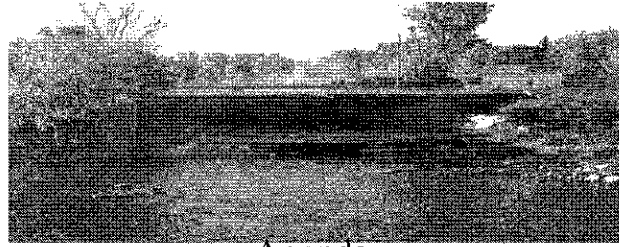


Board of Trustees  
Village of Black River, New York



Agenda

Regular Meeting

October 3, 2022

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 9/12/22 regular meeting
- Public Comment.
- Police Department Report.
- Code Enforcement Report & review of related correspondence.
- Clerk-Treasurer's Report.
- Superintendent's Report.

Correspondence Received:

- |                           |                       |
|---------------------------|-----------------------|
| A) Route 3 Sewer Board    | Re: September minutes |
| B) Village of Brownville  | Re: Thank you letter  |
| C) Black River Fire Dept. | Re: Membership        |

Correspondence Sent:

New Business:

- A) Public hearing for residency requirement for Clerk-Treasurer position.
- B) Public hearing for Rt. 3 sewer budget.
- C) Water bill adjustments.

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Trustee Lake called the meeting to order and led the Pledge of Allegiance at 6:15 p.m.

Present:

Trustee Randy Lake  
Trustee Gary McCullough  
Trustee Bonnie Proven  
Trustee Corey Decillis  
Mayor Francis Dishaw – by phone  
Superintendent Les Williams  
Clerk Treasurer Kristin Williams  
Police Chief Steve Wood

A motion was made by Trustee Proven, seconded by Trustee McCullough to approve the minutes of the August 1, 2022 meeting. The motion was carried.

Public Comment: Representatives from SLAM (Sweat Like a Mother) were present to discuss a 5k run that they will be hosting in Black River on October 8, 2022. They stated that the run will start at the Black River American Legion and onto Poor's Island and then end back at the legion where there will be food and vendors.

Police Department Report: Police Chief Wood stated that August was busy, the last DWI crackdown will be in November, he participated in online training and the attended the 100-year parade in Evans Mills.

Clerk's Report: Clerk-Treasurer Williams inquired about advertising for a fifth public works employee. She stated that there is budgeted money available to cover the position. The board agreed. She requested that the board approve a transfer from the ARPA fund to the water fund to cover the purchase of the water meters.

A motion was made by Trustee Decillis, seconded by Trustee Lake to adopt the following resolution:

**Resolved,** that Clerk-Treasurer Williams be authorized to transfer \$66,334.60 from the ARPA funding account A200 to the water fund account F8320.4 to cover the cost of water meters. The motion was put to a vote as follows:

Trustee Decillis	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Mayor Dishaw	Absent

The motion was carried and the resolution duly adopted.

Superintendent's Report: Superintendent Williams stated that 240 meters have been delivered. He stated that the new Mack has been delivered and that it has been taken in for an air leak. He stated that P&T has begun well level monitoring at the Rt. 3 pump station. Superintendent Williams stated that a water leak on LeRay St. was repaired, the tank inspection on Rt. 3 has been completed, there was a break in at the Wonder Bread building, he stated that he would like to set a cutoff date for leaf pickup so that equipment can get prepared for winter. The board agreed that the second week in November would be a good cutoff date. Superintendent Williams stated that he would like to put the 2001 International Truck out for sale.

A motion was made by Trustee Decillis, seconded by Trustee Lake to adopt the following resolution:

**Resolved**, that the 2001 International Dump Truck be declared surplus and that Superintendent Williams may put it out for sale for \$7500 and that he be authorized to accept an amount not less than \$5000. The motion was put to a vote as follows:

Trustee Decillis	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Mayor Dishaw	Absent

The motion was carried and the resolution duly adopted.

Correspondence Received: The board reviewed the Rt. 3 Sewer Board minutes.

A motion was made by Trustee McCullough, seconded by Trustee Decillis to set the budget public hearing for the Rt. 3 Sewer Board on October 3, 2022 at 6:00 p.m. The motion was carried.

The board reviewed a letter from the Sally Ploof Hunter Memorial Library.

A motion was made by Trustee Decillis, seconded by Trustee McCullough to approve Anthony Atlervivero and Brandon Marandola as members of the Black River Fire Department. The motion was carried. Trustee Lake abstained from the vote.

A motion was made by Trustee Decillis, seconded by Trustee Proven to set a public hearing regarding residency requirement for the Clerk-Treasurer position for the October 3, 2022 at 6:00 p.m. The motion was carried.

