

Board of Trustees
Village of Black River, New York



Agenda

Regular Meeting

June 11, 2018

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 5/14/18 regular meeting & 5/29/18 special meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- A) Facilities use requests
- B) John Hoering

Re: Letter of interest planning board

Correspondence Sent:

New Business:

- A) Property maintenance enforcement (lawns)

Unfinished Business:

- A) LED street lighting.
- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustee
Regular Meeting
May 14, 2018

Draft

Mayor Carpenter called the regular meeting to order at 6 p.m.

Present:

Mayor Leland Carpenter
Trustee Gary McCullough
Trustee Francis Dishaw
Trustee Michael Caldwell

Excused:

Trustee Corey Decillis

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to approve the minutes of the 4/9/18 regular meeting and the 4/30/18 special meeting. The motion was carried.

Superintendent's Report: Superintendent Lillie stated that they had plowed and sanded as necessary, completed the Annual Water Quality Report (AWQR), picked up brush, repaired two service leaks, and tilled and rolled the baseball fields. Superintendent Lillie stated that they had collected 21.56 tons on cleanup day. He stated that the company that collects garbage for the Village of Brownville has gone out of business and that the Superintendent contacted him about using our garbage packer for their collection until their contract with their new company begins June 1, 2018. He stated that he would like permission to allow Brownville to use the truck with a driver if it were necessary. Superintendent Lillie stated that it looks like the new company will be collecting the garbage starting this week.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that the Village of Brownville can use the garbage packer with a driver to collect garbage if necessary. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Caldwell	Yes
Trustee Decillis	Excused

The motion was carried and the resolution duly adopted.

Clerk's Report: Clerk-Treasurer Williams explained to the board that the NY State Comptroller's Office had done a review of the Village's tax cap calculation. She stated that she had given information to Williamson Law Book so that they can begin compiling information for the new accounting and water billing programs. Clerk-Treasurer Williams stated that due to the installation of the new accounting program she would like to push the June meeting back to June 11th. The board agreed. She also stated that she would like to hold the end of the fiscal year meeting on Thursday, May 24th. The board agreed.

Police Report: Police Chief Wood stated that he attended a traffic safety conference and is currently attending In Service training in Watertown.

Correspondence Received: The board reviewed a letter regarding the Restore NY grant and a proposal from Attorney Joseph Russell.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to adopt the following resolution:

Resolved, that Joseph Russell from Menter Law Firm be hired to represent the village at the hourly billing rate. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Caldwell	Yes
Trustee Decillis	Excused

The motion was carried and the resolution duly adopted.

The board reviewed the property maintenance regulations submitted by the Planning Board and determined that they would like to hold a joint meeting to discuss the regulations. The board decided that they would meet with the planning board at 7:00 p.m. on June 12, 2018.

The board discussed a letter from Troy and Banks regarding an audit of the village's utility bills. Mayor Carpenter stated that they had performed an audit in the past.

A motion was made by Trustee Caldwell, seconded by Trustee McCullough to approve Troy and Banks to conduct the audit. The motion was carried.

The board discussed facilities use requests from the Black River Co-op Preschool and Black River Elementary School. Due to the fact that more requests from the school may come in after the meeting, the board agreed to approve the current requests and any that may come in between now and the end of the school year.

A motion was made by Trustee Dishaw, seconded by Trustee Caldwell to approve facilities use requests from the Black River Co-op preschool and the current and future requests from the Black River Elementary School. The motion was carried.

Superintendent Lillie stated that the water service connection fee has been \$600 for many years and that it doesn't cover the cost of materials. He suggested increasing the fee.

A motion was made by Trustee McCullough, seconded by Mayor Carpenter to increase the water connection fee from \$600 to \$720. The motion was carried.

Superintendent Lillie stated that the local representative from National Grid needs a letter requesting the book value of the street lights in the village in order to get the process started for the LED replacement.

A motion was made by Trustee McCullough, seconded by Mayor Carpenter to adopt the following resolution:
Resolved, that the following abstracts of audited vouchers be approved: interim abstract dated 4/12/18 in the amount of \$3,131.56 (General Fund: \$100.00 Water Fund: \$298.00 Sewer Fund: \$2,534.22 Trust & Agency: \$199.34) interim abstract dated 4/26/18 in the amount of \$9,004.90 (General Fund: \$8,602.00 Water Fund: \$175.94 Trust & Agency Fund: \$226.96) interim abstract dated 5/10/18 in the amount of \$40,887.30 (General Fund: \$594.54 Sewer Fund: \$40,091.36 Trust & Agency: \$201.40) and regular monthly abstract dated 5/14/18 in the amount of \$6,559.80 (General Fund: \$5,152.30 Water Fund: \$1,407.50). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Caldwell	Yes
Trustee Decillis	Excused

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Kristin Williams

Village of Black River
Board of Trustees
Regular Meeting
May 29, 2018

Draft

Mayor Carpenter called the special meeting to order at 6:00 p.m.

