

Board of Trustees  
Village of Black River, New York



Agenda

Regular Meeting

September 14, 2020

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 8/3/20 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- |                                |                               |
|--------------------------------|-------------------------------|
| A) Rt. 3 Sewer Board           | Re: Minutes & proposed budget |
| B) Black River Fire Department | Re: Fund raiser               |
| C) Scott Burto                 | Re: Police reform plan        |

Correspondence Sent:

New Business:

- A) Establish committee for DEC tree planting grant opportunity
- B) Rutland water
- C) Dog waste
- D) Set public hearing for Rt. 3 Sewer Corridor budget
- E) Betsy Hennessey

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River  
Board of Trustees  
Regular Meeting  
August 3, 2020

DRAFT

Deputy Mayor Frank Dishaw called the meeting to order and led the Pledge of Allegiance at 6:00 p.m. He asked for a moment of silent meditation for those who have lost their lives due to COVID 19.

Present:

Trustee Frank Dishaw  
Trustee Randy Lake  
Trustee Gary McCullough  
Superintendent Les Williams  
Clerk-Treasurer Kristin Williams  
Police Chief Steve Wood  
Code Enforcement Officer James Holland

Excused:

Mayor Corey Decillis

A motion was made by Trustee McCullough, seconded by Trustee Lake to approve the minutes of the 7/6/20 regular meeting and the 7/16/20 special meeting. The motion was carried.

Code Enforcement Report: CEO Holland stated that the letter sent to the owner of 106-108 LeRay St. was returned. He stated that court will be the next step in the process. He stated that he would be talking with the planning board and looking at codes from other communities in order to clarify the site plan review process.

Superintendent's Report: Superintendent Williams stated that the streets have been striped, required water sampling has begun. The tree was trimmed at the Rt. 3 pump station after it was determined that it doesn't have to be cut down. He stated that the newly installed meters aren't reading and that a representative from the meter company is coming to troubleshoot them. Superintendent Williams stated that SuitKote plans to be back in the village to finish South Main St. and to do other paving if time allows.

Clerk-Treasurer's Report: Clerk Treasurer Williams stated that the sales tax revenue is about \$9200 less than the same quarter last year. She stated that she would like to set up the IRIS mass notification system that was discussed at budget time. The board agreed.

Police Department Report: Police Chief Wood stated that he made a felony arrest in Evans Mills and other than that is has been a normal month.

Correspondence Received: The board reviewed letters from the Black River Fire Department.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to approve Sean Peterson and Lee Carpenter as members of the Black River Fire Department. The motion was carried.

New Business: Clerk Treasurer Williams presented water/sewer bill adjustments for board approval. The adjustments are a result of meter replacements.

A motion was made by Trustee McCullough, seconded by Trustee Lake to adopt the following resolution:

**Resolved**, that the following water/sewer bill adjustments be approved:

Account # 03330	First Methodist Church	\$42.05
Account # 03250	Black River Tracey LLC	\$484.76
Account # 05130	Clendenen, Stephen	\$51.04
Account # 04330	Martin, Kristen	\$71.68
	Total:	\$649.53

Village Board  
August 3, 2020  
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A motion was made by Trustee McCullough, seconded by Trustee Dishaw to enter executive session to discuss the employment history of a particular person at 7:20 p.m. The motion was carried.

A motion was made by Trustee Lake, seconded by Trustee McCullough to exit executive session at 7:48 p.m. The motion was carried.

A motion was made by Trustee Lake, seconded by Trustee McCullough to adopt the following resolution:

**Resolved**, that the following abstracts of audited vouchers be approved: interim abstract dated 7/16/20 in the amount of \$149,747.26 (General Fund: \$4,686.97 Water Fund: \$187.11 Sewer Fund: \$144,873.18) interim abstract dated 7/30/20 in the amount of \$2,948.65 (General Fund: \$2895.67 Water Fund: \$52.98) and regular monthly abstract dated 8/3/20 in the amount of \$85,581.78 (General Fund: \$40,340.69 Water Fund: \$45,241.09). The motion was put to a vote as follows:

Trustee Frank Dishaw	Yes
Trustee Gary McCullough	Yes
Trustee Randy Lake	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adjourn the meeting at 7:55 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

