM
To: Kristin Burroughs
Subject: RE: Property inspections

Kristin,

As a general rule, NYCOM does not review proposed or draft local laws, resolutions, motions, contracts, RFPs/RFBs, IMAs, franchise agreements, etc. We simply do not have the staff to provide that service to our over 550 members.

Having said that, I did take a brief look at the Larchmont local law, and it seems like an overly broad inspection program. Specifically, the very first sentence of Section 128-12 is problematic. Moreover, is failing to allow the inspector in to inspect a violation which could expose the owner to a penalty pursuant to Section 128-22? If so, that has serious Constitutional issues.

What is your Village looking to accomplish with its inspection program? Are there a particular class of properties that Village officials want to be conducting regular inspections in?

Wade Beltramo
General Counsel
New York Conference of Mayors
119 Washington Ave., 2nd Floor
Albany, N.Y. 12210
518-463-1185
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wade@nycom.org



Upcoming NYCOM Events

Fall Training School for City & Village Officials September 24-28, 2018, Crowne Plaza, Lake Placid	Public Works Training School October 15-17, High Peaks Resort, Lake Placid
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From: Kristin Burroughs [mailto:clerktreasurer@blackriverny.org]
Sent: Friday, June 15, 2018 9:04 AM
To: wade@nycom.org
Subject: Property inspections

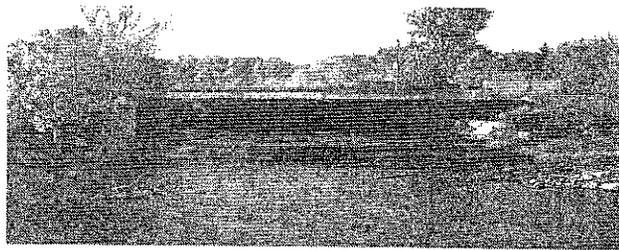
Good morning Wade,

Our planning board has been working on updating our property maintenance regulations. I have attached a section on inspections that they took from the Village of Larchmont. The village board has expressed concerns regarding this section. I sent it to our attorney for his review and told the board that I would get your opinion as well. I would appreciate your comments.

Thank you.

Kristin Williams
Clerk-Treasurer
Village of Black River
315-773-5721

Board of Trustees
Village of Black River, New York



June 20, 2018

Gerald and Marion Gerrard
119 N. Main St.
Black River, NY 13612

Dear Gerald and Marion:

As per Supreme Court of New York order index number 2016-2293, the Village of Black River Department of Public Works will escort contractors onto your property for the purpose of obtaining quotes for the cleaning of the yard of any garbage and debris, mowing the lawn, and removing brush so that your property will come into compliance with the Property Maintenance Code of the Village of Black River. The contractors will also obtain quotes for the removal and disposal of the front porch roof and side porch and roof. Contractors will access the property between the dates of June 25, 2018 and June 29, 2018.

Thank you for your cooperation in this matter.

Sincerely,

A handwritten signature in cursive script that reads "Francis J. Dishaw".

Francis Dishaw
Deputy Mayor, Village of Black River