

Village of Black River  
Planning Board  
Regular Meeting  
February 13, 2018

1. Call to order, roll call & welcome
2. Review of agenda
3. Review & approval of minutes from the meeting January 9, 2018
4. Review of correspondence & communications
5. Public comments
6. Village Board comments
7. Report from Code Enforcement Office
8. Report from Zoning Board of Appeals Liaison
9. **New Business:**
  - a. Stewart's Shops preliminary site plan review
10. **Old Business:**
  - b. Solar regulations
11. Comments from Planning Board Members
12. Adjournment

**Please contact the Village Office at 315-773-5721 if you are unable to attend a scheduled Planning Board meeting.**

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January 9, 2018

Draft

Chairman Cook called the meeting to order at 6:35 p.m.

Present:

Chairman John Cook  
Board Member Shelby Morgia  
Board Member Michael Hayes  
Board Member Harold Wheeler

Excused:

Board Member Michael Montigelli

Absent:

Board Member Charles Stafford

Others present:

ZBA Chairman Mark Wonderly  
Trustee Michael Caldwell

The Board reviewed the agenda.

A motion was made by Board Member Wheeler, seconded by Board Member Morgia to approve the minutes of the December 12, 2017 meeting. The motion was carried.

Review of communication and correspondence: The Board was notified that the annual Local Government Conference is being held on March 29, 2018. Registration forms may be forwarded to the Village office for early registration by March 8, 2018. Chairman Cook reviewed and completed a questionnaire from the Jefferson County Clerk's office regarding map filing notices. The Board also reviewed a letter that was received from Stewart's Shops stating their intent for an expansion project.

Old Business: The Board continued their discussion and review on Property Maintenance. The Board concluded with the edits to the final draft.

A motion was made by Board Member Wheeler, seconded by Board Member Hayes to adopt the following resolution:

**Resolved:** The Planning Board will recommend the changes to the code on Property Maintenance to the Village Board of Trustees. The motion was put to a vote as follows:

Chairman Cook	Yes
Board Member Morgia	Yes
Board Member Hayes	Yes
Board Member Wheeler	Yes

The motion was carried and the resolution duly adopted.

Comments from Planning Board members: Board Member Wheeler suggested further looking into Solar power. After a brief discussion it was decided that Board Member Hayes would contact the Town of Denmark and Chairman Cook will try to contact Jefferson County for more information.

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The next meeting was scheduled for February 13, 2018 at 6:30 p.m.

A motion was made by Board Member Hayes, seconded by Board Member Wheeler to adjourn the meeting at 7:15 p.m. The motion was carried.

Respectfully submitted,

Connie Wonderly  
Recording secretary