**BLACK RIVER/EVANS MILLS POLICE DEPARTMENT  
MONTHLY REPORT  
August-20**

	B/R	E/M	TOTAL	Jul-20	Jun-20
ARRESTS -	1	0	1	1	2
COMPLAINTS -	18	12	30	29	23
VEHICLE STOPS -	13	24	37	37	63
TICKETS ISSUED -	9	21	30	9	22
ACCIDENT REPORTS -	2	1	3	0	0
PARKING VIOLATIONS -	3	0	3	2	1
MOTORIST ASSISTS -	0	1	1	0	0
ASSIST OTHER AGENCY -	5	6	11	18	9
ESCORTS -	1	1	2	1	0
VEHICLES TOWED -	2	1	3	1	0
PROPERTY CHECKS -	4	12	16	11	18
INCIDENT REPORTS -	5	1	6	11	9
DOMESTIC REPORTS -	0	1	1	0	0
OFFENSE REPORTS -	1	1	1	2	2
FOLLOW UP REPORTS -	0	0	0	2	5
CRIMES REPORTED -	0	0	0	3	0

**DAYS WORKED PER MONTH - 14/31 DAYS**

**GAS USED - 67.5 GALLONS**

**HOURS WORKED - 122 HOURS**

**MILES DRIVEN - 551 MILES**

**EXTRA DETAILS - Ft Drum Soldier Homecoming Escort, Joel Davis Light the Night Escort**

*SCWOOD #2701*

**POLICE CHIEF, STEVEN C WOOD #2701  
POLICE DEPARTMENT  
VILLAGE OF BLACK RIVER/EVANS MILLS NY**



## ACC Report by Date

From 8/1/2020 to 8/31/2020

Date	Case Number	OfficerName	Badge	Status	Road	Intersection	Injured	Fatal	Ped	Local Code
08/28/2020	CG0999C7C3SV	WOOD S	01	7	US HIGHWAY 11	JOHNSON RD	1	0	N	20BR00508
* 08/19/2020	CG0999C7Q69Z	WOOD S	01	7	LERAY STREET		0	0	N	20BR00485
08/19/2020	CGC321C6CXP	WOOD S	01	7	STATE HIGHWAY 3	SOUTH MAIN STREET	2	0	N	20BR00487
08/19/2020	CGC321C6C5RV	WOOD S	01	14	LERAY STREET		0	0	N	20BR00485

**Summary** Cases may be listed multiple times if more than one vehicle had the same contributing factor.

Query returned 4 records.

