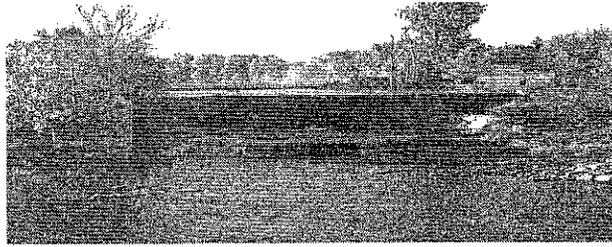


Board of Trustees  
Village of Black River, New York



Agenda  
Regular Meeting  
October 6, 2014

- Pledge of allegiance.
- Approval of minutes of the 9/8/14 regular meeting & 9/24/14 special meeting.
- Public Comment:
  - Open public hearing on Local Law #3 of 2014 increasing the variable sewer use charge from \$45.00 to \$46.50 per quarter.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- |    |                            |                                       |
|----|----------------------------|---------------------------------------|
| A) | Chris Vargulick            | <u>Re:</u> Rt. 3 Sewer Board minutes. |
| B) | Katie Malinowski, Tug Hill | <u>Re:</u> MS4 correspondence.        |

Correspondence Sent:

Unfinished Business:

- A) Update on Rt. 3 pump station project.
- B) Status of backhoe and garbage truck orders.

New Business:

- A) John Cook - proposed changes to setbacks
- B) Pump Station Fire Protection
- C) Assessor?

- Reports From Standing Committees.
- Reports From Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River  
Board of Trustees  
Regular Meeting  
September 8, 2014

A regular meeting of the Village of Black River Board of Trustees was called to order by Deputy Mayor Francis Dishaw at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Deputy Mayor Francis Dishaw  
Trustee Corey Decillis  
Trustee Randolph Lake  
Trustee Laurie McCullouch  
Superintendent of Public Works Steven Lillie  
Clerk-Treasurer Kathie Montigelli  
Police Chief Steven Wood

Excused:

Mayor Leland Carpenter

Deputy Mayor Dishaw led the Pledge of Allegiance.

A motion was made by Trustee Lake, seconded by Trustee McCullouch to approve the minutes of the 8/4/14 regular meeting as submitted. The motion was carried unanimously.

Public Comment: Christina Crowell from the Development Authority of the North Country (DANC) was present to discuss the "close out" of the GIS program. She said there will not be a charge to use the program because Black River is a member of the Rt. 3 Sewer Board. She said she will be happy to train Village staff on how to use the program. The Board to discuss at a future date the level of public access to the system.

Code Enforcement Report:

There was a lengthy discussion of the status of a "farm stand" being operated by Sean and Betsy Hennessey on property they own on Public Square. As there were several questions regarding this situation, Clerk-Treasurer Montigelli suggested that CEO Lachenauer be contacted via telephone. During the telephone conference, CEO Lachenauer gave a synopsis of the situation and answered questions from the Board. He said the issue will be discussed at the Planning Board meeting on Wednesday.

Superintendent's Report:

Superintendent Lillie reported the following:

- the Department has been busy fixing several water leaks;
- said the Rt. 3 pump station project is moving forward with the hazardous material abatement almost completed;
- gave a status report of the paving of Pine Dr. & Beaumont Ave.;
- thanked the Village of Brownville Department of Public Works staff for assisting with garbage collection on Monday;
- he will be ordering the backhoe this week and the garbage truck should be delivered by the end of September.

Clerk-Treasurer's Report:

Clerk-Treasurer Montigelli reported the following:

- gave a status report on the closing for the financing of the Rt. 3 pump station project and equipment purchases, noting the Village received a very good rate from Roosevelt & Cross Bank (1.25% with a \$1,758 premium);
- said Furgison & Co., CPA have presented a proposal for the annual audit and asked for the Board to approve that Mayor Carpenter sign the agreement.

A motion was made by Trustee McCullouch, seconded by Trustee Lake to authorize Mayor Carpenter to sign the engagement letter for Furgison & Co., CPA to perform an audit of the 2013-2014 fiscal year. The motion was put to a vote as follows:

Mayor Carpenter	Excused
Trustee Decillis	Yes
Deputy Mayor Dishaw	Yes

Trustee Lake Yes  
Trustee McCullouch Yes  
The motion was carried and the resolution duly adopted.

Police Department Report: Police Chief Wood gave a verbal report.

Correspondence sent and received was reviewed.

Following discussion, it was decided that more information is needed before approving a proposal from Jefferson County Soil & Water to plant a rain garden on property owned by the Village adjacent to the river near the municipal building.

