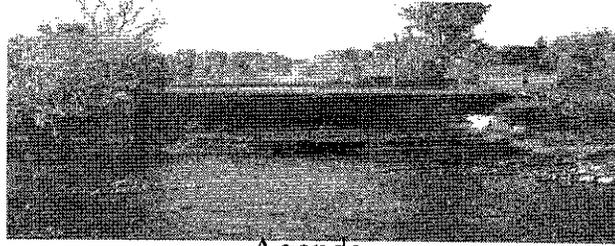


Board of Trustees
Village of Black River, New York



Agenda

Regular Meeting

September 10, 2018

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 8/6/18 regular meeting
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- | | |
|-----------------------------------|----------------------------------|
| A) Jeff. Co. Fire & E. Management | Re: Radio system upgrade |
| B) John Wiley | Re: Letter of resignation |
| C) Thomas Bauschke | Re: Planning Board vacancy |
| D) Troy & Banks | Re: Utility audit |
| E) Selective Insurance | Re: Inspection results |
| F) GYMO | Re: Asbestos survey results |
| G) James Robert Holland | Re: Resume for CEO position |
| H) National Grid | Re: LED street light replacement |

Correspondence Sent:

New Business:

- A) Set public hearing for Rt. 3 Sewer Board budget

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Regular Meeting
August 6, 2018

DRAFT

Mayor Carpenter called the regular meeting to order and led the Pledge of Allegiance at 6 p.m.

Present:

Mayor Leland Carpenter
Trustee Francis Dishaw
Trustee Corey Decillis
Trustee Michael Caldwell
Superintendent Steven Lillie
Clerk-Treasurer Kristin Williams

Excused:

Trustee Gary McCullough

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to approve the minutes of the July 9, 2018 meeting. The motion was carried.

Superintendent's Report: Superintendent Lillie stated that they had replaced two hydrants, one on Union St, and one on South Main St. He stated that they installed the water line for the new Stewart's Shop. Superintendent Lillie stated that they had been repairing the end of East Remington St. He stated that LeRay Street will be paved by the end of the month before school begins and that the new pickup truck should be arriving in four to six weeks.

Code Enforcement Report: Mayor Carpenter stated that John Wiley has given notice that he plans to resign as Code Enforcement Officer for the Village by the end of the month. The board discussed the option of having Jefferson County taking over code enforcement and hiring a zoning officer. Trustee Decillis stated that the board has spent a lot of time at many meetings discussing the issue of property maintenance. The board discussed that sending letters to property owners regarding lawns has achieved voluntary compliance in most cases and that process should continue.

Mayor Carpenter stated that Gerald Gerrard, 119 N. Main St. had mowed his lawn. The board discussed the fact that there was still overgrowth and debris. The board agreed to continue with the yard cleanup as proposed.

A motion was made by Trustee Decillis, seconded by Trustee Caldwell to adopt the following resolution:

Resolved, that the quote from GYMO Architecture, Engineering & Land Surveying in the amount of \$1345.00 for the asbestos survey for the porch roof at 119 N. Main St. be accepted and that Mayor Carpenter may sign the proposal. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Caldwell	Yes
Trustee Dishaw	Yes
Trustee McCullough	Absent

The motion was carried and the resolution duly adopted.

Clerk-Treasurer's Report: Clerk Treasurer Williams stated that she had contacted Superior Computer regarding a laptop for the water meter reading program because she wanted to make sure that all of the specifications were met. She presented a quote from Master Meter for the updated water meter reading program and training.

A motion was made by Trustee Dishaw, seconded by Trustee Caldwell to adopt the following resolution:

Resolved, that the updated meter reading software and training be purchased from Master Meter in the amount of \$7,875.00. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Caldwell	Yes
Trustee Dishaw	Yes
Trustee McCullouch	Absent

The motion was carried and the resolution duly adopted.

Police Department Report: The board reviewed the written report.

Correspondence Received: The board reviewed a facilities use request from the library.

A motion was made by Trustee Decillis, seconded by Trustee Dishaw to approve the request from the Sally Ploof Hunter Memorial Library for their annual campout on August, 24 & 25. The motion was carried.

The board reviewed a letter from National Grid regarding the LED street light replacement. Clerk Treasurer Williams stated that there will be a new replacement value that should be available for the September meeting.

Correspondence Sent: The board discussed a situation involving a dog attacking another dog on LeRay St. The board reviewed regulations from the Village of Lowville regarding dangerous dogs and agreed to compile some new regulations for the village.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to adopt the following resolution:

Resolved, that the following abstracts of vouchers be approved: interim abstract dated 7/26/18 in the amount of \$141,588.18 (General Fund: \$9921.42 Water Fund: \$1452.84 Sewer Fund: \$130,213.92) and regular monthly abstract dated 8/6/18 in the amount of \$11,182.76 (General Fund: \$7612.03 Water Fund: \$3570.73). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Caldwell	Yes
Trustee Dishaw	Yes
Trustee McCullouch	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Decillis, seconded by Mayor Carpenter to adjourn the meeting at 7:33 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams
Clerk-Treasurer

