

Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
May 1, 2017

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 3/27/17 special meeting & 4/3/17 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- | | |
|-------------------------------|--------------------------------------|
| A) Sally Ploof Hunter Lib. | Re: 2016 year end report. |
| B) Rt. 3 Sewer Board | Re: April 10, 2017 minutes |
| C) Facilities use application | Re: Cody Chirico softball tournament |

Correspondence Sent:

New Business:

- A) Stormwater Coalition Annual Report.

Unfinished Business:

- A) Sidewalk regulations.
- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
March 27, 2017
Special Meeting

DRAFT

Mayor Carpenter called the meeting to order at 6:00 p.m.

Present:

Mayor Leland Carpenter
Trustee Francis Dishaw
Trustee Randolph Lake
Trustee Gary McCullough
Trustee Corey Decillis
Superintendent Steven Lillie
Clerk-Treasurer Kristin Burroughs

The board reviewed the tentative budget.

A motion was made by Mayor Carpenter, seconded by Trustee Dishaw to adopt the following resolution,

Resolved, that the board accept the tentative budget and hold a public hearing on April 3, 2017 for the purpose of hearing public comment on the 2017-2018 budget. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee Decillis	Yes
Trustee McCullough	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to adjourn the meeting at 8:00 p.m. The motion was carried.

Respectfully submitted,

Kristin Burroughs
Clerk-Treasurer

Village of Black River
Board of Trustees
April 3, 2017
Regular Meeting

DRAFT

Mayor Carpenter called the meeting to order and led the Pledge of Allegiance at 6:00 p.m.

Present:

Mayor Leland Carpenter
Trustee Francis Dishaw
Trustee Randolph Lake
Superintendent Steven Lillie
Clerk-Treasurer Kristin Burroughs
Police Chief Steven Wood

Absent:

Trustee Gary McCullouch
Trustee Corey Decillis

Mayor Carpenter opened the public hearing for the tax cap override, Charter Communications franchise fee agreement and the 2017-2018 budget at 6:01 p.m.

Superintendent's Report: Superintendent Lillie stated that he attended a meeting in Albany regarding increasing Consolidated Local Street and Highway Improvement Program (CHIPS). He stated that the Annual Water Quality Report (AWQR) has been completed and that the Maple St. recreation building has been painted.

Clerk-Treasurer's Report: Clerk-Treasurer Burroughs stated that she attended the Local Government Conference and attended a session regarding the true cost of services. She stated that she would like to work on figuring the true cost of garbage and recycling first.

Police Department Report: Police Chief Wood stated that the new computer will be installed in the police car and that he will be attending a traffic safety conference in Albany.

A motion was made by Trustee Dishaw, seconded by Trustee Lake close the public hearings at 6:25 p.m. The motion was carried.

A motion was made by Trustee Lake, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that the village override the property tax cap for the 2017-2018 budget year. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Francis Dishaw	Yes
Trustee Lake	Yes
Trustee McCullouch	Absent
Trustee Decillis	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Mayor Carpenter to adopt the following resolution:

Resolved, that Mayor Carpenter be authorized to sign the Charter Communications Franchise Agreement. The motion was put to a vote as follows

Mayor Carpenter	Yes
Trustee Francis Dishaw	Yes
Trustee Lake	Yes
Trustee McCullouch	Absent

Trustee Decillis Absent
The motion was carried and the resolution duly adopted.

The board agreed to hold a meeting to adopt the 2017-2018 budget on April 24, 2017.

Correspondence Received: The board reviewed correspondence for the NYS Department of Health regarding water monitoring requirements. The board reviewed a notice of intent from Barton & Loguidice establishing the Town of Pamela as lead agency for an agreement that would allow Pamela to purchase water from the village.

A motion was made by Trustee Dishaw, seconded by Mayor Carpenter to approve a facilities use request for their annual Easter egg hunt. The motion was carried.

A motion was made by Trustee Lake, seconded by Trustee Dishaw to accept the membership of Steven Wood to the Black River Fire Department. The motion was carried.

Planning Board Chairman John Cook was present to discuss the regulations the board has been working on regarding storage containers. He stated that storage containers would be considered short term so the setbacks aren't as strict. The board discussed that a permit would be issued for six months and that if a ninety day extension is needed the resident would approach the village board for approval.

