

Village of Black River  
Planning Board  
November 13, 2018

1. Call to order, roll call & welcome
2. Review of agenda
3. Review & approval of minutes from the meeting October 9, 2018
4. Review of correspondence & communications
  - a. NY State building standard and code local law
5. Public comments
6. Village Board comments
7. Report from Code Enforcement Office
8. Report from Zoning Board of Appeals Liaison
9. New Business: None
10. Old Business: Steve Lillie / parcel merge
11. Comments from Planning Board Members
12. Adjournment

**Please contact the Village Office at 315-773-5721 if you are unable to attend a scheduled Planning Board meeting.**

Village of Black River  
Planning Board  
Regular Meeting  
October 9, 2018

**DRAFT**

Chairman John Cook called the meeting to order at 6:30 p.m.

**Present:**

Chairman John Cook  
Board Member Thomas Bauschke  
Board Member Charles Stafford  
Board Member Michael Hayes  
Board Member Michael Montigelli

**Excused:**

Board Member Shelby Morgia  
Board Member John Hoering

**Also Present:**

ZBA Chairman Mark Wonderly  
Trustee Michael Caldwell  
Participation in Government student (see sign in sheet)

The Board reviewed the agenda.

A motion was made by Board Member Stafford, seconded by Board Member Hayes to approve the minutes from the regular meeting on September 11, 2018. The motion was carried.

The Board welcomed Thomas Bauschke as a new member to the Planning Board. A reference was made to the new Code Enforcement Officer, James Holland, he was hired at the October 2018 Village Board meeting.

**New Business:** Steve Lillie was present to discuss plans for a lot line adjustment on tax parcel 14.00-3-44.2. The 1.2-acre parcel is to be merged to the existing property at 220 South Main Street. The Board reviewed a drawing of the plan.

A motion was made by Board Member Montigelli, seconded by Board Member Bauschke to adopt the following resolution:

**Resolved,** to approve this action as a lot line adjustment contingent on the following: Mr. Lillie will provide proof that the land survey, application and filing of the property with the Jefferson County Clerk's office is completed.

The Planning Board has determined that this action does not render the new combined lot as nonconforming. No further review will be necessary. The motion was put to a vote as follows:

Chairman Cook	Yes
Board Member Montigelli	Yes
Board Member Hayes	Yes
Board Member Bauschke	Yes
Board Member Stafford	Yes
Board Member Morgia	Excused
Board Member Hoering	Excused

The motion was carried and the resolution adopted.

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**Old Business:** Solar code information from the Town of LeRay and Village of Lowville was forwarded to the Village Board for review at their November meeting. The commencement on Solar Power will continue once there is an input from the Village Board, DPW Superintendent and Code Enforcement Officer.

**Comments from Board Members:** Board Member Montigelli commented on the Stewart's Shop project. He stated that everyone involved worked together for the good of the community. Board Member Stafford commented that having a new Code Enforcement Officer will be a great addition to the village.

The next meeting is scheduled to be held on November 13, 2018 at 6:30 p.m.

A motion was made by Board Member Hayes, seconded by Board Member Bauschke to adjourn the meeting at 6:44 p.m. The motion was carried.

Respectfully submitted,

Connie Wonderly  
Recording Secretary