BLACK RIVER/EVANS MILLS POLICE DEPARTMENT
MONTHLY REPORT
August-18

	B/R	E/M	TOTAL	Jul-18	Jun-18
ARRESTS -	2	2	4	3	2
COMPLAINTS -	21	11	23	27	33
VEHICLE STOPS -	19	29	48	55	46
TICKETS ISSUED -	11	12	23	21	13
ACCIDENT REPORTS -	0	0	0	0	3
PARKING VIOLATIONS -	1	0	1	3	2
MOTORIST ASSISTS -	0	0	0	2	0
ASSIST OTHER AGENCY -	4	4	8	12	9
ESCORTS -	1	1	2	0	0
VEHICLES TOWED -	0	0	0	0	0
PROPERTY CHECKS -	17	21	38	41	50
INCIDENT REPORTS -	6	5	11	5	7
DOMESTIC REPORTS -	0	0	0	0	1
OFFENSE REPORTS -	0	0	0	1	1
FOLLOW UP REPORTS -	3	5	8	5	6
CRIMES REPORTED -	0	0	0	2	1

DAYS WORKED PER MONTH - 20/31

GAS USED - 71.9 GALLONS

HOURS WORKED - 128.5 HOURS

MILES DRIVEN - 818 MILES

EXTRA DETAILS - DAVIS DEDICATION CEREMONY, HESS FUNERAL, RAISE THE AGE TRAINING

POLICE CHIEF, STEVEN C WOOD #2701
POLICE DEPARTMENT
VILLAGE OF BLACK RIVER/EVANS MILLS NY

SCW #2701

UTT Report by Date

From 8/1/2018 to 8/31/2018

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
08/25/2018	WOOD S	01	C3218M1MSJ	37540B INADEQUATE OR NO STOP LAMPS	7	S MAIN ST @ US 11	18BR00427
08/23/2018	OBRIEN D	03	C3218LTFQG	1180D SPEED IN ZONE	7	WILLOW ST	18BR00474
08/23/2018	OBRIEN D	03	C3218LTF13	1180D SPEED IN ZONE	7	WILLOW ST	18BR00473
08/23/2018	OBRIEN D	03	C3218LTCSS	1180D SPEED IN ZONE	7	S MAIN ST, E/M	18BR00472
08/23/2018	WOOD S	01	C3218LR815	5091 UNLICENSED OPERATOR	7	SR 3 B/R	18BR00471
08/23/2018	WOOD S	01	C3218LR7V1	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	SR 3 B/R	18BR00471
08/23/2018	WOOD S	01	C3218LR7K7	1180D SPEED IN ZONE	7	SR 3 B/R	18BR00471
08/21/2018	WOOD S	01	C3218LLV91	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	S MAIN ST @ SR 3 B/R	18BR00463
08/14/2018	WOOD S	01	C3218KTGLV	37512AB2 SIDEWINGS/SIDEWINDOWS/NON/TRASNPRINT	7	WILLOW ST E/M	18BR00448
08/14/2018	WOOD S	01	C3218KVGBW	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	S MAIN ST NEAR DORR FARM	18BR00452
08/13/2018	WOOD S	01	C3218KRBTG	1180A SPEED NOT REASONABLE & PRUDENT	7	LERAY ST E/M	18BR00445
08/12/2018	WOOD S	01	C3218KN126	37540B INADEQUATE OR NO STOP LAMPS	7	SR 3 @ S MAIN ST B/R	18BR00435
08/12/2018	WOOD S	01	C3218KN2MB	1180D SPEED IN ZONE	7	SR 3 @ HUNTINGTON ST B/R	18BR00436
08/12/2018	WOOD S	01	C3218KNS21	3752A3 NO/INSUFFICIENT TAIL LAMPS	7	S MAIN ST @ PECK ST E/M	18BR00440
08/12/2018	WOOD S	01	C3218KMZL2	306B UNINSPECTED MOTOR VEHICLE	7	SR 3 @ W REMINGTON ST B/R	18BR00434
08/12/2018	WOOD S	01	C3218KN1X5	306B UNINSPECTED MOTOR VEHICLE	7	SR 3 @ HUNTINGTON ST B/R	18BR00436
08/12/2018	WOOD S	01	C3218KN2GL	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	SR 3 @ HUNTINGTON ST B/R	18BR00436
08/08/2018	WOOD S	01	C3218K7571	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	LERAY ST 200 BLK B/R	18BR00429
08/08/2018	WOOD S	01	C3218K7RGK	4011A UNREGISTERED MOTOR VEHICLE	7	LERAY ST @ CHURCH ST E/M	18BR00432
08/07/2018	WOOD S	01	C3218K3ZM4	4023 UNREGISTERED TRAILER	7	FACTORY ST E/M	18BR00423
08/02/2018	WOOD S	01	C3218JLL98	37535A PROHIBITED USE/STUD TIRES 5/1-10/15	7	LERAY ST @ CHURCH ST E/M	18BR00415
08/02/2018	WOOD S	01	C3218JLMZ9	5092 OPERATING OUT OF CLASS	7	8722 NOBLE ST E/M	18BR00417
08/02/2018	WOOD S	01	C3218JLMKM	4101 UNREGISTERED MOTORCYCLE	7	8722 NOBLE ST E/M	18BR00417

Summary

Query returned 23 records.