Clerk Treasurer Williams stated that she would like to move forward with the cameras for the Village Garage and Rt. 3 Pump Station as well as the new door for the vestibule at the municipal building. As discussed before, the money will come from the Buildings and Grounds Reserve Fund.

A motion was made by Trustee Lake, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that Clerk-Treasurer Williams be approved to expend an amount not to exceed \$15,000 from the Building and Grounds Reserve Fund to cover the costs of cameras for the Village Garage and Rt. 3 Pump Station as well as a new door for the vestibule at the Karl J. Vebber Municipal Building. The expenditure will be subject to permissive referendum. The motion was put to a vote as follows:

Trustee Decillis	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Mayor Dishaw	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Proven, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that the following abstracts of audited vouchers be approved: interim abstract dated 8/9/22 in the amount of \$149,548.00 (General Fund: \$149,548.00) interim abstract dated 8/11/22 in the amount of \$190,046.79 (General Fund: \$2,920.63 Water Fund: \$1,258.09 Sewer Fund: \$185,868.07) interim abstract dated 8/25/22 in the amount of \$18,685.37 (General Fund: \$17,737.28 Water Fund: \$948.09) and regular monthly abstract dated 9/12/22 in the amount of

Village Board  
September 12, 2022  
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\$73,959.49 (General Fund: \$12,519.68 Water Fund: \$61,283.30) The motion was put to a vote as follows:

Trustee Decillis	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Mayor Dishaw	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Proven, seconded by Trustee Decillis to adjourn the meeting at 7:57 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk Treasurer

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: September 12, 2022

RE: Minutes of September 12, 2022 meeting

**Present:** S. Allen, G. Eddy, G. McCullouch, B. Peck and R. Taylor

**Others:** B. Nutting, N. Toutant, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met on Monday, September 12, 2022 at the V/Black River Municipal Building. G. Eddy called the meeting to order at 4:30pm.

The Board reviewed the minutes for August 8, 2022. Motion by R. Taylor, seconded by B. Peck to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

### **Operating Report**

The period summary for August 2022 was distributed to the Board. The sewer flow was 6.3MG. Eighty-four percent (84%) of the total budgeted revenues were received. Expenses year-to-date were seventy-four percent (74%) of the total budgeted. Net cash of \$180,467.92 remained at the end of the period. The reserve account balance was \$153,925.77.

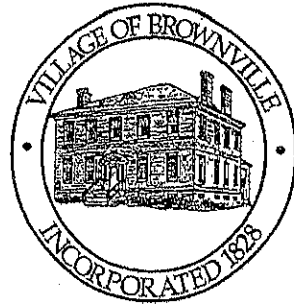
### **2023 Budget**

Proof of notice having been furnished, the public hearing on the 2023 tentative budget was called to order at 4:33pm by Chairman Eddy. No one from the public commented. All persons desiring to be heard, having been heard, the public hearing was closed at 4:35pm. Motion by S. Allen, seconded by B. Peck to adopt the tentative budget as the 2023 preliminary budget with a fixed rate of \$289.00/EDU and a variable rate of \$248.00/EDU (plus adjustment for T/Rutland as previously approved). Ayes-5, Nays-0. Motion carried. A vote to adopt the preliminary budget will be held on December 12, 2022 pending component communities' public hearings.

Motion by B. Peck, seconded by S. Allen to adjourn. The meeting adjourned at 4:45pm.

**The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, December 12, 2022 at 4:30pm at the T/Champion Municipal Building.**

*Christina Vargulick*  
Christina Vargulick, Secretary  
NYS Route 3 Sewer Board of Commissioners



## Village of Brownville

P.O. Box 118 • 216 Brown Boulevard  
Brownville, New York 13615

Tel: 315-782-7650 • Fax: 315-786-1178  
TDD 711 or 1-800-662-1220

September 19, 2022

Village of Black River  
107 Jefferson Place  
Black River, New York 13612

Dear Board of trustees and DPW Department,

As the Village of Brownville DPW Superintendent, I would like to extend a personal thank you from the entire Village for always lending a helping hand in our times of need. It is nice to know that our neighboring communities are there for us when we need assistance with a water leak or need to borrow a piece of equipment. Your time and help is greatly appreciated.

Sincerely,

Bill Pickett  
DPW Superintendent  
Village of Brownville

**Black River Fire Department, Inc.**

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P.O. Box 95

Black River, New York 13612

Established in 1890

September 30, 2022

Dear Village Board of Directors:

The following individual has applied to the Department for membership:

Argtim Ramizi

9220-A General Brown Loop, Fort Drum NY 13603

An arson investigation and criminal background check have been completed. References listed on the application have been called. In addition, the individual has met with an interview committee and has been approved.

