

Village of Black River
Planning Board
Regular Meeting
January 12, 2021

1. Call to order, roll call & welcome
2. Review of agenda
3. Review & approval of minutes- December 08, 2020
4. Review of correspondence & communications- Letter from Code Enforcement
5. Public comments
6. Village Board comments
7. Report from Code Enforcement Office-Zoning Map
8. Report from Zoning Board of Appeals Liaison
9. New Business:
10. Old Business: Checklist for Projects
: Zoning Map
11. Comments from Planning Board Members
12. Adjournment

Please contact the Village Office at 315-773-5721 if you are unable to attend a scheduled Planning Board meeting.

Village of Black River
Planning Board Meeting
Regular Meeting
December 08, 2020

Chairman Cook called the meeting to order at 6:34 p.m.

Present- Via Zoom

Chairman John Cook
Board Member Michael Hayes
Board Member John Hoering
Board Member Montigelli
Board Member Charles Stafford
Board Member Shelby Morgia

Absent- Board Member Thomas Bauschke

Others Present- Via Zoom

Randy Lake- Village Trustee
Matt Johnson- Tug Hill Commission
James Holland-Code Enforcement

November 10, 2020 Minutes

A motion to accept the November 10, 2020 minutes was made by Board Member Hoering and seconded by Board Member Hayes. All in favor with Board Member Montigelli abstaining due to his absence from the November 10, 2020 meeting.

The motion was carried.

November 16, 2020 Minutes

Board Member Montigelli would like to amend the November 16, 2020 minutes to read **Special meeting** instead of Regular Meeting.

Chairman Cook would also like to make an amendment to the November 16, 2020 minutes. The second to last paragraph should have the following change. It should read- **A motion to reschedule the December 08, 2020 public hearing for the Hennessey project to November 23, 2020 was made by Board member Hayes and seconded by Board Member Stafford. All in favor. The motion was carried.**

A motion to accept the November 16, 2020 minutes with the amendments was made by Board Member Hayes and seconded by Board Member Hoering. All in favor.
The motion was carried

November 23, 2020 Minutes

Chairman Cook would like to amend the November 23, 2020 minutes and add- **Chairman Cook asked if any Board Member had concerns regarding their independent review of the Hennessey Project Site Plan. No issues were identified.**

A motion to accept the November 23, 2020 minutes with the amendments was made by Board Member Montigelli and seconded by Board Member Hoering. All in favor.
The motion was carried

Chairman Cook- The 239M review from the County regarding the Hennessey project is all set.

Old Business- Matt Johnson-Tug Hill Commission- Digital Zoning Map

Matt Johnson- Jefferson County Planning Department is working on a new format of digitalizing Zoning maps. The Jefferson County Planning asked Tug Hill Commission to reach out to communities they have worked with in the past to find out if they may be interested in digitalizing their zoning maps.

Would the Village of Black River be interested?

Jefferson County would make a new official digitalized zoning map and be the keeper of all the data. It would reside with the County as they have the capacity and capability to store the new format.

Tug Hill would then hand off to the County.

The Village Board would need to make a resolution to accept the County format as the official Zoning Map.

Village Trustee Randy Lake- A letter should be sent to the Village Board explaining the request regarding the digitalization of the Village Zoning Map. He would then answer any questions he could to the Board.

Chairman Cook- Matt will attend the next Village Planning Board meeting.

Board Comments-

Board Member Stafford- would like to discuss the paving for the Hennessey Project. Agrees that they should have pavement, however, it is not specified in the code book.

Chairman Cook- It is inferred. Commercial business should have paved parking. Should add specific requirements regarding paving to the code book.

Next Planning Board meeting will be January 12, 2021 at 6:30pm.

A motion to adjourn was made at 7:19 p.m. by Board Member Hayes and seconded Board Member Morgia.
All in favor.
The motion was carried.

Respectfully submitted,
Tarra Benson
Recording Secretary