Jefferson County Fire and Emergency Management

753 Waterman Dr. Watertown, NY 13601



Office 315-786-2654
FAX 315-785-3301
Dispatch 315-786-2601

Joseph D. Plummer
Director
josephp@co.jefferson.ny.us

Joseph M. Bova
Deputy Director
jbova@co.jefferson.ny.us

July 19, 2018

Leland Carpenter, Mayor
Village of Black River
159 Main Street
Black River, NY 13612

Dear Mayor,

As you are aware, Jefferson County is in the process of constructing a new Interoperable Public Safety Radio system for Jefferson County. This project has an expected \$22 million cost and will allow for all agencies in Jefferson County on this system to communicate. In short, a firefighter can talk to a police officer to a snow plow and so on. Through a lot of hard work from this office and the Jefferson County Legislature, the County will be providing your Village Police Department with radios for the new system. You may elect (and are encouraged) to purchase radios for your DPW department as they will be welcomed onto the system and the system will provide county wide radio coverage.

Please note that NO radios currently owned by departments will work on the new system and cross band equipment will not be allowed due to system security issues. The new system is a very secure system and every agency will have to have permission, from this office, for a radio to work on this system. We are constructing a portable radio based system with 97% coverage of Jefferson County to eliminate radio coverage issues which currently exist.

In order to develop a formula for a fair distribution of radios to each department, we based it on an inventory of all police cars that your agency operates. This inventory was completed on October 1, 2016 as the contract with Motorola was signed in December of 2016. Jefferson County will not be able to provide radio equipment for any vehicles added to your fleet since October 1, 2016. The formula used is as follows:

- a. Patrol Car = 1 mobile radio
- b. Department with only 1 officer = 1 portable radio
- c. Department with more than 1 officer = 2 portable radios

This letter will serve as official notification of the radio allotment for your department.

Motorola APX 4500 Mobile Radios = 1
Motorola APX 6000 Portable Radios = 2

Jefferson County will be providing installation to all vehicles and programming for all radios. There will be no cost to you for these radios.

This program from Jefferson County providing radios is a onetime only situation. Jefferson County will not be providing radios in the future and villages will be required to fund replacements in the future. All radios provided will be the property of Jefferson County as per county policy. A simple Memorandum of Understanding will need to be signed by your agency and the County confirming that. However, your agency will be responsible to maintain, repair and inventory these radios. If at the time a radio is not needed, it must be returned to Jefferson County.

The formula is intended to provide appropriate radios to allow your police department to operate. However if you determine you would like additional radios (including any for your DPW), you will be able to purchase more using our rather large system discount price until December 1, 2018. To do so, you will need to contact Motorola's designated vendor Wells Communications, through Salesman Mark Favret at 315-782-2422 or mfavret@wellscomm.com. Also note that the warranty on these radios do not start until we accept the new system - preventing the problem of a radio sitting in the box and warranty period is ticking away.

In closing, I greatly appreciate the support of the Jefferson County Board of Legislators and its Ad Hoc Public Safety Communications Committee. Please consider thanking any of these folks for their support if you have the opportunity, and feel free to contact me with any questions.

Joseph D. Plummer

Joseph D. Plummer
Director

08/13/2018

John Wiley
6748 Favret Rd.
Cape Vincent, NY 13618

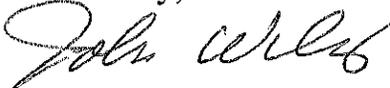
Village of Black River, 107 Jefferson Place, Black River, NY 13612

Dear Sirs,

I would like to inform you that I am resigning from my position as Code Enforcement Officer for the Village of Black River as of August 31st, 2018.

Thankyou for all the help I received while I was here. If I can be of any help during the transition, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "John Wiley".

John Wiley

Thomas G. Bauschke
114 S Main St, Black River, NY 13612
thruhiker@aol.com (360) 355-6413

Village of Black River Board of Trustees
107 Jefferson Place
Black River, NY 13612

REF: Planning Committee Vacancy

August 16, 2018

To whom it may concern,

I have been a resident of Black River for almost four years now. Me and my wife Dawn bought a house here in 2014 because we wanted to leave the crowded and noisy Watertown clutter. We liked the quaint, New England, small town feel of the village and felt at home from the very beginning. I was a 1-32 Infantry Medic here at Fort Drum from 2007-2012, met and married a local, and stayed here in the North country.

I am 52 with a younger wife. We have two daughters that live in Watertown as well as a 9-year-old grandson and a 4-year-old granddaughter. The kids like playing in the playgrounds here and we love walks on Poor's Island right across the street from us if we want to "go on an adventure!" Living in the village has been an altogether positive thing. My wife works on Fort Drum in the Casualty Assistance Office, so she has a very short commute. I have recently received my bachelor's from Oswego University and am looking to work and stay in this area. My wife states we will both die in our house here in Black River and I, of course, strongly hope that is many years from now.