Unfinished Business: None.

New Business:

A motion was made by Trustee Lake, seconded by Deputy Mayor Dishaw to adopt the following resolution:

**Resolved**, that subject to permissive referendum, the Village of Black River Treasurer is hereby authorized to expend the balance of the Village of Black River Water System Repair Reserve, \$4,460.19 year-to-date, plus any accrued interest at the time of the expenditure, to be used for the Rt. 3 Water System Treatment & Distribution Facility rehabilitation project. The motion was put to a vote as follows:

Mayor Carpenter Excused  
Trustee Decillis Yes  
Deputy Mayor Dishaw Yes  
Trustee Lake Yes  
Trustee McCullouch Yes  
The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullouch, seconded by Deputy Mayor Dishaw to adopt the following resolution:

**Resolved**, that a public hearing be held at 6:00 p.m. on Monday, October 6, 2014 at the Karl J. Vebber Municipal Building for the purpose of hearing public comment on a proposal to increase the sewer use variable rate from \$45.00 to \$46.50 per quarter to cover incremental increases in sewage treatment costs. The motion was put to a vote as follows:

Mayor Carpenter Excused  
Trustee Decillis Yes  
Deputy Mayor Dishaw Yes  
Trustee Lake Yes  
Trustee McCullouch Yes  
The motion was carried and the resolution duly adopted.

Reports From Standing Committees:

Sidewalks: Superintendent Lillie said he is hoping to be able to replace a section of sidewalk on S. Main St.

Reports From Special Meetings: None.

A motion was mad by Trustee McCullouch, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that the following abstracts of audited vouchers be approved: interim abstract dated 8/15/14 in the amount of \$528.50 (General Fund); interim abstract dated 8/21/14 in the amount of \$9,577.22 (General Fund: \$7,570.71 Water Fund: \$1,771.97 Sewer Fund: \$96.19 Trust & Agency Fund: \$138.35; interim abstract dated 9/4/14 in the amount of \$13,840.84 (General Fund: \$1,578.97 Water Fund: \$12,125.79 Trust &

Village Board  
September 8, 2014  
Page -3-

Agency Fund: \$136.08); and regular monthly abstract dated 9/8/14 in the amount of \$37,323.14 (General Fund: \$13,680.62 Water Fund: \$23,377.52 Sewer Fund: \$265.00). The motion was put to a vote as follows:

A motion was made by Trustee Decillis, seconded by Trustee McCullough to adjourn the meeting at 7:10 p.m. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO  
Clerk-Treasurer

Village of Black River  
Board of Trustees  
Special Meeting  
September 24, 2014

A special meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland Carpenter  
Trustee Corey Decillis  
Trustee Randolph Lake  
Trustee Laurie McCullouch  
Superintendent of Public Works Steven Lillie  
Clerk-Treasurer Kathie Montigelli

Excused:

Trustee Francis Dishaw

Superintendent Lillie explained the proposal from Jefferson County Soil & Water to apply for a grant to plant a rain garden on Village property adjacent to the river and the municipal building. He said it is the intent of the project to intercept and filter storm water from the municipal complex and surrounding area before it outlets to the river. He said the Village is being asked to contribute in-kind services of labor and use of equipment, noting it should only take half a day to complete the project. A motion was made by Trustee McCullouch, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that the above referenced project be approved and Mayor Carpenter be authorized to sign a letter of support to accompany the grant application to be submitted by the Jefferson County Soil & Water Conservation District. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Excused
Trustee Lake	Yes
Trustee McCullouch	Yes

The motion was carried and the resolution duly adopted.

Superintendent Lillie gave an update on the Rt. 3 pump station project, saying everything is going smoothly.

Mayor Carpenter gave an update on the code enforcement issue involving the condition of a garage on property owned by Gerald and Marian Gerrard, 119 N. Main St.

A motion was made by Trustee McCullouch, seconded by Mayor Carpenter to adjourn the meeting at 6:20 p.m. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO  
Clerk-Treasurer

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: September 9, 2014

RE: Minutes of September 8, 2014 meeting

Present: *Board members/voting representatives* – T. Buckley, G. Eddy, K. Montigelli, L. Longway and R. Taylor

Others: M. Capone, K. Dimmick, J. Furgison, T. Kelly, P. Pastella, and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, September 8, 2014 at the T/Pamelia Municipal Building. Chairman Buckley called the meeting to order at 4:30pm.