Present:

Mayor Leland Carpenter
Trustee Corey Decillis
Trustee Gary McCullough
Trustee Michael Caldwell

Excused:

Trustee Francis Dishaw

A motion was made by Trustee Decillis, seconded by Trustee Caldwell to hire Paula Bears and Alexis Barney for the summer recreation assistant positions. The motion was carried.

The board reviewed the budget amendments.

A motion was made by Trustee McCullough, seconded by Trustee Decillis to approve the budget amendments as attached. The motion was carried.

A motion was made by Trustee Decillis, seconded by Trustee Caldwell to adjourn the meeting at 6:55 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams

**BLACK RIVER/EVANS MILLS POLICE DEPARTMENT
MONTHLY REPORT
May-18**

	B/R	E/M	TOTAL	Apr-18	Mar-18
ARRESTS -	0	2	2	1	0
COMPLAINTS -	20	12	32	17	26
VEHICLE STOPS -	21	19	40	45	28
TICKETS ISSUED -	2	8	10	13	6
ACCIDENT REPORTS -	1	0	1	0	0
PARKING VIOLATIONS -	3	0	3	3	2
MOTORIST ASSISTS -	0	0	0	1	0
ASSIST OTHER AGENCY -	5	0	5	5	11
ESCORTS -	0	0	0	0	3
VEHICLES TOWED -	0	0	0	0	0
PROPERTY CHECKS -	12	11	23	37	37
INCIDENT REPORTS -	2	6	8	7	12
DOMESTIC REPORTS -	0	1	1	0	0
OFFENSE REPORTS -	3	0	3	0	0
FOLLOW UP REPORTS -	1	2	3	0	0
CRIMES REPORTED -	3	0	3	1	0

DAYS WORKED PER MONTH - 19/31 DAYS

GAS USED - 63.6 GALLONS

HOURS WORKED - 138 HOURS

MILES DRIVEN - 720 MILES

EXTRA DETAILS - NYS TRAFFIC SAFETY CONFERENCE, YEARLY INSERVICE FOR WOOD/OBRIEN

POLICE CHIEF, STEVEN C WOOD #2701

POLICE DEPARTMENT

VILLAGE OF BLACK RIVER/EVANS MILLS NY

Steven C Wood #2701

UTT Report by Date

From 05/01/2018 to 05/31/2018

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
05/31/2018	O'BRIEN D	03	C32189V7XR	1163D IMPROPER/NO SIGNAL	4	S MAIN ST, E/M	18BR00283
05/24/2018	WOOD S	01	C3218937DC	1126A DRIVING TO LEFT OF PAVEMENT MARKINGS	7	SR 3	18BR00264
05/22/2018	WOOD S	01	C32188WNTR	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	LERAY ST @ E/M SCHOOL	18BR00260
05/12/2018	WOOD S	01	C32187TNZL	37540B INADEQUATE OR NO STOP LAMPS	7	SR 3 @ STAFFORD	18BR00252
05/10/2018	WOOD S	01	C32187MW86	306B UNINSPECTED MOTOR VEHICLE	7	S MAIN ST E/M	18BR00247
05/10/2018	WOOD S	01	C32187MKD2	512 OPERATING WHILE REGISTRATION SUSP/REVOKED	7	LERAY ST NEAR HENRY ST E/M	18BR00246
05/10/2018	WOOD S	01	C32187MJVJ	1225C2A OP MV- MOBILE PHONE	7	LERAY ST NEAR HENRY ST E/M	18BR00246
05/07/2018	WOOD S	01	C32187BH15	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	FACTORY ST E/M	18BR00244
05/07/2018	WOOD S	01	C32187BFT4	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	FACTORY ST AT KEYSER E/M	18BR00243
05/07/2018	WOOD S	01	C32187BF6T	1172A FLD TO STOP @ STOP SIGN	7	FACTORY ST AT KEYSER E/M	18BR00243

Summary

Query returned 10 records.