A motion was made by Trustee Dishaw, seconded by Trustee Lake to adopt the following resolution:

Resolved, that the unpaid water/sewer bills be sent to Jefferson County Real Property for relevy on the 2017 village tax bills in the amount of \$6,386.52. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Francis Dishaw	Yes
Trustee Lake	Yes
Trustee McCullough	Absent
Trustee Decillis	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Trustee Lake to purchase rubber mulch for the playground in an amount of about \$8,000. The motion was carried.

A motion was made by Trustee Dishaw, seconded by Trustee Lake to adopt the following resolution:

Resolved, that following abstracts of audited vouchers be approved: interim abstract dated 3/16/17 in the amount of \$8,011.56 (General Fund: \$1,545.39 Sewer Fund: \$6,318.53 Trust & Agency: \$146.64) regularly monthly abstract dated 4/3/17 in the amount of \$31,472.00 (General Fund: \$30,022.58 Water Fund: \$1,278.07 Trust & Agency: \$171.35). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Francis Dishaw	Yes
Trustee Lake	Yes
Trustee McCullough	Absent

Village Board
April 3, 2017
Page -3-

Trustee Decillis Absent
The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Mayor Carpenter to adjourn the meeting at 7:30 p.m. The motion was carried.

Respectfully submitted,

Kristin Burroughs
Clerk-Treasurer

2016 YEAR END REPORT TO THE VILLAGE OF BLACK RIVER, TOWNS OF RUTLAND AND LERAY AND THE COMMUNITY

The extended hours of operation put in place a year ago have continued to work well for us and seem to be for our patrons.

Our in house circulation of all items was 15,359 which was an increase of 610 items. We also saw:

NCLS audio books checked out 399 – up 237.

NCLS e books checked out was 503 – down 19 .

NCLS e magazines checked out 57 – down 92. I don't feel there has been as much promotion of these as in the past and possible that magazines available aren't what the online patrons are looking for.

Ancestry usage was 30,551 – up 24,504. Much of this was classes for staff and trustees on the use and where to find information so that we may better serve our patrons.

In house computer use was 1606 – up 257 with wireless use of 2226 – down by 837. The decline of wireless usage could be from having to shut off our service from 9p.m. – 6 a.m. due to problems in our parking lot. There were complaints about vehicles being in our lot at odd hours from the village and police.

Our attendance was 10,666 – up 427.

In our total collection we added and deleted the following.

We added 834 and deleted 202 adult books.

We added 515 and deleted 476 children's books.

We added 55 and deleted 205 audio books.

We added 194 and deleted 84 DVD's.

We held a total of 33 programs with attendance of 1325 people. Also we through CAPC held the summer children's feeding program the full 5 days of the time offered. We have already let them know that we will do it again this summer.

Once again we had a grades 4-6 Battle of the Books team with Mrs. Hunt as their coach. We weren't as lucky this past year to win the tournament but those who took part had a good time.

Our budget was up again last year but then everything we buy or use also went up, as well as insurance, cost of books, etc. We are again going to be on the Carthage School ballot for them to collect funding for us and we weren't cut in the county budget funding, but this we can't count on. We also want to THANK the Village of Black River, Towns of Rutland and LeRay for their continued support and to all our patrons for their support that makes having a library possible.

Sandra L. Lamb



Sally Ploof Hunter
Memorial Library
PO Box 253
Black River, NY 13612

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: April 11, 2017

RE: Minutes of April 10, 2017 meeting

Present: S. Allen, F. Dishaw, T. Stewart and R. Taylor

Others: K. Dimmick, P. Pastella, N. Toutant and C. Vargulick

Absent: G. Eddy, B. Ferguson and L. Carpenter

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, April 10, 2017 at the T/Pamelia Municipal Building. S. Allen called the meeting to order at 4:30pm.

The Board reviewed the minutes for February 13, 2017. Motion by F. Dishaw, seconded by R. Taylor to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summary for February, 2017. The sewer flow was 7.1 MG. Fifty percent (50%) of the total budgeted revenues were received. Expenses year-to-date were eighteen percent (18%) of the total budgeted. Net cash of \$516,293.90 remained at the end of the period. The reserve account had a balance of \$130,366.13.

P. Pastella reviewed the period summary for March, 2017. The sewer flow was 7.3 MG. Fifty four percent (54%) of the total budgeted revenues were received. Expenses year-to-date were twenty one percent (21%) of the total budgeted. Net cash of \$371,771.67 remained at the end of the period. The reserve account had a balance of \$130,399.77.