Amended records

1

\* Indicates that the report has been amended

# UTT Report by Date

From 8/1/2020 to 8/31/2020

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
08/28/2020	WOOD S	01	0999C7TR0B	37535C UNSAFE TIRE FRONT TIRE	7	8500 BLK S MAIN ST	20BR00508
08/28/2020	WOOD S	01	0999C7TQV6	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	8500 BLK S MAIN ST	20BR00508
08/28/2020	WOOD S	01	0999C7TP8C	1111D1 PASSED RED SIGNAL	7	US 11 @ JOHNSON RD	20BR00508
08/28/2020	WOOD S	01	0999C7TP3N	1126A DRIVING TO LEFT OF PAVEMENT MARKINGS	7	US 11 NEAR JOHNSON RD	20BR00508
08/28/2020	WOOD S	01	0999C7TNS5	1123 IMPROPER PASSING	7	US 11 NEAR MARTIN RD S	20BR00508
08/28/2020	WOOD S	01	0999C7RDFM	38111 INAD/ALTRD/NO MODIFIED EXHST SYS MCY	7	8543 S MAIN ST	20BR00508
08/28/2020	WOOD S	01	0999C7RFML	1180B SPEED OVER 55 ZONE	7	US 11 @ WADDINGHAM RD	20BR00508
08/28/2020	WOOD S	01	0999C7RFHW	1180B SPEED OVER 55 ZONE	7	US 11 @ MARTIN RD S	20BR00508
08/28/2020	WOOD S	01	0999C7RFFM	1212 RECKLESS DRIVING (MISD)	7	S MAIN ST E/M TO JOHNSON R	20BR00508
08/28/2020	WOOD S	01	0999C7RDT2	1172A FLD TO STOP @ STOP SIGN	7	S MAIN ST @ US 11	20BR00508
08/28/2020	WOOD S	01	0999C7RDPK	1102 FAILED TO COMPLY W/LAWFUL ORDER	7	8500 BLK S MAIN ST	20BR00508
08/28/2020	WOOD S	01	0999C7TRFB	37535C UNSAFE TIRE REAR TIRE	7	8500 BLK S MAIN ST	20BR00508
08/26/2020	WOOD S	01	C321C744HQ	37531 INADEQUATE/NO MUFFLER	7	8650 LERAY ST E/M	20BR00501
08/26/2020	WOOD S	01	C321C74525	3752A3 NO/INSUFFICIENT TAIL LAMPS	7	SR 3 @ S MAIN ST B/R	20BR00504
08/26/2020	WOOD S	01	C321C747X3	37518 NO/INADEQUATE DIRECTIONAL SIGNALS	7	N MAIN ST @ SCHELL AVE E/M	20BR00502
08/25/2020	WOOD S	01	C321C70TH0	4011A UNREGISTERED MOTOR VEHICLE	7	8500 BLK LERAY ST E/M	20BR00495
08/19/2020	WOOD S	01	C321C6C7VW	5112A3 AGGRAVATED UNLIC OPER-2ND/MANDATORY SUSP	7	100 BLK LERAY ST	20BR00485
08/19/2020	WOOD S	01	C321C6C6R5	5112A4 AGGRAVATED UNLICENSED OPERATION - 2ND DEG	7	100 BLK LERAY ST	20BR00485
08/14/2020	WOOD S	01	C321C5V52Q	37540B INADEQUATE OR NO STOP LAMPS	7	SR 3 @ W REMINGTON ST BR	20BR00480
08/14/2020	WOOD S	01	C321C5TNS6	37540B INADEQUATE OR NO STOP LAMPS	7	LERAY ST @ HENRY ST E/M	20BR00476
08/14/2020	WOOD S	01	C321C5TM65	37540B INADEQUATE OR NO STOP LAMPS	7	LERAY ST @ CHURCH ST EM	20BR00475
08/14/2020	WOOD S	01	C321C5V5G0	5091 UNLICENSED OPERATOR	7	SR 3 @ W REMINGTON ST BR	20BR00480
08/11/2020	WOOD S	01	C321C5H1N4	37540B INADEQUATE OR NO STOP LAMPS	7	N MAIN ST E/M	20BR00468
08/10/2020	WOOD S	01	C321C5F522	37540B INADEQUATE OR NO STOP LAMPS	7	LERAY ST @ CHURCH ST EM	20BR00464
08/06/2020	WOOD S	01	C321C50M43	37531 INADEQUATE/NO MUFFLER	7	US 11 @ S MAIN ST EM	20BR00456
08/01/2020	WOOD S	01	C321C4GCKC	37540B INADEQUATE OR NO STOP LAMPS	7	8543 LERAY ST E/M	20BR00451
08/01/2020	WOOD S	01	C321C4GP80	306B UNINSPECTED MOTOR VEHICLE	7	SR 3 @ S MAIN ST BR	20BR00453
08/01/2020	WOOD S	01	C321C4GP2Z	4101 UNREGISTERED MOTORCYCLE	7	SR 3 @ S MAIN ST BR	20BR00453
08/01/2020	WOOD S	01	C321C4GNW9	5092 OPERATING OUT OF CLASS	7	SR 3 @ S MAIN ST BR	20BR00453
08/01/2020	WOOD S	01	C321C4GNB1	1123 IMPROPER PASSING	7	SR 3 @ S MAIN ST BR	20BR00453

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
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**Summary**

*Query returned 30 records.*

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: August 11, 2020

RE: Minutes of August 10, 2020 meeting

**Present:** S. Allen, C. Decillis, L. Eddy, B. Ferguson and R. Taylor

**Others:** M. Burt, B. Nutting, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met at the V/Black River Municipal Building on Monday, August 10, 2020. R. Taylor called the meeting to order at 4:30pm.

The Board reviewed the minutes for June 8, 2020. Motion by S. Allen, seconded by B. Ferguson to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

### **Operating Report**

The period summary for June, 2020 was distributed to the Board. The sewer flow was 6.2MG. Fifty-six percent (56%) of the total budgeted revenues were received. Expenses year-to-date were forty-two percent (42%) of the total budgeted. Net cash of \$225,375.76 remained at the end of the period. With authorization from the Board, \$50,000 was invested in a third certificate of deposit for a period of six (6) months at 0.49% interest. The reserve account balance increased to \$203,658.85.

The period summary for July, 2020 was distributed to the Board. The sewer flow was 6.1MG. Seventy-one percent (71%) of the total budgeted revenues were received. Expenses year-to-date were fifty-six percent (56%) of the total budgeted. Net cash of \$195,058.55 remained at the end of the period. The reserve account balance was \$203,744.78.