POLICE DEPARTMENT YEARLY HOURS 1500 TOTAL

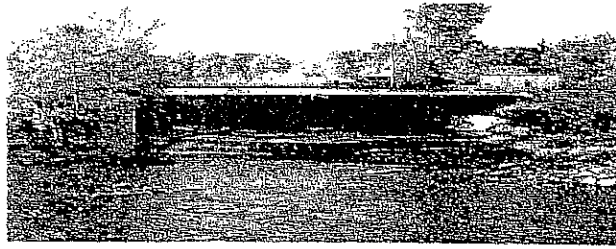
MONTH		ALOTTED	ACTUAL		BALANCE
					1500
JUN	2017	125	112		1388
JUL	2017	125	115.5		1272.5
AUG	2017	125	123		1149.5
SEP	2017	125	129		1020.5
OCT	2017	125	138		882.5
NOV	2017	125	144		738.5
DEC	2017	125	122.5		616
JAN	2018	123	148		468
FEB	2018	117	118.5		349.5
MAR	2018	116.5	113.5		236
APR	2018	118	99.5		136.5
MAY	2018	125	138		-1.5

REMAINDER AVERAGE FOR FISCAL YEAR 2017/2018 =

FISCAL YEAR 2017/2018 BALANCE =

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Board of Trustees
Village of Black River, New York



FACILITIES USE APPLICATION

Name DAVID ROOLING Today's Date 7 JUN 18

Organization DETHANY MASONIC LODGE

Telephone # 315-489-2373 Date & Hours Requested 22 JUL 10AM-4PM

Check Facility (ies) Requested:

Municipal Offices Meeting Room () Maple Street Park ()

Maple Street Recreation Building ()

Maple Street Pavilion ()

Other () (Please Specify) _____

*Certificate of Insurance provided? () Yes () No

Please give a brief description of planned activity: LODGE PICNIC

Statement of Responsibility

I/We agree to assume responsibility for the facility/grounds requested above. I/We will ensure that all buildings and/or grounds are clean, neat, and returned to the physical condition in which they were found. No alcoholic beverages or glass containers are allowed on the premises.

[Signature]
Signature

OFFICE USE ONLY

Approved () at the _____ Village Board Meeting

Disapproved () at the _____ Village Board Meeting

Reason for disapproval _____

Signature _____ Date _____

Any person with a disability who may need to make special arrangements to use the above facility (ies) may do so by calling the Black River Village Office at 773-5721 during business hours at least three days in advance of the planned activity.

Thank you.

Board of Trustees
Village of Black River, New York



FACILITIES USE APPLICATION

App. Name Robert McCarthy Today's Date 5/30/18

Organization Black River United Methodist Church

Telephone # 315-639-3912 Date & Hours Requested 8/13 - 8/16/18

Check Facility (ies) Requested:

- Municipal Offices Meeting Room () Maple Street Park 6-8 PM
- Maple Street Recreation Building ()
- Maple Street Pavilion - 8/16 - picnic
- Other () (Please Specify) _____
- *Certificate of Insurance provided? Yes () No

Please give a brief description of planned activity: - Kids - Camp - play soccer
softball, use of fields - teach skills -
30-40 kids + adults

Statement of Responsibility

I/We agree to assume responsibility for the facility/grounds requested above. I/We will ensure that all buildings and/or grounds are clean, neat, and returned to the physical condition in which they were found. **No alcoholic beverages or glass containers are allowed on the premises.**

Robert McCarthy
Signature

OFFICE USE ONLY

Approved () at the _____ Village Board Meeting
Disapproved () at the _____ Village Board Meeting
Reason for disapproval _____
Signature _____ Date _____

Any person with a disability who may need to make special arrangements to use the above facility (ies) may do so by calling the Black River Village Office at 773-5721 during business hours at least three days in advance of the planned activity.

Thank you.

107 Jefferson Place
Black River, NY 13612

www.blackriverny.org

(315) 773-5721 phone
(315) 773-5726 fax

John M. Hoering
105 Stafford Drive
Black River, NY 13612
315-778-3192
jhoering_01@yahoo.com

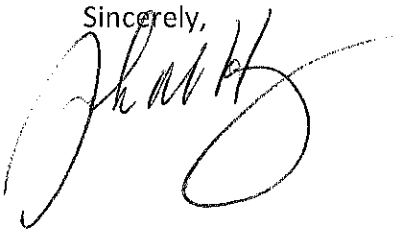
7 June 2018

Village of Black River
Board of Trustees
107 Jefferson Place
Black River, NY 13612

Dear Village of Black River Board of Trustees

I am writing in response to your advertisement from the village website for the position of Planning Board Member. Based on the requirements listed on the website: I am interested in this position. I look forward to further discussing this opportunity with all of you. If you have any questions; I can be reached at 315-778-3192.