Sincerely,



Jonathan Gaines, Secretary  
BRFD



**Rt. 3 Sewer Corridor Budget - 0% Fixed EDU Increase, 2.9% Variable EDU Increase**

REVENUE	2023 Budget	2022 Budget	Fixed EDUs	Variable EDUs	Extra Charges
- Black River (North & South)	\$299,078.50	\$285,748.00	574.50	478.00	\$15,000
- Champion	\$111,379.75	\$111,502.00	211.75	195.50	\$1,700
- LeRay	\$245,331.50	\$243,225.00	491.50	386.00	\$15,000
- Pamela	\$110,187.00	\$114,839.00	206.00	202.00	\$557
- Rutland	\$371,984.00	\$347,934.00	631.00	625.00	\$14,000
- Interest & Misc.	\$38.00	\$38.00			
- Transfer from Reserve	\$0.00	\$0.00			
<b>Total Revenues</b>	<b>\$1,137,996.75</b>	<b>\$1,113,382.00</b>	<b>2114.75</b>	<b>1894.50</b>	<b>\$46,267</b>

EXPENSES				
Annual DANC O&M Contract	\$98,386.65	\$86,467.50		*
Annual DANC Administrative Contract	\$11,516.37	\$11,290.66		*
Municipal Administration				
- Black River	\$3,447.00	\$3,466.00		*
- Champion	\$1,270.50	\$1,341.00		*
- LeRay	\$2,949.00	\$2,931.00		*
- Pamela	\$1,236.00	\$1,241.00		*
- Rutland	\$3,786.00	\$3,708.00		*
General Administration	\$3,826.00	\$3,826.00		*
Repairs & Maintenance	\$91,800.00	\$80,000.00		*
Utilities	\$41,000.00	\$38,000.00		*
Collection & Treatment	\$325,000.00	\$320,000.00		*
Interest (RD Loans & BAN)	\$0.00	\$0.00		*
Insurance, Legal, Audit	\$9,500.00	\$9,500.00		*
<b>Total O&amp;M Expenses</b>	<b>\$683,317.52</b>	<b>\$571,554.06</b>		

MISC EXPENSES			
Capital Improvements	\$0.00	\$0.00	*
Operational Reserves	\$0.00	\$70,000.00	*
Contributions to Reserves	\$50,000.00	\$8,000.00	*
Operating Contingency	\$0.00	\$5,000.00	*
<b>Total Misc. Expenditures</b>	<b>\$50,000.00</b>	<b>\$83,000.00</b>	

DEBT SERVICE PAYMENTS			
- Black River North	\$63,725.00	\$53,725.00	*
- Black River South	\$91,025.00	\$89,725.00	*
- Champion/Great Bend	\$35,760.00	\$35,760.00	*
- Champion/Pine Ridge	\$8,100.00	\$8,100.00	*
- Town of LeRay/Pamella Phase 1	\$61,980.00	\$61,980.00	*
- Town of LeRay/Pamella Phase 2	\$33,140.00	\$33,140.00	*
- Rutland Phase 1	\$39,000.00	\$39,000.00	*
- Rutland Phase 2	\$67,000.00	\$66,000.00	*
- Rutland Phase 3	\$74,511.00	\$73,514.00	*
- Gardner Tract	\$15,580.00	\$15,580.00	*
<b>Total Debt Service Payments</b>	<b>\$479,921.00</b>	<b>\$476,524.00</b>	

**Total Expenditures** \$1,113,238.52 \$1,118,077.56

Cash Balance Forward (estimated from 2020) \$ - \$ 20,000.00

**Net Cash/Deficit** **\$24,755.23** **\$2,654.69**

RESERVE ACCOUNT		
- Reserve Account - Beginning Balance	\$ 153,263.00	\$ 153,263.00
- Transfer to (from) Reserve Account	\$50,000.00	\$0.00
- Interest Income - Reserves	\$ 1,594.23	\$ 486.83
<b>YTD RESERVE CASH BALANCE</b>	<b>\$ 204,857.23</b>	<b>\$ 153,749.83</b>

Par Quarter

Rutland Variable EDU Cost \$ 8.25

Fixed \$/EDU	Var \$/EDU	Total
\$289.00	\$246.00	\$535.00

Increase 2022 % Increase 2022

\$ -	0.0%
\$ 7.00	2.9%

Proposed Rate to Balance Budget	2023	2022
Fixed \$/EDU:	\$289.00	289
Variable \$/EDU:	\$243.00	241

**Notes & Assumptions:**

- Increase of 2.0 percent for DANC O&M Contract and 2.0 percent for DANC Administrative Contract and General Administration.
- 0% Fixed Rate Increase and 2.9% Variable Rate Increase.
- Increase in Rutland Variable Rates due to under billing in previous years.
- \$50,000 contribution into reserves.
- Increase in revenues and expenditures by 2%.