P. Pastella inquired if the Board wished to roll over the certificate of deposit for the reserve funds. She advised the Board that no reserve funds are projected to be needed for capital plans. Motion by S. Allen, seconded by T. Stewart to roll over reserve funds in the amount of \$130,421.53 in a certificate of deposit for a term of one (1) year. Ayes-4, Nays-0. Motion carried.

Motion by R. Taylor, seconded by B. Ferguson to adjourn. Ayes-4, Nays-0. Motion carried. The meeting adjourned at 4:45PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, June 12, 2017 at 4:30pm at the V/Black River Municipal Building.

Christina Vargulick
Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners

APR/25/2017/TUE 02:59 PM Village Black River

FAX No. 315 773 5726

F. 002/005

Board of Trustees
Village of Black River, New York



FACILITIES USE APPLICATION

Name David J Daily Today's Date 4/25/17

Organization _____

Telephone # 315-783-2898 Date & Hours Requested May 13th 8:00 am - 7:00 pm

Check Facility (ies) Requested:

Municipal Offices Meeting Room () Maple Street Park (X)

Maple Street Recreation Building (X)

Maple Street Pavilion ()

Other () (Please Specify) _____

*Certificate of Insurance provided? () Yes () No

Please give a brief description of planned activity: Holding a Softball Tournament
to raise money for 2 Scholarships given in Cody Childs
name

Statement of Responsibility

I/We agree to assume responsibility for the facility/grounds requested above. I/We will ensure that all buildings and/or grounds are clean, neat, and returned to the physical condition in which they were found. No alcoholic beverages or glass containers are allowed on the premises.

David J Daily
Signature

OFFICE USE ONLY

Approved () at the _____ Village Board Meeting
Disapproved () at the _____ Village Board Meeting
Reason for disapproval _____
Signature _____ Date _____

Any person with a disability who may need to make special arrangements to use the above facility (ies) may do so by calling the Black River Village Office at 773-5721 during business hours at least three days in advance of the planned activity.

Thank you.

107 Jefferson Place
Black River, NY 13612

www.blackriverny.org

(315) 773-5721 phone
(315) 773-5726 fax

To: Jefferson County Stormwater Coalition

Re: NYS DEC MS4 Stormwater Coalition Annual Report

Dear Stormwater Coalition Members,

Attached to this letter is the NYS Department of Environmental Conservation MS4 Annual Report for the 2016-2017 reporting year. You need to do the following to meet the requirements of the NYS DEC permit:

Part VII.A.2. Annual Report Presentation

Below are the requirements for the annual report presentation:

- i. Prior to submitting the final annual report to the Department, by June 1 of each reporting year, present the draft report in a format that is open to the public, where the public can ask questions about and make comments on the report. This can be done:*
 - At a meeting that is open to the public, where the public attendees are able to ask questions about and make comments on the report. This may be a regular meeting of an existing board, such as planning, zoning or the town/village/city board. It may also be a separate meeting, specifically for stormwater. If multiple covered entities are working together, they may have a group meeting; or*
 - On the internet by:*
 - Making the annual report available to the public on a website;*
 - Providing the public the opportunity to provide comments on the internet or otherwise; and*
 - Making available the opportunity for the public to request an open meeting to ask questions about and make comments on the report. If a public meeting is requested by 2 or more persons, the covered entity must hold such a meeting. However, the covered entity need only hold a public meeting once to satisfy this requirement.*

- ii. Provide public notice about the presentation, making public the following information when noticing the presentation in accordance with the local public notice requirements:*
 - The placement of the annual report on the agenda of this meeting or location on the internet;*
 - The opportunity for public comment. This SPDES general permit does not require a specified time frame for public comments, although it is recommended that covered entities do provide the public an opportunity to comment for a period after the meeting. Comments received after the final annual report is submitted shall be reported with the following year's annual report. Covered entities must take into account those comments in the*

following year;

- *The availability of the draft report for prior review prior to the public meeting or duration of availability of annual report on the internet;*
- iii. *The Department recommends that announcements be sent directly to individuals (public and private) known to have a specific interest in the covered entity's SWMP;*
- iv. *Include a summary of comments and (intended) responses with the final annual report. Changes made to the SWMP in response to comments should be described in the annual report; and*
- v. *Ensure that a copy of the final report is available for public inspection.*

The draft Annual Report for 2016-2017 will be posted on the Stormwater Coalition's website:

www.icnystormwater.com

We will also have a link available for the public to submit comments. We will also provide each community with a hard copy of the final report. This can be placed on your municipal website and retained at your municipal office with directions on how comments can be submitted.

