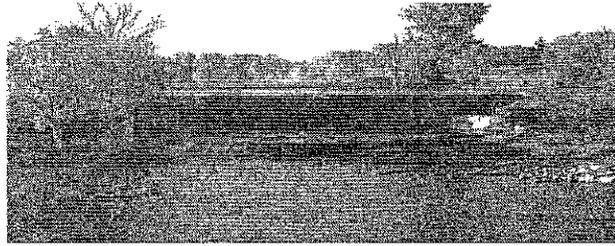


Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
September 12, 2016

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 8/1 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- A) Todd Froysell
- B) Mark Gebo

Re: LED street lighting conversion
Re: Ames Dr. waterline

Correspondence Sent:

New Business:

- A) Sale of police car
- B) Recreation program
- C) Ames Drive waterline

Unfinished Business:

- A) Gazebo & landscaping at municipal building
- B) Update on tree removal
- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Regular Meeting
August 1, 2016

DRAFT

Mayor Carpenter called the regular meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

Present:

Mayor Leland Carpenter
Trustee Francis Dishaw
Trustee Gary McCullough
Superintendent Steven Lillie
Clerk-Treasurer Kristin Burroughs
Police Chief Steven Wood
Planning Board Chairman John Cook

Excused:

Trustee Randy Lake
Trustee Corey Decillis

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to approve the minutes of the July 11, 2016 regular meeting. The motion was carried.

Public Comments: Adam Brown, 109-111 N. Main St. stated that he has received some complaints from his tenants regarding 119 N. Main St. Mayor Carpenter explained that the issue is being addressed and that he cannot discuss any details at this time.

Jim O'Brien, 126 LeRay St. stated that there is a dangerous tree on South Main Street that should come down. Mayor Carpenter explained that the Village can only remove trees if they are in the right of way which is twenty five feet from the center line of the road. It was decided that Superintendent Lillie and Code Enforcement Officer Dave Lachenauer would compile a list of dangerous trees and notify the owners to get them removed. Mr. O'Brien stated that he feels that there should be a sign warning people that there is a stop sign ahead on LeRay St.; as people seem to go really fast while approaching the end of the street near the square. Police Chief Wood stated that he would monitor the situation. Mayor Carpenter noted that there haven't been any accidents at that intersection.

The Board resumed the discussion of farm animals. Planning Board Chairman Cook stated that the current code lacks the definition of farm animals and that Code Enforcement Officer Lachenauer asked the Planning Board to compile some definitions.

Mayor Carpenter closed the public hearing regarding farm animals that was left open from the July 11, 2016 meeting.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that the definition of farm animals as proposed by the Black River Planning Board be approved to be added to the Code of the Village of Black River. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee Decillis	Yes

The motion was approved and the resolution duly adopted.

Superintendents Report: Superintendent Lillie stated that there has been high water usage due to the dry conditions. He stated that DPW has done work at the pump station and have started sidewalk replacement.

The Board discussed the recycling trailer and the fact that it is no longer in use due to the single stream recycling.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to adopt the following resolution:

Resolved, that the 2008 recycling trailer be deemed surplus property. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Dishaw	Yes
Trustee McCullough	Yes
Trustee Lake	Absent
Trustee Decillis	Absent

The motion was carried and the resolution duly adopted.

Superintendent Lillie will determine a sale price and present to the Board at the next regular meeting.

Clerk's Report: Clerk-Treasurer Burroughs stated that she and Deputy Clerk -Treasurer Wonderly had attended some training at human resources regarding civil service reporting. She stated that she reviewed the Cornerstone Telephone contract as requested and that Mayor Carpenter had signed a three year contract in June of 2015. Clerk -Treasurer Burroughs stated that a resident discovered that he had been paying for sewer charges on his water/sewer bill when his property had never been hooked up to the sewer. She stated that after some research she had determined that he had been billed sewer charges since 2007. Mayor Carpenter explained that the matter would need to go before the Route 3 Sewer Board.

Police Department Report: The Board reviewed the written report.

Correspondence Received: Mayor Carpenter discussed the letter that was received from Senator Patty Ritchie stating that she had secured \$20,000 toward the purchase of a police vehicle.

New Business: Mayor Carpenter stated that Todd Froyssell from National Grid was unable to attend the meeting to discuss a program to change street lights to LED lights. Superintendent Lillie stated that there is a program that helps defray the cost of switching the lights. He stated that the lights on the bridge and the lights on Pine Drive would not be switched under the program because they are ornamental. He stated that Mr. Froyssell will attend the September meeting to present some information.

The Board agreed to change the September meeting date to Monday the 12th due to the Labor Day holiday and the beginning of the school year.