The Board reviewed the minutes for August 11, 2014. Motion by R. Taylor, seconded by L. Longway to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

### **Operating Report**

P. Pastella reviewed the period summary for August, 2014. Sewer flows were 6.6 MG. Eighty-eight percent (88%) of the total budgeted revenues were received. Expenses year-to-date were seventy-two percent (72%) of the total budgeted. Net cash of \$200,740.39 remained at the end of the period. The reserve account has a current balance of \$150,324.18.

### **Other Business**

P. Pastella distributed the preliminary 2015 budget which includes a \$6.00/year increase in the variable charge. K. Montigelli questioned the rationale for the increase. Members responded that the rate change covers incremental increases in treatment expenses. Motion by L. Longway, seconded by G. Eddy to adopt the preliminary budget as presented. Ayes-5, Nays-0. Motion carried.

Chairman Buckley discussed the need to formalize the capital reserve fund by developing a policy to administer the reserved funds. M. Capone suggested language that differentiates between repairs and improvements/extensions. Members reconfirmed the intentions of the IMA, specifically the blended rate which includes assessing the capital charges to all benefitted parcels. Chairman Buckley appointed M. Capone, P. Pastella, and M. Gebo to a committee to develop and recommend a reserve funds policy for adoption.

## Kathie Montigelli

---

**From:** Katie Malinowski [katie@tughill.org]  
**Sent:** Monday, September 15, 2014 12:26 PM  
**To:** Addison, Sharon (SAddison@watertown-ny.gov); Andy Nevin (andyn@co.jefferson.ny.us); bville@nny.com; Christine Watkins (cwatkins@centralny.twcbc.com); Claude Phelps (rutlandhighway@nny.com); David Prosser (DWProsser@gmail.com); Debi Pierce; Don Canfield (donc@co.jefferson.ny.us); Elizabeth Berghorn (rutland@nny.com); Gary Eddy; Jake Ambrose ; Jean Waterbury; Jennifer Voss (jenniferv@co.jefferson.ny.us); Jessica Jenack (lerayplanning@nny.com); Joel Bartlett (jrbsupervisor@gisco.net); John McHugh (jmchugh@nny.com); Kathie Montigelli (villofbr@gisco.net); Kathy Amyot; Kristy O'Shaughnessy; lerayadmin@nny.com; Mike Gillette; Mike Montigelli (mmontigelli@co.jefferson.ny.us); Pamela Desormo (pamd@gisco.net); Phil Street; Scott Burto; Sligar, Michael; Steve Lane (mayordexter@tds.net); Steve Lillie (silliebrpw@yahoo.com); Tim Turck (tturckwdpw@westelcom.com); Wayne McIlroy (wmcilroy@twcny.rr.com)  
**Subject:** Stormwater Coalition Meeting Wednesday 9/17, 1 pm, Black River  
**Attachments:** 7-16-14 notes.docx; DRAFT IMA-MS4 6-5.doc; JCSC By-Laws June 2014.docx  
**Importance:** High

All -

I am happy to report that all 9 original MS4 communities have approved the intermunicipal agreement forming the Jefferson County Stormwater Coalition! Additionally, Jefferson County also approved the agreement at their September board meeting. Thank you to everyone, I know it was a significant commitment on the part of each municipality. I am confident that by working together everyone will benefit and be able to meet their MS4 permit requirements much more easily than if each municipality worked separately.

So, I am proposing that this Wednesday's meeting be the first formal meeting of the Coalition. There are some organizational items that need attention, particularly setting up the financial end of things. I have attached the IMA and draft bylaws again, FYI.

According to my records, the following are the official representatives from each municipality:

- Town of LeRay – Ron Taylor, alternate Mark Capone
- Town of Rutland – Mike Gillette
- Town of Watertown – Joel Bartlett, alternate David Prosser
- Village of Black River – Lee Carpenter, alternate Kathie Montigelli
- Village of Brownville – Pat Connor, alternate Brenda McConnell
- Village of Carthage – John McHugh, alternate Wayne McIlroy
- Village of Dexter – Steve Lane, alternate Jim Eves
- Village of West Carthage – Scott Burto, alternate Ron Blinebry
- City of Watertown – To Be Determined (likely Sharon Addison and Mike Sligar)