Sincerely,

A handwritten signature in black ink, appearing to read "John M. Hoering", written in a cursive style. The signature is positioned below the word "Sincerely," and extends to the right with a long, sweeping flourish.

appropriate receptacles shall be permitted, provided that the owner or occupant of the lot has made arrangements for regular removal of all garbage, rubbish and litter contained in those receptacles on at least a biweekly basis.

- B. Any lumber, building materials, equipment or parts of equipment being stored by an owner and occupant of a lot shall be stored in a neat and orderly fashion.
- C. No owner or occupant of a lot shall allow lawns to grow to a height in excess of nine inches. It is the responsibility of every owner or occupant to provide for mowing of lawns a minimum of four times during the growing season. This requirement is imposed in order to eliminate or reduce insects, vermin and other infestations in the Village.
- D. Each owner and occupant of a lot shall provide for proper drainage and grading on a lot to protect buildings and structures and to prevent the development of stagnant ponding of water and to prevent unsafe or dangerous runoff onto adjoining public or private properties.
- E. No owner or occupant of a lot shall permit any tree or portion thereof which constitutes a hazard to persons or property to remain. Each owner shall be required to make prompt arrangements for the removal of all such dangerous trees and/or limbs.
- F. No owner or occupant of any property shall permit the storage of any junk vehicle(s) on his or her property, unless a permit for such storage has been issued by the Code Enforcement Officer under the following guidelines: **[Added 5-2-2005 by L.L. No. 1-2005]**
 - (1) Time guidelines:
 - (a) An owner or occupant of the property in need may have a permit granted for the outside storage for 30 days; the vehicle must be stored in the rear of the yard unless the vehicle is for resale purposes. There shall be no charge for the thirty-day permit.
 - (b) A vehicle storage permit may be renewed for an additional 30 days upon showing of good cause to the Code Enforcement Officer. The charge for this permit shall be established by the Village Board of Trustees by resolution.
 - (c) No permit shall be issued for the storage of any vehicle after 60 days total storage time.
 - (d) In reaching a determination whether to approve or deny the application for a permit, The Code Enforcement Officer may impose such conditions and/or requirements as deemed necessary to ensure that the legitimate goals of this chapter and the general welfare of the Village inhabitants are served. The Code Enforcement Officer may use the New York State Property Maintenance Code guidelines in determining whether a permit should be granted.
 - (e) No person shall be considered in violation if the vehicle is stored inside an enclosed building.

- D. Shopping centers, supermarkets and other similar businesses shall provide permanent receptacles on the premises for public use at fifty-foot intervals along the front of the building.

§ 128-9. Responsibility of owner.

Owners of any lot or building shall be responsible for any violation which occurs on that lot, whether or not that owner actually occupies the lot or building. In addition to the responsibilities of owners, any occupant of a lot or building may also be responsible for the condition of that lot and subject to the penalties of this chapter.

§ 128-10. Enforcement. [Amended 9-14-2009 by L.L. No. 2-2009]

The Code Enforcement Officer or Village Police Department of the Village of Black River is hereby empowered to enforce this chapter; provided, however, that as to the provisions of § 128-5C the DPW Superintendent may give notice to property owners of a violation. The Code Enforcement Officer or Village Police Department shall be responsible for the initial determination where a condition is hazardous or unsafe or such determinations are required under this chapter.

§ 128-11. Notice of violation; abatement.

- A. The Code Enforcement Officer shall give notice to any owner or occupant of a lot or building of any violation of this chapter. Such notice shall specify the nature of the violation and the action needed to correct the violation and shall state a reasonable period of time in which to do so. The notice shall further state that in the event that the owner does not correct the condition within the specified time, other enforcement action will be taken in accordance with this chapter.
- B. In the event that the owner or occupant of the lot does not comply with the violation notice within the time set by the Code Enforcement Officer, the Code Enforcement Officer shall report the same to the Village Board. The Village Board shall, except in the event of an emergency, thereupon direct that a notice be served upon the occupant stating that if the condition is not remedied within an additional reasonable period of time, not less than 10 days nor more than 30 days as established by the Village Board, that the Village Board shall seek further enforcement under this chapter, which enforcement may include one or more of the following:
- (1) The hiring of appropriate individuals to perform the necessary work. In the event that this option is elected by the Village Board, the Village Board will charge back all costs to the owner or occupant, and if the same is not paid by the owner or occupant, the same may be added to the tax bill for the property as a special assessment.
 - (2) The Village may seek the imposition of a monetary penalty in a court of competent jurisdiction as set forth below.
 - (3) The Village may seek injunctive relief in a New York Supreme Court.