Motion by L. Eddy, seconded by C. Decillis to approve the reports as presented. Ayes-5, Nays-0. Motion carried.

### **Manhole Repairs**

B. Nutting reported that North Country Contractors, LLC responded to a request for proposals to replace/repair manholes. Two quotes were received. Quote 1 is to furnish labor, equipment, and material to replace two (2) manholes on Route 3 and restore the area at a cost of \$21,616.72. Quote 2 is to furnish labor, equipment, and material for a total rehab of four (4) manholes at a cost of \$12,150.00. The quotes are significantly less than those previously received. B.

Nutting stated that the cost exceeds what was budgeted but that funds could be transferred from the Collection & Treatment account, since those costs are down this year, to cover the total cost. Board members questioned the proposal exclusions. Motion by L. Eddy, seconded by S. Allen to approve the work as quoted pending clarification of the exclusions. B. Nutting will notify the Board by email. Ayes-5, Nays-0. Motion carried.

### **Project Management Proposal**

M. Burt, based on recommendations from the Asset Management Report, presented a proposal for technical services to replace the Great Bend pump stations fiberglass huts. The proposed project management cost of \$14,000 includes budget development, scoping, vendor coordination, limited design services and bid phase services. The primary design would have to be completed by the Town's engineer. The estimated cost of replacing with a fiberglass structure is \$25,000 and \$50,000 for a stick built structure similar to the other pump stations in the system. The costs assume no changes to the existing foundations and no equipment upgrades. There are four (4) pump stations in service in Great Bend. B. Nutting reported that the existing enclosures have reached the end of their useful life and have become very high maintenance. B. Ferguson questioned if the project might be done more economically if the town engineer also acted in the management roll. The Board directed B. Nutting to request additional quotes for the management services.

### **Preliminary Budget**

B. Nutting provided three (3) budget scenarios. The first scenario projects 0% increase to either the variable or fixed EDU charge. The second scenario projects a 0% variable rate increase and a 2.5% increase in the fixed EDU charge. The third scenario projects a 0% variable rate increase and a 5% increase in the fixed EDU charge. B. Nutting reported the following changes to the 2021 budget:

- Assumed \$100,000 carry over
- Reduction of \$15,000 in Collection and Treatment
- DANC contract increase of 2%
- Increase in the insurance line to reimburse municipalities for their cost
- Addition of \$70,000 O&M reserve

C. Decillis questioned the increase in the DANC Administration and O&M contracts. B. Nutting discussed labor and benefit increases and reminded members that the contract now includes updating the asset management report. S. Allen discussed the advantages of the DANC services and compared them to responsibilities he shoulders in the T/Pamelia for sewer services outside the Route 3 system.

All members supported an increase. Motion by L. Eddy, seconded by B. Ferguson to adopt a preliminary budget that has 0% variable rate increase and a 2.5% increase in the fixed EDU charge. Ayes-5, Nays-0. Motion carried.

Motion by L. Eddy, seconded by B. Ferguson to schedule a public hearing on the budget for September 14, 2020 at 4:30pm at the V/Black River Municipal Building. Ayes-5, Nays-0. Motion carried.

C. Vargulick responded to C. Decillis question regarding the budget adoption process. The vote on the tentative budget will occur at the December 14, 2020 meeting.

Motion by L. Eddy, seconded by C. Decillis to adjourn. The meeting adjourned at 5:35pm.

**The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, September 14, 2020 at 4:30pm at the V/Black River Municipal Building.**

*Christina Vargulick*

Christina Vargulick, Secretary  
NYS Route 3 Sewer Board of Commissioners

**Rt. 3 Sewer Corridor Budget - 0% Fixed EDU Increase, 0% Variable EDU Increase**

REVENUE	2021 Budget	2020 Budget	Fixed EDUs	Variable EDUs	Extra Charges
- Black River (North & South)	\$293,830.00	\$300,830.00	576.50	478.00	\$20,000
- Champion	\$111,681.50	\$111,580.50	223.00	193.50	\$3,500
- LeRay	\$237,106.00	\$238,822.00	493.00	357.00	\$16,000
- Pamela	\$107,261.00	\$107,869.75	206.00	205.00	\$1,000
- Rutland	\$344,184.00	\$317,154.00	618.00	548.00	\$12,000
- Interest & Misc.	\$36.00	\$36.00			
- Transfer from Reserve	\$0.00	\$0.00			
<b>Total Revenues</b>	<b>\$1,094,097.50</b>	<b>\$1,072,892.25</b>	<b>2116.50</b>	<b>1777.50</b>	<b>\$51,500</b>