Jefferson County - To Be Determined

**Jefferson County Stormwater Coalition Meeting**  
**Village of Black River**  
**1:00-2:00 P.M.**  
**July 16, 2014**

**Attendees:**

Town of LeRay – Mark Capone  
Town of Rutland – Mike Gillette  
Town of Watertown –David Prosser  
Village of Black River –Kathie Montigelli, Kristin Burroughs, Mike Montigelli  
Village of Brownville – Brenda McConnell  
Village of Carthage – John McHugh  
Village of Dexter –  
Village of West Carthage – Ron Blinebry  
City of Watertown – Mike Sligar  
Jefferson County Planning –Jennifer Voss, Andy Nevin  
Jefferson County Soil & Water Conservation District – Christine Watkins, Jared Crast  
Tug Hill Commission – Kathy Amyot, Katie Malinowski  
DEC – Emily Sheridan  
CEI – Steve Lewandowski, Kimie Romeo (guests)

Steve Lewandowski and Kimie Romeo gave a presentation about the Lake Ontario Lakewide Action and Management Plan (LAMP). Questions for Steve and Kimie included how we can position the Coalition to be eligible for EPA funding, as the completed watershed plan for the Black River does not include all the required elements from EPA.

To date, joining the coalition has been approved by the boards in the Towns of LeRay and Watertown, the Villages of Black River, Brownville, Carthage and West Carthage, and the City of Watertown (final resolution soon). The Town of Rutland will likely approve at their August board meeting. Katie will call the Village of Dexter as they do not have a rep here today. If all communities could get copies of their resolutions to Mark, Katie and Christine, it would be much appreciated.

Jared did a presentation on the data collection completed so far by the SWCD. All outfalls have been mapped in the 8 towns and villages. Jared is now going back to collect all of the catch basins, etc. and expects he can finish these before his internship is over. There are plans to put all the information collected in an on-line interactive map. Jake will start on some other elements of the SWCD work when he gets back from his honeymoon (congratulations Jake!). Christine is also working to purchase the Emriver model and materials for storm drain stenciling that are being funded by BRAC.

Andy and Jen reported that the County has been notified by DEC that they are a traditional non-land use MS4 and their NOI is due November 10. The board of legislators will consider joining the Coalition at an upcoming meeting. The stormwater regulations will apply to the county highways in the MS4 area, as well as county buildings, the airport, and other county-owned facilities. There was some discussion over

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- Black River Planning Board to meet Thursday

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- DOT resurfacing Route 26 north of Lowville
- Lowville Fire Department seeking financing for new ladder truck
- BDC says rail spur work is coming soon

# Black River water project nearing end

By ELAINE M. AVALLONE  
JOHNSON NEWSPAPERS  
PUBLISHED: THURSDAY, SEPTEMBER 18, 2014 AT 1:12 AM

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**BLACK RIVER** — After years of planning and preparation, the renovation project at the village water station has begun.

Initially, the village planned to replace the trusses and roof on the 40-year-old building as well as improve the telemetry. However, a study by Asbestos & Environmental Consulting Corp. of East Syracuse found hazardous materials that had to be removed, followed by air monitoring.

The project's engineer, C. Jack Dodson of Dodson & Associates Consulting Engineers, Schenectady, outlined the scope of the project at a board meeting in March. Besides the asbestos and hazardous material abatement and roof replacement, relining of the clear wells was needed, and Mr. Dodson suggested work to the exterior of the Route 3 pump station.

The project got underway Sept. 2.

Village Department of Public Works Superintendent Steven L. Lillie said Op-Tech Environmental Services of Massena has nearly completed the abatement work. "The asbestos is out of the pump station and they have to come back for the metal roof, which contains lead," Mr. Lillie said.

General contractor on the renovation project is PTL Contracting Corp. of Theresa, at a cost of \$515,918.46.

Mr. Lillie said he hopes the project will be completed by the end of next month.

The pump station renovation is the final part of the village's plan to update the 104-year-old water system.

The first phase of the project involved the rehabilitation of a well at the water plant. Work done by P&T Supply of Watertown at a cost of \$21,390 included cleaning and inspection, replacement of a pitless adapter and a new well pump.

The second phase dealt with telemetry. Phone lines from the reservoir to the Route 3 and Maple Street water plants were replaced with a radio transmitter. In addition, a dialer was installed to notify operators of any low water levels or loss of power. Aqua Logics Systems of Syracuse did the work at the cost of \$19,725.

According to Mr. Lillie, the village produced more than 77 million gallons of water last year, using 42 million and selling 35 million to the towns of Rutland and LeRay.

The water comes from three springs and wells at the Route 3 and Maple Street water plants.

"The project is designed to ensure the continued supply of water to our users," Mr. Lillie said, noting all phases of the project have been reviewed and approved by the state Department of Health.

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