I have been the Sergeant-At-Arms of the American Legion Post 673 here in the village for three years now. I also know Zoning Board member Ronald Palmer from when I was a student at JCC. Community involvement is a big part of my life. It would be my honor to be considered to do my small part to ensure a bright and prosperous future for Black River village. I look forward to hearing from you soon.

Respectfully,

A handwritten signature in black ink, appearing to read 'Thomas G. Bauschke', written in a cursive style.

Thomas G. Bauschke



TROY & BANKS
Utility and Telecommunication Consultants

Corporate Offices:

BUFFALO - NEW YORK
2216 Kensington Avenue
Kensington Avenue
at Saratoga
Buffalo, NY 14226
(800) 499-8599
(716) 839-4402
Telefax (716) 839-4452

Branch Offices:

CALIFORNIA
399 E. Cerro Ave.
Fresno, CA 93854

2080 San Pascual St.
Pasadena, CA 91107

FLORIDA
3990 W. Broward Blvd. #202
Ft. Lauderdale, FL 33312

2330 Warbler Circle
Lakeland, FL 33810

NEW YORK
Rockefeller Center
Post Office Box 3969
New York, NY 10185
(212) 699-0621

450 Janicho Turnpike
Suite 203
Mineola, NY 11501
(516) 746-0992

31 Hidden Valley Road
Rochester, NY 14624

TEXAS
6418 Eckhart Rd. #3101
San Antonio, TX 78240

VIRGINIA
325 East Bayview Blvd.
Suite #201
Norfolk, VA 23503
(757) 932-1414

e-mail:
save@troybanks.com

Internet address:
www.troybanks.com

August 22, 2018

Ms. Kristin Williams
Clerk/Treasurer
Village of Black River
107 Jefferson Place
Black River, NY 13612

RE: Utility Review

Dear Ms. Williams:

Please allow this correspondence to serve as a report that the first phase of audit work was completed on the **electric and gas bills** submitted to our offices for review.

The information supplied to us by your company and the utility company(s) was entered into our computer system. With that information, we reviewed billing computations, metering irregularities, alternate rates, consumption patterns, possible applicable riders, as well as other considerations. The analysis determined that there were **no errors** in rates charged, monthly reads, demand and kwh calculations, or metering, at this time. We will continue to monitor your accounts.

In addition, please be advised that the auditing work completed by Troy & Banks, Inc. is divided up among a number of departments within the company. Any audit findings related to street lighting, deregulation, curtailment, telecommunications, cable and workers compensation and taxes will be reported via separate correspondence.

The auditors in the electric and gas departments thank you for choosing Troy & Banks, Inc. as your company's utility consultants.

Sincerely,
TROY & BANKS, INC.

BY: 
Thomas T. Ranallo, President

TR/amg



Selective Insurance Company of America
40 Wantage Avenue
Branchville, NJ 07890
Phone: 973-948-3000, 800-777-9656
SelectiveSafetyMgtNE@selective.com

August 23, 2018

KRISTIN WILLIAMS
VILLAGE OF BLACK RIVER
107 JEFFERSON PL
BLACK RIVER, NY 13612

RE: Safety Management Survey on 07/23/2018
Policy Number: S 1546020 Exp.: 06/01/2019
Underwriting Company: SELECTIVE INS CO OF SOUTH CAROLINA
Location Surveyed: 107 JEFFERSON PL BLACK RIVER, NY

Dear Valued Customer:

As a member of Selective's Safety Management team, I want to thank you for taking time to meet with me to review the overall operations of your Company. We realize your time is valuable, and appreciate your commitment to reducing the potential for loss within your operation.

Attached you will find a list of the recommendations that I am submitting as a result of my visit on the above noted date. We encourage you to implement these recommendations, as not implementing them could increase the potential for loss and may have an adverse effect on your continued insurance coverage.

Within the next 30 days, please provide me the status of each item listed, and indicate what actions have been planned or completed.

It is important to recognize the possibility that some hazardous conditions or practices may not have been observed during my recent visit and that the potential for injury or damage may still exist. Please continue to exercise good safety and risk management practices at all times.

At Selective, we are committed to providing the highest level of customer satisfaction possible. If you are interested in additional information about Selective and Safety Management, we invite you to speak with your independent agent or visit Selective's website at www.selective.com.

If you have any questions regarding the recommendations provided or need additional assistance, please contact me via the phone or email address listed above. Thank you again for your commitment to workplace safety. I look forward to hearing from you soon.

Sincerely,

Jeffrey Sullivan

Jeffrey Sullivan
Senior Safety Management Specialist
Selective Insurance Company of America
SMS email: Jeffrey.sullivan@selective.com

cc: HAYLOR FREYER & COON INC 001131000000

These recommendations and observations are made by Selective Insurance Company of America, either on its own behalf or as the servicing carrier for the Selective insurer affiliate which issued your policy solely in furtherance of its underwriting practices. They are not intended to and should not replace your safety practices, procedures, programs and inspections, or be interpreted as identifying all property and safety programs, policies or procedures that exist or should exist at your facility; or as guaranteeing compliance with any laws or regulations. It is your sole responsibility to assure the facility's safety.