The annual report is due to NYS DEC by **June 1**, therefore it is important that you get this information out as soon as possible. Also, please save a copy of the public notice that is posted and any comments received and provide that to us.

The Annual report has a post-it tab in one place. This is where the municipality Principal Executive Officer signs and dates after your May Board meeting.

Once you have the signed copy and documented on separate paper any public comments **you will need to make a copy of the signature page** and send it to JCSWCD. We will add the page to the Annual Report and upload it to the Stormwater Coalition's website.

JCSWCD will submit the Final 2016-2017 Annual Report to NYSDEC by June 1 for all of the Coalition members. It will be sent as one document. Please keep the folder as your hard copy of the Annual Report.

Please let me know if you have any questions.

Sincerely,

Christine Watkins

MS4 Annual Report Cover Page

MCC form for period ending March 9,

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This cover page must be completed by the report preparer.
Joint reports require only one cover page.

SPDES ID

N	Y	R	2	0					
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Choose one:

This report is being submitted on behalf of an individual MS4.

Fill in SPDES ID in upper right hand corner.

Name of MS4

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OR

This report is being submitted on behalf of a Single Entity

(Per Part II.E of GP-0-10-002)

Name of Single Entity

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OR

This is a joint report being submitted on behalf of a coalition.

Provide SPDES ID of each permitted MS4 included in this report. Use page 2 if needed.

Name of Coalition

J	e	f	f	e	r	s	o	n		C	o	u	n	t	y		S	t	o	r	m	w	a	t	e	r			
C	o	a	l	i	t	i	o	n																					

SPDES ID

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SPDES ID

N	Y	R	2	0	A	5	6	0
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SPDES ID

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SPDES ID

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SPDES ID

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SPDES ID

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SPDES ID

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SPDES ID

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SPDES ID

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SPDES ID

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SPDES ID

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MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9,

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Name of MS4

Jefferson County Stormwater Coalition

SPDES ID

N	Y	R	2	0	A		
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Each MS4 must submit an MCC form.

Section 1 - MCC Identification Page

Indicate whether this MCC form is being submitted to certify endorsement or acceptance of:

- An Annual Report for a single MS4
- A Single Entity (Per Part II.E of GP-0-10-002)
- A Joint Report

Joint reports may be submitted by permittees with legally binding agreements.

If Joint Report, enter coalition name:

J	e	f	f	e	r	s	o	n	C	o	u	n	t	y	S	t	o	r	m	w	a	t	e	r		
C	o	a	l	i	t	i	o	n																		

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2017

Name of MS4 Village of Black River

SPDES ID
N Y R 2 0 A 5 6 0

Section 2 - Contact Information

Important Instructions - Please Read

Contact information must be provided for *each* of the following positions as indicated below:

1. Principal Executive Officer, Chief Elected Official or other qualified individual (per GP-0-08-002 Part VI.J).
2. Duly Authorized Representative (Information for this contact must only be submitted if a Duly Authorized Representative is signing this form)
3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

A separate sheet must be submitted for each position listed above unless more than one position is filled by the same individual. If one individual fills multiple roles, provide the contact information once and check all positions that apply to that individual.

If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name	MI	Last Name
L e l a n d	J	C a r p e n t e r
Title		
M a y o r		
Address		
1 0 7 J e f f e r s o n P l a c e		
City		State Zip
B l a c k R i v e r		N Y 1 3 6 1 2 -
eMail		
v i l l o f b r @ g i s c o . n e t		
Phone	County	
(3 1 5) 7 7 3 - 5 7 2 1	J e f f e r s o n	

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2017

Name of MS4

SPDES ID

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Section 2 - Contact Information

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- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name	MI	Last Name
S t e v e n	L	L i l l i e
Title		
S u p e r i n t e n d e n t o f P u b l i c W o r k s		
Address		
1 0 7 J e f f e r s o n P l a c e		
City		
B l a c k R i v e r		State
		N Y
Zip		
1 3 6 1 2 -		
eMail		
v i l l o f b r @ g i s c o . n e t		
Phone		County
(3 1 5) 7 7 3 - 5 7 2 1		J e f f e r s o n

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2017

Name of MS4

SPDES ID

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Section 2 - Contact Information

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4. The Stormwater Management Program (SWMP) Coordinator (Individual responsible for coordination/implementation of SWMP).
5. Report Preparer (Consultants may provide company name in the space provided).