Mayor Carpenter discussed a gazebo that he would like to purchase to replace the one on the downtown lot. He stated that he would like to approach the Town of LeRay to see if they would be willing to give the Village some of their bed tax money toward the purchase. The total purchase price would be around \$6,000. Trustee McCullough stated that he would like to think

about other things the Village could spend the money on. The Board agreed to allow Mayor Carpenter to approach the Town Board and to discuss the matter at the next Board meeting.

Mayor Carpenter explained that former Clerk-Treasurer Kathie Montigelli was an alternate voting member of the Route 3 Sewer Board in the event of his absence. He stated that since she has retired, he would like the Deputy Mayor and Clerk-Treasurer to be able to vote in his absence.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that the Deputy Mayor and Clerk-Treasurer be allowed to vote at the Route 3 Sewer Board meetings in the absence of the Mayor. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Lake	Absent
Trustee Decillis	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to adopt the following resolution:

Resolved, that the following abstracts of audited vouchers be approved: interim abstract dated 7/21/16 in the amount of \$8,301.17 (General Fund: \$8,090.48 Water Fund: \$69.03 Trust & Agency: \$141.66) and regular monthly abstract dated 8/1/16 (General Fund: \$5,090.06 Water Fund: \$1,830.18). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Dishaw	Yes
Trustee McCullough	Yes
Trustee Lake	Absent
Trustee Decillis	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Trustees McCullough to adjourn the meeting at 7:15 p.m. The motion was carried.

Respectfully submitted,

Kristin Burroughs
Clerk-Treasurer

**Black River/Evans Mills Police Department
MONTHLY REPORT
AUGUST 2016**

The time spent has resulted in the following statistics.

	<u>TOTAL</u>	<u>B/R</u>	<u>E/M</u>
Arrests -	1	0	1
Complaints -	19	15	4
Vehicles Stops -	32	7	25
Tickets Issued -	12	4	8
Accident Reports -	0	0	0
Parking Violations -	0	0	0
Motorists Assists -	0	0	0
Assists Other Agency -	5	4	1
Escorts -	1	1	0
Vehicles Towed -	0	0	0
Property Checks -	47	23	24
Incident Reports -	0	0	2
Domestic Reports -	2	2	0
Offense Reports -	6	6	0
Follow up Reports -	6	6	0
Factory St Radar Cks -	7	N/A	7
Crimes Reported -	6	6	0

Days Worked Per Month – 15/31

Gas Used: 52.8 gallons

Hours Worked: 90 hours

Extra Details:

Miles Driven: 601 miles

Police Chief: Steven C Wood #2701



Village of Black River/Evans Mills N.Y.

UTT Report by Date

From 08/01/2016 to 08/31/2016

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
08/27/2016	WOOD S	01	C32161DQSM	5112A4 AGGRAVATED UNLICENSED OPERATION - 2ND DEG	7	WILLOW ST E/M	16BR00357
08/27/2016	WOOD S	01	C32161DQJ4	5098 FLD/NOTIFY DMV CHANGE OF ADDRESS	7	WILLOW ST E/M	16BR00357
08/27/2016	WOOD S	01	C32161DPBR	1180D SPEED IN ZONE	7	WILLOW ST E/M	16BR00357
08/25/2016	OBRIEN D	03	C3216154TS	1180D SPEED IN ZONE	7	WILLOW ST, E/M	16BR00361
08/25/2016	OBRIEN D	03	C3216153VD	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	WILLOW ST, E/M	16BR00360
08/05/2016	WOOD S	01	C3215Z1NPS	4011A UNREGISTERED MOTOR VEHICLE	7	LERAY ST B/R	16BR00341
08/02/2016	OBRIEN D	03	C3215XPZNP	1180D SPEED IN ZONE	7	LERAY ST, E/M	16BR00333
08/02/2016	OBRIEN D	03	C3215XP771	1180D SPEED IN ZONE	7	S MAIN ST, B/R	16BR00331
08/02/2016	OBRIEN D	03	C3215XP526	1180D SPEED IN ZONE	7	S MAIN ST, B/R	16BR00330
08/01/2016	OBRIEN D	03	C3215XLXKX	5098 FLD/NOTIFY DMV CHANGE OF ADDRESS	7	S MAIN ST, B/R	16BR00328
08/01/2016	OBRIEN D	03	C3215XLL18	1180D SPEED IN ZONE	7	WILLOW ST, E/M	16BR00325
08/01/2016	OBRIEN D	03	C3215XKXVB	306B UNINSPECTED MOTOR VEHICLE	7	LERAY ST, E/M	16BR00322

Summary

Query returned 12 records.

nationalgrid

August 25, 2016

Ms. Kristin Burroughs
Clerk/Treasurer, Village of Black River
107 Jefferson Place
Black River, NY 13612

Re: LED Outdoor Lighting Conversion Program Inquiry

Ms. Burroughs:

Thank you for your inquiry regarding the LED Outdoor Lighting Conversion Program. As a customer within our upstate New York service territory, National Grid has confirmed the following information for your street lighting account within the **Village of Black River** property tax area:

Customer Name:	Village of Black River
Customer Bill Account:	69152-94107
Average Net Book Value (NBV) per unit*:	\$125.61

**The average NBV provided in this letter is good for 90 days, after which a revised NBV can be requested. To lock in the initial NBV value (within 90 days), the customer must submit a commitment letter stating they will make payment on an approved quantity of lights within an additional 90 days.*

Premise Reference:	General Village
SL Reference Number:	76138-81107

Roadway Luminaires	
<u>Quantity</u>	<u>Description</u>
6	LM Roadway 70
128	LM Roadway 100
10	LM Roadway 150
26	LM Roadway 250

As you consider this opportunity to convert your existing full service company-owned street lights to LEDs, please recognize that the following steps will be required to begin the process:

1. Determine the roadway street lights you would like to convert.
 - o Provide the location inventory of lights to be converted.
 - Note: A minimum of 15% of the total roadway lights or at least 100 lights per year (whichever is greater) must be converted.
 - o Provide the selected LED luminaire to be installed at each street light location.
2. Determine your payment for the roadway luminaires to be retired and your financing preference:
 - o Payment value. [Total Retirement Luminaires x Avg. NBV]
 - o Financing Options:
 - Independent Financing – (Single Payment)
 - NY Green Bank Financing – (Single Payment)
 - National Grid Bill Surcharge – (Monthly Payment - Maximum 10 year period)
3. Submission of a purchase order, promissory note, or a formal letter on letterhead from an authorized individual to your National Grid account representative indicating the following:
 - o Total number of roadway street lights to be converted.
 - o Reference to the location inventory and the desired LED luminaires per location.
 - o Payment and selected Financing option.

Please note that customer participation is on a first-come, first-served basis.

nationalgrid

Please contact me with any questions, concerns or the need for additional information regarding this conversion program. Also, we would like to hear from you should your decision be to postpone your conversion to a later date.

Sincerely,



Todd Froyssell
Regional Account Services - Northern NY
National Grid
21265 NYS Route 232
Watertown NY 13601
315-785-7225 office

Subject: Water Inquiry

From: Diane Collette (mgebo@gebolaw.com)

To: brvilloff@yahoo.com;

Date: Monday, August 15, 2016 4:41 PM

Dear Lee:

I received a call on Friday, August 12, 2016 advising that there is a portion of the Village where there is a private waterline. It apparently is also on a street that is not a Village Street. It was indicated to me that the Village provides no services to the residents, that the street is not plowed and they all bring their garbage cans to the end of the street for pick up. The question was whether they could be added to the water system. The short answer to this is, yes. There are, however, a number of steps involved:

1. It is my understanding there is a private waterline that now extends from some type of connection to the Village main to these residents. I am not sure how that was originally permitted or if it is metered. Query does the Village bill these people?

2. The Village must become the owner of that private line if it is to provide service. This will mean some type of bill of sale from the residents turning ownership over to the Village and we would also need to get an easement of sufficient width to cover the area where the line is located. Since I am not sure who owns the right-of-way that services the residents or the area where the pipe is located, we would have to do some research to determine ownership for these things.

3. If the Village wishes to replace the existing pipe (as I understand there have been some maintenance issues recently on it), then this is a capital expense that the Village would have to consider. I have no idea what the cost of this would be, whether it would have to be contracted out, or whether it could be done in-house by Village crews. All of these things would need to be explored. You may need to have some engineering on this to assist you.

4. If you are going to add these people to your water system, you need to do it in a way that is consistent with other Village residents, meaning, meters, shutoffs, etc. Again, I am not sure what the expense of this would be.

5. Obviously a number of these steps involve cost and expense. This begs the question of whether this is a cost or expense of

the water system as a whole or just of these residents. Assuming for the moment that these residents are the ones asking to be added to the Village system, I think it would be fair to ask them to foot the bill for this. The best way for this would be for them to simply upfront the money. This might depend on what kind of money we are talking about. If it not possible for them to upfront the money, then we would have to research further a mechanism to bill them for this as opposed to all people who are on the Village water system.

6. Finally, I am not sure of the status of the private right-of-way that accesses these residents and whether the Village wants to take it over. This is a conversation you should have with Steve Lillie as I suspect that the right-of-way is substandard for Village streets and he may not want it. If it is going to be turned over to the Village to become a Village street, then once again, the Village will need to get proper title documentation and a sufficiently wide right-of-way. There may need to be improvements done immediately to the street to make it up to standards. Once it becomes a Village street, then the garbage truck can go down it to collect garbage, school buses will go down it to pick children (I am not sure about mail delivery).

I hope this information is helpful.

Very truly yours,

HRABCHAK & GEBO, P.C.

Mark G. Gebo, Esq.

MGG/dec