V-SD



RECOMMENDATIONS

2018-07-01	
Provide Fire extinguishers for Employee kitchens	Open
There were no fire extinguishers in the kitchens of the Town Hall or Highway garage at the time of the visit. Fire extinguishers should be provided for these areas to assist in firefighting if needed. This will reduce potential fire and smoke damage should a fire occur.	

Selective Insurance Company of American
 Jeffrey.sullivan@selective.com
 Survey ID: 1788543

By signing below, I represent that, (each row requires Yes/No response):

Recommendation Response	Yes	No	Rec Number(s)
• Are there Recommendations that have been completed? ¹			
• Are there Recommendations that will be completed? ²			
• Are there Recommendations that will not be completed? ³			

¹ Please provide any and all documentation / receipts indicating completion of work.

² Provide documentation supporting completion of identified recommendation numbers within fifteen (15) calendar days following identified completion date

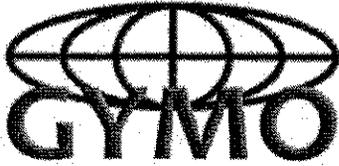
³ Please provide reason recommendations will not be completed: _____

I certify that I am an authorized representative of the Named Insured(s) and as such am authorized to make the representations contained herein.

Signed: _____

Date: _____

Title: _____



ARCHITECTURE
ENGINEERING
ENVIRONMENTAL
LAND SURVEYING

LIMITED ASBESTOS SURVEY REPORT

Project Location:

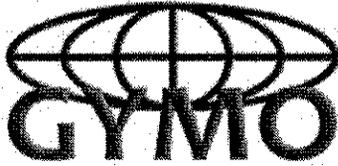
119 North Main Street
Front Porch Roof Black
River, NY 13612

Prepared for:

Village of Black River
Mr. Lee Carpenter
107 Jefferson Place
Black River, NY 13612

Prepared by:

GYMO Architecture, Engineering, & Land Surveying D.P.C.
19869 US Route 11
Watertown, NY 13601
(315) 788-3900 www.gymopc.com



ARCHITECTURE
ENGINEERING
ENVIRONMENTAL
LAND SURVEYING

August 27, 2018

Village of Black River
Mr. Lee Carpenter
107 Jefferson Place
Black River, NY 13612

RE: **Asbestos Survey**
119 North Main Street
Front Porch Roof
Black River, NY 13612

Edward G. Olley, Jr., AIA
Patrick J. Scordo, PE
Ryan G. Churchill, PE
Scott W. Soules, AIA
Brandy W. Lucas, MBA
Hayward B. Arthur III, MPS, IE
Howard P. Lyndaker III, PLS

Gregory F. Ashley, PLS
Thomas H. Ross

In Consultation
Leo F. Gozalkowski, PLS
Stephen W. Yausse, AIA

Dear Mr. Carpenter,

As requested, GYMODPC completed an Asbestos Survey at the above referenced site. Our NYS Certified Asbestos Building Inspector Hayward B. Arthur Cert #12-02976 visited the site on August 15, 2018 and collected samples of roofing materials suspected of containing asbestos. These samples were sent to Paradigm Environmental Services for laboratory analysis. Based on laboratory analysis of the samples collected, **one (1)** material tested positive for the presence of asbestos. The samples that contain asbestos are as follows:

Sample #	Material	Location	Qty.	ACM Content
2 A, B	Black Flashing Cement	Roof	125 SF	9.0% Chrysotile

***NOTE:**

All quantities are estimated and need to be field verified by the Abatement Contractor before bidding the work.

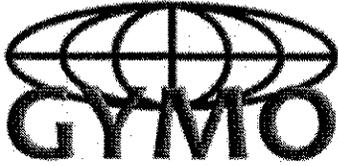
A list of all materials sampled can be found in Attachment A. If other building materials are identified and shall be disturbed, the materials shall be presumed to be ACMs until examination by an appropriately trained & certified individual and laboratory analysis prove otherwise.

If you have any questions pertaining to this report, please contact me directly at (315) 788-3900.

Sincerely,
GYMO Architecture, Engineering & Land Surveying, D.P.C.

Dixie Thompson

Dixie Thompson
Environmental Department Coordinator



ARCHITECTURE
ENGINEERING
ENVIRONMENTAL
LAND SURVEYING

- Attachment A: List of Materials Sampled**
- Attachment B: License and Certifications**
- Attachment C: Asbestos Bulk Sample Laboratory Results**

ATTACHMENT A

LIST OF MATERIALS SAMPLED

Sample #	Material	Location	ACM Content
1 A, B	Black/Red Shingles	Roof	0%
2 A, B	Black Flashing Cement	Roof	9.0% Chrysotile

ATTACHMENT B
LICENSE AND CERTIFICATIONS

2018-313

GYMO Architecture, Engineering, & Land Surveying, D.P.C.
18969 US Route 11
Watertown, NY 13601
www.gymodpc.com

August 27, 2018

New York State – Department of Labor

Division of Safety and Health
License and Certificate Unit
State Campus, Building 12
Albany, NY 12240

ASBESTOS HANDLING LICENSE

Gyma, Architecture, Engineering & Land Surveying
D.P.C.