EXPENSES	2021 Budget	2020 Budget	
Annual DANC O&M Contract	\$34,638.18	\$92,711.94	*
Annual DANC Administrative Contract	\$11,039.12	\$10,852.13	*
Municipal Administration			
- Black River	\$3,459.00	\$3,459.00	*
- Champion	\$1,341.00	\$1,341.00	*
- LeRay	\$2,931.00	\$2,931.00	*
- Pamela	\$1,240.50	\$1,240.50	*
- Rutland	\$3,708.00	\$3,708.00	*
General Administration	\$3,626.00	\$3,626.00	*
Repairs & Maintenance	\$80,000.00	\$80,000.00	*
Utilities	\$38,000.00	\$38,000.00	*
Collection & Treatment	\$335,000.00	\$350,000.00	*
Interest (RD Loans & BAN)	\$0.00	\$0.00	*
Insurance, Legal, Audit	\$9,500.00	\$7,000.00	*
<b>Total O&amp;M Expenses</b>	<b>\$584,440.88</b>	<b>\$594,869.67</b>	

MISC EXPENSES	2021 Budget	2020 Budget	
Capital Improvements	\$0.00	\$41,205.00	*
Operational Reserves	\$70,000.00		*
Contributions to Reserves	\$60,000.00	\$0.00	*
Operating Contingency	\$5,000.00	\$5,000.00	*
<b>Total Misc. Expenditures</b>	<b>\$135,000.00</b>	<b>\$46,205.00</b>	

DEBT SERVICE PAYMENTS	2021 Budget	2020 Budget	
- Black River North	\$53,725.00	\$53,725.00	*
- Black River South	\$88,424.00	\$87,124.00	*
- Champion/Great Bend	\$35,760.00	\$35,760.00	*
- Champion/Pine Ridge	\$8,100.00	\$8,100.00	*
- Town of LeRay/Pamela Phase 1	\$61,980.00	\$61,980.00	*
- Town of LeRay/Pamela Phase 2	\$33,140.00	\$33,140.00	*
- Rutland Phase 1	\$39,000.00	\$39,000.00	*
- Rutland Phase 2	\$65,000.00	\$64,000.00	*
- Rutland Phase 3	\$72,417.00	\$71,319.00	*
- Gardner Tract	\$15,580.00	\$15,580.00	*
<b>Total Debt Service Payments</b>	<b>\$473,128.00</b>	<b>\$469,728.00</b>	

**Total Expenditures**                      **\$1,192,568.88**      **\$1,110,802.57**

Cash Balance Forward (estimated from 2020):                      \$ 100,000.00

**Net Cash/Deficit**                              **\$1,630.88**                      **\$769.20**

RESERVE ACCOUNT	2021	2020
- Reserve Account - Beginning Balance	\$ 155,090.50	\$ 150,000.00
- Transfer to (from) Reserve Account	\$ 60,000.00	\$ -
- Interest Income - Reserves	\$ 1,060.00	\$ 3,750.00
<b>YTD RESERVE CASH BALANCE</b>	<b>\$ 217,150.50</b>	<b>\$ 153,750.00</b>

Per Quarter

Rutland Variable EDU Cost                      \$ 13.75  
 \$ 298.00

Fixed \$/EDU	Var \$/EDU	Total
\$276.00	\$241.00	\$517.00

Increase 2020      % Increase 2020

Proposed Rate to Balance Budget	2021	2020	
Fixed \$/EDU:	\$276.00	276	0      0.0%
Variable \$/EDU:	\$241.00	241	0      0.0%

- Notes & Assumptions:**
- Increase of 2.0 percent for DANC O&M Contract and 2.0 percent for DANC Administrative Contract and General Administration.
  - 0% Fixed Rate Increase and 0% Variable Rate Increase.