18969 US Route 11
Watertown, NY 13601

FILE NUMBER: 99-0170
LICENSE NUMBER: 29355
LICENSE CLASS: RESTRICTED
DATE OF ISSUE: 11/16/2017
EXPIRATION DATE: 11/30/2018

Duly Authorized Representative – Hayward Arthur

This license has been issued in accordance with applicable provisions of Article 30 of the Labor Law of New York State and of the New York State Codes, Rules and Regulations (12 NYCRR Part 56). It is subject to suspension or revocation for a (1) serious violation of state, federal or local laws with regard to the conduct of an asbestos project, or (2) demonstrated lack of responsibility in the conduct of any job involving asbestos or asbestos material.

This license is valid only for the contractor named above and this license or a photocopy must be prominently displayed at the asbestos project worksite. This license verifies that all persons employed by the licensee on an asbestos project in New York State have been issued an Asbestos Certificate, appropriate for the type of work they perform, by the New York State Department of Labor.



Eileen M. Franko, Director
For the Commissioner of Labor

STATE OF NEW YORK - DEPARTMENT OF LABOR
ASBESTOS CERTIFICATE



H. BRADFORD ARTHUR III
CLASS (EXPIRES)
C ATEC (03/19) D INSP (03/19)
H PM (03/19) I PD (03/19)

MUST BE CARRIED ON ASBESTOS PROJECTS

HEALTHY WORKERS PROGRAM

NEW YORK STATE DEPARTMENT OF HEALTH
WADSWORTH CENTER



Expires 12:01 AM April 01, 2019
Issued April 01, 2018

CERTIFICATE OF APPROVAL FOR LABORATORY SERVICE

Issued in accordance with and pursuant to section 502 Public Health Law of New York State

MR. STEVE DEVITO
PARADIGM ENVIRONMENTAL SERVICES INC
179 LAKE AVENUE
ROCHESTER, NY 14608

NY Lab Id No: 10958

Is hereby APPROVED as an Environmental Laboratory for the category
ENVIRONMENTAL ANALYSES SOLID AND HAZARDOUS WASTE
All approved subcategories and/or analytes are listed below:

Miscellaneous

Asbestos in Friable Material

Item 198.1 of Manual

EPA 600/MM/82/020

Asbestos in Non-Friable Material-PLM

Item 198.6 of Manual (NOB by PLM)

Asbestos in Non-Friable Material-TEM

Item 198.4 of Manual

Lead in Dust Wipes

EPA 8010C

Lead in Paint

EPA 8010C

Sample Preparation Methods

EPA 3050B

Serial No.: 57637

Property of the New York State Department of Health. Certificates are valid only at the address shown, must be conspicuously posted, and are printed on secure paper. Continued accreditation depends on successful ongoing participation in the Program. Consumers are urged to call (518) 485-5570 to verify the laboratory's accreditation status.

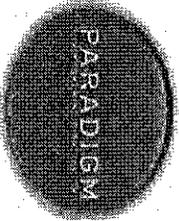
ATTACHMENT C

ASBESTOS BULK SAMPLE LABORATORY RESULTS

2018-313

GYMO Architecture, Engineering, & Land Surveying, D.P.C.
18969 US Route 11
Watertown, NY 13601
www.gymodpc.com

August 27, 2018



CHAIN OF CUSTODY FOR BULK ASBESTOS ANALYSIS

179 Lake Avenue, Rochester, New York 14608
 1815 Love Road, Grand Island, New York 14072
 Office: 585-647-2530
 Office: 716-775-5177

Client: GYMO
 Contact: BRAD ARTHUR
 Phone Number: (315) 788-3900
 Email Address for Data: LABS@GYMOPPC.COM

Client Mailing Address: 18969 US RT 11
 Results To: BRAD OR DIXIE
 Turn Around Time: 5 day

WATERTOWN NY 13601
 Date Sampled: 8/15/18
 Material Type/Quantity: NOB TEM

2018-313
 Project Location: 119 Main St. Black River, NY

OFFICE USE ONLY
 Job #: 0039-12
 Page _____ of _____
 Date Logged In: 8/16/18
 Logged In By: AS
 1891