**Rt. 3 Sewer Corridor Budget - 2.5% Fixed EDU Increase, 0% Variable EDU Increase**

	2021 Budget	2020 Budget	Fixed EDUs	Variable EDUs	Extra Charges
<b>REVENUE</b>					
- Black River (North & South)	\$304,955.50	\$300,830.00	576.50	476.00	\$27,000
- Champion	\$113,125.00	\$111,560.50	223.50	194.50	\$3,000
- LeRay	\$239,041.50	\$235,622.00	488.50	356.00	\$15,000
- Pamela	\$109,137.00	\$107,689.75	206.75	206.75	\$800
- Rutland	\$351,510.00	\$317,154.00	618.00	546.00	\$15,000
- Interest & Misc.	\$36.00	\$36.00			
- Transfer from Reserve	\$0.00	\$0.00			
<b>Total Revenues</b>	<b>\$1,117,715.00</b>	<b>\$1,072,892.25</b>	<b>2113.25</b>	<b>1779.25</b>	<b>\$60,800</b>

<b>EXPENSES</b>			
Annual DANC O&M Contract	\$94,525.19	\$92,711.94	*
Annual DANC Administrative Contract	\$11,069.17	\$10,852.13	*
Municipal Administration			
- Black River	\$3,459.00	\$3,459.00	*
- Champion	\$1,341.00	\$1,341.00	*
- LeRay	\$2,931.00	\$2,931.00	*
- Pamela	\$1,240.50	\$1,240.50	*
- Rutland	\$3,708.00	\$3,708.00	*
General Administration	\$3,626.00	\$3,626.00	*
Repairs & Maintenance	\$80,000.00	\$80,000.00	*
Utilities	\$38,000.00	\$38,000.00	*
Collection & Treatment	\$385,000.00	\$350,000.00	*
Interest (RD Loans & BAN)	\$0.00	\$0.00	*
Insurance, Legal, Audit	\$6,500.00	\$7,000.00	*
<b>Total O&amp;M Expenses</b>	<b>\$584,440.85</b>	<b>\$594,869.57</b>	

<b>MISC EXPENSES</b>			
Capital Improvements	\$0.00	\$41,205.00	*
Operational Reserves	\$70,000.00		*
Contributions to Reserves	\$85,000.00	\$0.00	*
Operating Contingency	\$5,000.00	\$5,000.00	*
<b>Total Misc. Expenditures</b>	<b>\$160,000.00</b>	<b>\$46,205.00</b>	

<b>DEBT SERVICE PAYMENTS</b>			
- Black River North	\$53,725.00	\$53,725.00	*
- Black River South	\$88,424.00	\$87,124.00	*
- Champion/Great Bend	\$35,760.00	\$35,760.00	*
- Champion/Pine Ridge	\$8,100.00	\$8,100.00	*
- Town of LeRay/Pamela Phase 1	\$61,980.00	\$61,980.00	*
- Town of LeRay/Pamela Phase 2	\$33,140.00	\$33,140.00	*
- Rutland Phase 1	\$39,000.00	\$39,000.00	*
- Rutland Phase 2	\$65,000.00	\$64,000.00	*
- Rutland Phase 3	\$72,417.00	\$71,319.00	*
- Gardner Tract	\$15,580.00	\$15,580.00	*
<b>Total Debt Service Payments</b>	<b>\$473,126.00</b>	<b>\$489,728.00</b>	

<b>Total Expenditures</b>	<b>\$1,217,566.85</b>	<b>\$1,110,802.57</b>
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Cash Balance Forward (estimated from 2020)	\$ 100,000.00
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<b>Net Cash/Deficit</b>	<b>\$148.15</b>	<b>\$756.20</b>
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<b>RESERVE ACCOUNT</b>		
- Reserve Account - Beginning Balance	\$ 156,090.50	\$ 150,000.00
- Transfer to (from) Reserve Account	\$85,000.00	\$ -
- Interest Income - Reserves	\$ 1,181.00	\$ 3,790.00
<b>YTD RESERVE CASH BALANCE</b>	<b>\$ 242,271.50</b>	<b>\$ 153,790.00</b>

Per Quarter

Rutland Variable EDU Cost	\$ 13.75
	\$ 286.00

Fixed \$/EDU	Var \$/EDU	Total
\$283.00	\$241.00	\$524.00

Increase 2020 % Increase 2020

Proposed Rate to Balance Budget	2021	2020
Fixed \$/EDU:	\$283.00	276
Variable \$/EDU:	\$241.00	241

\$ 7.00	2.5%
\$ -	0.0%

**Notes & Assumptions:**

- Increase of 2.0 percent for DANC O&M Contract and 2.0 percent for DANC Administrative Contract and General Administration.
- 2.5% Fixed Rate Increase and 0% Variable Rate Increase.

**Rt. 3 Sewer Corridor Budget - 5% Fixed EDU Increase, 0% Variable EDU Increase**

<u>REVENUE</u>	<u>2021 Budget</u>	<u>2020 Budget</u>	<u>Fixed EDUs</u>	<u>Variable EDUs</u>	<u>Extra Charges</u>
- Black River (North & South)	\$308,756.88	\$300,830.00	576.50	476.00	\$27,000
- Champion	\$114,633.63	\$111,560.50	223.50	194.50	\$3,000
- LeRay	\$242,338.88	\$235,622.00	488.50	356.00	\$15,000
- Pamela	\$110,532.56	\$107,689.75	206.75	206.75	\$800
- Rutland	\$355,681.50	\$317,154.00	618.00	548.00	\$15,000
- Interest & Misc.	\$36.00	\$36.00			
- Transfer from Reserve	\$0.00	\$0.00			
<b>Total Revenues</b>	<b>\$1,131,979.44</b>	<b>\$1,072,892.25</b>	<b>2113.25</b>	<b>1779.25</b>	<b>\$60,800</b>

<u>EXPENSES</u>	<u>2021 Budget</u>	<u>2020 Budget</u>	
Annual DANC O&M Contract	\$94,566.18	\$92,711.94	*
Annual DANC Administrative Contract	\$11,069.17	\$10,852.13	*
Municipal Administration			
- Black River	\$3,459.00	\$3,459.00	*
- Champion	\$1,341.00	\$1,341.00	*
- LeRay	\$2,931.00	\$2,931.00	*
- Pamela	\$1,240.50	\$1,240.50	*
- Rutland	\$3,708.00	\$3,708.00	*
General Administration	\$3,626.00	\$3,626.00	*
Repairs & Maintenance	\$80,000.00	\$80,000.00	*
Utilities	\$38,000.00	\$38,000.00	*
Collection & Treatment	\$335,000.00	\$350,000.00	*
Interest (RD Loans & BAN)	\$0.00	\$0.00	*
Insurance, Legal, Audit	\$7,500.00	\$7,000.00	*
<b>Total O&amp;M Expenses</b>	<b>\$584,440.85</b>	<b>\$594,859.57</b>	

<u>MISC EXPENSES</u>	<u>2021 Budget</u>	<u>2020 Budget</u>	
Capital Improvements	\$0.00	\$41,205.00	*
Operational Reserves	\$70,000.00		*
Contributions to Reserves	\$95,000.00	\$0.00	*
Operating Contingency	\$5,000.00	\$5,000.00	*
<b>Total Misc. Expenditures</b>	<b>\$170,000.00</b>	<b>\$46,205.00</b>	

<u>DEBT SERVICE PAYMENTS</u>	<u>2021 Budget</u>	<u>2020 Budget</u>	
- Black River North	\$53,725.00	\$53,725.00	*
- Black River South	\$88,424.00	\$87,124.00	*
- Champion/Great Bend	\$35,760.00	\$35,760.00	*
- Champion/Pine Ridge	\$8,100.00	\$8,100.00	*
- Town of LeRay/Pamela Phase 1	\$61,980.00	\$61,980.00	*
- Town of LeRay/Pamela Phase 2	\$33,140.00	\$33,140.00	*
- Rutland Phase 1	\$38,000.00	\$38,000.00	*
- Rutland Phase 2	\$65,000.00	\$64,000.00	*
- Rutland Phase 3	\$72,417.00	\$71,319.00	*
- Gardner Tract	\$15,580.00	\$15,580.00	*
<b>Total Debt Service Payments</b>	<b>\$473,126.00</b>	<b>\$469,728.00</b>	

**Total Expenditures**                      **\$1,227,566.85**      **\$1,110,802.57**

Cash Balance Forward (estimated from 2020)                      **\$ 100,000.00**

**Net Cash/Deficit**                              **\$4,412.59**                      **\$756.20**

<u>RESERVE ACCOUNT</u>			
- Reserve Account - Beginning Balance	\$ 158,090.50	\$ 150,000.00	
- Transfer to (from) Reserve Account	\$95,000.00	\$	
- Interest Income - Reserves	\$ 1,230.00	\$ 3,750.00	
<b>YTD RESERVE CASH BALANCE</b>	<b>\$ 252,320.50</b>	<b>\$ 153,750.00</b>	

Per Quarter

Rutland Variable EDU Cost                      \$ 13.75  
\$ 266.00

Fixed \$/EDU	Var \$/EDU	Total
\$289.75	\$241.00	\$530.75
Increase 2020		%
13.75		5.0%
0		0.0%

<u>Proposed Rate to Balance Budget</u>	<u>2021</u>	<u>2020</u>
Fixed \$/EDU:	\$289.75	276
Variable \$/EDU:	\$241.00	241

- Notes & Assumptions:
- Increase of 2.0 percent for DANC O&M Contract and 2.0 percent for DANC Administrative Contract and General Administration.
  - 5% Fixed Rate Increase and 0% Variable Rate Increase.