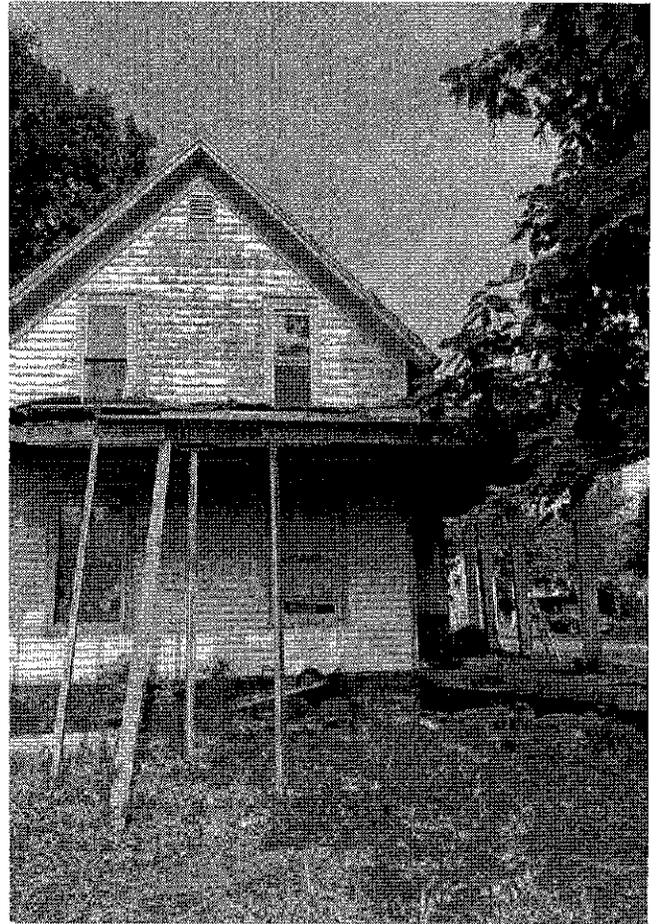
Client ID	Lab ID	Sampling Location	Color	Material Size	Type of Material
1	1A/B	11851 Roof SHIM	Black/Red	125 SF	SHIMMERS
2	2A/B	853 854 Roof	Black	125 SF	FRESHLY LEMENT
3					
4					
5					
6					
7					
8					
9					
#					

Sampled By: [Signature] Date: 8/15/18
 Transported to Paradigm By: [Signature] Date: 8/15/18
 UPS
 Received By: [Signature] Date: 8/16/18

All samples will be analyzed by the appropriate New York State Department of Health methods (981.1, 98.4 and 198.0) unless EPA 600/4-82/010 per 40 CFR 763 and/or EPA 600/R-93/116 methods are requested.
 CHECK TO AUTOMATICALLY PERFORM TEM ON NOBS
 or provide TEM contact names:
 TOTAL NUMBER OF SAMPLES ON ALL CHAINS OF CUSTODY: 4

By signing this form, client agrees to Paradigm Terms and Conditions (reverse).

ack 8/23/18



James Robert Holland

533 West Mullin Street Watertown, New York 13601 | (315)955-8042 | jrhgomez@gmail.com

August 27, 2018

Mayor Lee Carpenter
Village of Black River, NY
107 Jefferson Place
Black River, NY 13612

Mayor Carpenter:

I am contacting you regarding your village's opening for code enforcement officer.

As a twenty-three-year veteran of the fire and emergency services, I feel I have the experience, training, and work ethic to be an asset to the Village of Black River.

Currently, I am a Battalion Chief for the City of Watertown, NY Fire Department. Previous to my appointment to Battalion Chief, I served as the Fire Captain in the City of Watertown Code Enforcement office. I served in this position for nine months and was responsible for enforcement of the property maintenance code and the fire code. Prior to my assignment to the code enforcement office, I conducted property inspections as part of the department's annual property inspection program. During this time, I maintained the New York State Certification of Code Enforcement Officer (CEO). Unfortunately, the fire department's inspection program was discontinued and the required annual training to maintain the CEO certification was no longer supported by the city.

I have spoken with representatives of NYS Division of Building Standards and Codes and I will need to retake the six required courses, however the village can appoint someone without a current certification to the position and they will have one year to complete the required training. The lack of a current certification should not cause any issues for the village's Code enforcement office, as am sure I will be able to assume the position immediately, devote the time needed to fulfill the requirements of the position, and obtain all required training within one year.

I am confident that I offer the skills and abilities for this position. Feel free to call me at (315) 955-8042 to discuss the position further. I look forward to the opportunity to speak with you and the village board about how I can contribute to your village.

Sincerely,



James Holland

James Robert Holland

533 West Mullin Street, Watertown, New York 13601 | (315)955-8042 | jrhonez@gmail.com

Objective

To obtain the position of Code Enforcement Officer for the Village of Black River, NY.

Education

B.S. FIRE ADMINISTRATION | EXPECTED GRADUATION IN FALL 2018 | COLUMBIA SOUTHERN UNIVERSITY

A.A. IN LIBERAL ARTS | MAY 1995 | JEFFERSON COMMUNITY COLLEGE

Skills & Abilities

MANAGEMENT

- Developed an Annual Performance Review procedure for the City of Watertown Fire Department
- Transitioned the training office to a cloud-based learning management system
- Developed and implemented an annual task-based training program, to ensure all personnel continue to meet department standards
- Oversaw the replacement of the department's mobile data terminals, saving the department \$15,000 in the process
- Co-ordinated the department's data collection for its risk analysis and standard of cover
- Leading the department's research into a new records management system

COMMUNICATION

- Lead the development of the department's customer service survey plan

Experience

BATTALION CHIEF | WATERTOWN, NY FIRE DEPARTMENT | AUGUST 2014 - PRESENT

- Coordinate the fire and EMS training programs for the department
- Ensure that the fire and EMS training programs exceed the minimum requirements of the New York State Office of Fire Prevention and Control and the Department of Health
- Identify the training needs of the department through communication and incident data analysis
- Develop lesson plans to meet those needs
- Conduct classroom and hands-on training
- Work with national, state, and local training agencies to provide training to the department
- Saved the department \$5,000 annually by transitioning from Epi pens to syringe based epinephrine
- Maintain operational control of multiple crews at emergency scenes

CAPTAIN | WATERTOWN, NY FIRE DEPARTMENT | AUGUST 2006 – AUGUST 2014

FIREFIGHTER | WATERTOWN, NY FIRE DEPARTMENT | JULY 1995 – AUGUST 2006

STATE FIRE INSTRUCTOR | NEW YORK STATE OFFICE OF FIRE PREVENTION AND CONTROL | JANUARY 2017-PRESENT

- Instructor at the New York State Academy of Fire Science for Fire Officer I and II
- Regional instructor for many courses including:
 - Fire Officer I
 - Basic Exterior Fire Operations
 - Interior Fire Operations
 - Apparatus Operator- Pump
 - Truck Company Operations
 - Accident Vehicle Extrication Training

References

MATTHEW TIMERMAN | BATTALION CHIEF | WATERTOWN, NY FIRE DEPARTMENT

224 South Massey Street

Watertown, NY 13601

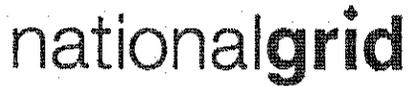
(315) 778-8244

ROBERT SEEBER | CAPTAIN | WATERTOWN, NY FIRE DEPARTMENT

224 South Massey Street

Watertown, NY 13601

(315) 408-7690



September 4, 2018

Kristin Williams
Clerk-Treasurer
107 Jefferson Place
Black River, NY 13612

Re: LED Outdoor Street Lighting Conversion Program Inquiry

Dear Customer:

Thank you for your inquiry regarding National Grid's LED Outdoor Street Lighting Conversion Program. As a customer within the Company's upstate New York service area, National Grid has confirmed the following information on the street lighting account for the Village of Black River property tax area:

Customer Name:	Village of Black River
Customer Bill Account:	76138-81107
Average Net Book Value (NBV) per unit*:	\$55.15
Estimated EE Incentive:	\$8,000.00

**The average NBV provided in this letter is valid for 180 days. To lock in the above average NBV value, an authorized representative of the customer must submit a commitment letter on the municipality's letterhead or via a municipal email address (i.e., ending in .gov) stating that the municipality will make payment for the designated quantity of lights within 90 days, or committing to a monthly levelized payment plan not to exceed 10 years with an interest rate set at the Company's pretax weighted average cost of capital.*

Premise Reference:	General Lighting
SL Reference Number:	76138-81107
Roadway Luminaires	
<u>Quantity</u>	<u>Description</u>
110	LM Roadway 100
6	LM Roadway 150
29	LM Roadway 250

Please recognize the following steps are necessary to initiate the process¹ of converting the existing full-service National Grid-owned street lights to LEDs:

1. Determine the number of roadway street lights to be converted.
 - o Provide the location inventory of lights to be converted; and
 - * Note: A minimum of 15 percent of the total roadway lights or at least 100 lights per year (whichever is greater) must be converted.
 - o Provide the selected LED luminaire to be installed at each street light location.
2. Determine the method of payment to retire the roadway luminaires and, if applicable, the municipality's financing preference:
 - o Payment value [Total Retirement Luminaires x Average NBV]; and

¹ As set forth in the Company's P.S.C. No. 214 – Outdoor Lighting Tariff, the LED Outdoor Street Lighting Conversion Program is available on a first-come first-served basis. In any one year, the Company's conversions are limited to no more than 20 percent of its currently installed roadway luminaires.

nationalgrid

- See attachment detailing financing options.
- 3. Submit on municipal letterhead to the National Grid account representative one or more of the following: a purchase order, promissory note, or a formal letter from an authorized representative of the municipality indicating the following:
 - Total number of roadway street lights to be converted;
 - Reference to the location inventory and the desired LED luminaires per location; and
 - Payment, including, if applicable, the preferred financing option.
- 4. The Company offers an energy-efficiency incentive for customer-owned or Company-owned LED conversions. The incentive is between \$50 and \$100 per fixture. To assist the municipality in evaluating the LED conversion relative to the available incentive amount, the Company has provided an estimated energy-efficiency incentive calculation. The actual incentive, however, may differ, and will only be transmitted to the municipality upon completion of the LED conversion project and verification of the new LED inventory. The incentive is available on a first-come first-served basis and subject to annual cap, as provided in the Commission's March 15, 2018 Order approving the Company's rate plan in Case 17-E-0238.

If you have any questions, concerns, or the need for additional information, please feel free to contact me. Also, we would like to hear from you should you decide to postpone your conversion to a later date. Thank you.

Sincerely,

Jennifer Egeberg

Jennifer Egeberg
Consumer Representative
nationalgrid
21265 State Route 232
Watertown, NY 13601
jennifer.egeberg@nationalgrid.com
315-785-7331 Office
315-399-9824 Cell