## 2021 Rt. 3 Sewer Budget Summary of Proposals

3 proposed budgets - 5% increase in fixed EDU, 2.5% increase in fixed EDU, and 0% increase

### All Proposals:

Assume \$100,000 carried over from previous year (collection and treatment due in January)

Collection and Treatment reduced to \$335,000 from \$350,000

DANC contract increase 2%, new scope of services to include annual update of AMP.

Insurance, Legal, Audit increased to \$9,500 from \$7,000 – Insurance reimbursement to all municipalities

Operational reserves created for \$70,000 per recommendation of AMP (\$80,000 – repairs and maintenance, \$70,000 – operational reserves)

Interest rate on Capital Reserve CD's has decreased to 0.49%

Additional revenue created from Town of Rutland recouping lost revenues. Refer to 4/13/2020 meeting minutes.

### 0% Increase

\$60,000 added to Capital Reserves (\$50,000 to mature in December 2020 = net of \$10,000)

Capital Reserve Cash Balance of \$217,150

Fixed EDU= \$276, Variable = \$241

### 2.5% Increase

\$85,000 added to Capital Reserves (\$50,000 to mature in December 2020 = net of \$35,000)

Capital Reserve Cash Balance of \$242,271

Fixed EDU= \$283, Variable = \$241

### 5% Increase

\$95,000 added to Capital Reserves (\$50,000 to mature in December 2020 = net of \$45,000)

Capital Reserve Cash Balance of \$252,320

Fixed EDU= \$289.75, Variable = \$241

### Notice of Hearing on Preliminary Budget

Notice is hereby given that the preliminary budget for the NYS Route 3 Sewer System for the fiscal year beginning the 1<sup>st</sup> day of January, 2021 has been completed and filed with the clerks in the Towns of Champion, LeRay, Pamela, and Rutland and the Village of Black River where it is available for inspection during regular business hours. Further notice is given that the NYS Route 3 Sewer Board of Commissioners will meet and review said preliminary budget and hold a public hearing thereon at the Village of Black River Municipal Building, 107 Jefferson Place, Black River on Monday, September 14, 2020 at 4:30pm and that at such hearing any person may be heard in favor of or against any item or items contained therein.

By Order of the Board of Commissioners  
Christina Vargulick, Secretary

**Black River Fire Department, Inc.**

P.O. Box 95

Black River, New York 13612

Established in 1891

Village of Black River,

Sept 2, 2020

The Black River Fire Dept would like permission to conduct our annual envelope drive on Saturday Sept 19, 2020.

Thank you,

A handwritten signature in cursive script that reads "Patrick M. Gaines".

Patrick M. Gaines, President

## Kristin Williams

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**From:** vwc mayor@westelcom.com  
**Sent:** 11 September, 2020 9:11 AM  
**To:** Village Adams Mayor; ABAY TRes; Antwerp Clerk; BR Clerk; Brenda McConnell-Brownville; Cape Clerk; carthagect@westelcom.com; Wayne McIlroy; Clayton Mayor; Dexter Clerk; vrboucher@outlook.com; econstance112@gmail.com; jwalker@villageoftheresany.com; bufferzone2@yahoo.com  
**Subject:** Police Reform Bill

Good morning Mayors,

I hope everyone is staying safe and healthy. As you know the Governor passed a police reform bill making us responsible to write and adopt a community policing plan. By now you should have received the huge book with the requirements and guidelines.

I am reaching out to you today on behalf of the County Chairman Scott Gray. He has asked that I see if all the Mayors would be interested in participating in countywide forums and develop a countywide template for each municipality to use as a starting point. We have discussed the following plan. The county would hold one meeting with county officials, each Mayor and your officer in charge/chief. At the initial the villages would appoint one Mayor and one police officer to represent us on the committee. The committee would host the public forums required to develop the plan and each municipality would get credit for them. The information for the forums will be utilized to develop a county template. Knowing our needs are different in areas across the county we then could adjust the plan to our communities needs.

Please let me know if your municipality would be interested, any comments or feedback, which day/time of the week works best for you and contact information for your Chief/Officer in Charge.

If you have any questions please let me know. My cell number is 315-921-4008.

Thank You  
Stay Safe

Scott Burto