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For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name	MI	Last Name
D a v i d	M	L a c h e n a u e r
Title		
C o d e E n f o r c e m e n t O f f i c e r		
Address		
1 0 7 J e f f e r s o n P l a c e		
City		
B l a c k R i v e r		
State	Zip	
N Y	1 3 6 1 2 -	
eMail		
v i l l o f b r @ g i s c o . n e t		
Phone	County	
(3 1 5) 7 7 3 - 5 7 2 1	J e f f e r s o n	

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2017

Name of MS4

SPDES ID

N	Y	R	2	0	A				
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Section 2 - Contact Information

Important Instructions - Please Read

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3. The Local Stormwater Public Contact (required per GP-0-08-002 Part VII.A.2.c & Part VIII.A.2.c).
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If a new Duly Authorized Representative is signing this report, their contact information must be provided and a signature authorization form, signed by the Principal Executive Officer or Chief Elected Official must be attached.

For each contact, select all that apply:

- Principal Executive Officer/Chief Elected Official
- Duly Authorized Representative
- Local Stormwater Public Contact
- Stormwater Management Program (SWMP) Coordinator
- Report Preparer

First Name MI Last Name

Title

Address

City State Zip

eMail

Phone County

MS4 Municipal Compliance Certification (MCC) Form

MCC form for period ending March 9,

2	0	1	7
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Name of MS4

SPDES ID

N	Y	R	2	0	A		
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Section 3 - Partner Information

Did your MS4 work with partners/coalition to complete some or all permit requirements during this reporting period? Yes No

If Yes, complete information below.

Submit a separate sheet for each partner. Information provided in other formats will not be accepted. If your MS4 cooperated with a coalition, submit one sheet with the name of the coalition. It is not necessary to include a separate sheet for each MS4 in the coalition.

If No, proceed to Section 4 - Certification Statement.

Partner/Coalition Name

J	e	f	f	e	r	s	o	n		C	o	u	n	t	y		S	t	o	r	m	w	a	t	e	r				
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Partner/Coalition Name (cont.)

C	o	a	l	i	t	i	o	n																							
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 SPDES Partner ID - If applicable

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City

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Phone
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Legally Binding Agreement in accordance with GP-0-08-002 Part IV.G.? Yes No

What tasks/responsibilities are shared with this partner (e.g. MM1 School Programs or Multiple Tasks)?

- MM1

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- MM2

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- MM4

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- MM6

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Additional tasks/responsibilities

- Watershed Improvement Strategy Best Management Practices* required for MS4s in impaired watersheds included in GP-0-08-002 Part IX.

MS4 Municipal Compliance Certification(MCC) Form

MCC form for period ending March 9, 2 0 1 7

Name of MS4 Village of Black River

SPDES ID

N Y R 2 0 A 5 6 0

Section 4 - Certification Statement

"I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."

This form must be signed by either a principal executive officer or ranking elected official, or duly authorized representative of that person as described in GP-0-08-002 Part VI.J.

First Name MI Last Name
L e l a n d C a r p e n t e r

Title (Clearly print title of individual signing report)
M a y o r

Signature

Date

Send completed form and any attachments to the DEC Central Office at:

MS4 Permit Coordinator
Division of Water
4th Floor
625 Broadway
Albany, New York 12233-3505

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	7
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition
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SPDES ID

N	Y	R	2	0			
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Water Quality Trends

The information in this section is being reported (check one):

On behalf of an individual MS4

On behalf of a coalition

How many MS4s are contributed to this report?

		9
--	--	---

1. Has this MS4/Coalition produced any reports documenting water quality trends related to stormwater? If not, answer No and proceed to Minimum Control Measure

One.

Yes No

If Yes, choose one of the following

Report(s) attached to the annual report

Web Page(s) where report(s) is/are provided below

Please provide specific address of page where report(s) can be accessed - not home page.

URL

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URL

URL

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: Jefferson County Storm Water Coalition

SPDES ID: NYR 20

Minimum Control Measure 1. Public Education and Outreach

The information in this section is being reported (check one):

- On behalf of an individual MS4
On behalf of a coalition

How many MS4s contributed to this report? 9

1. Targeted Public Education and Outreach Best Management Practices

Check all topics that were included in Education and Outreach during this reporting period:

- Construction Sites
General Stormwater Management Information
Household Hazardous Waste Disposal
Illicit Discharge Detection and Elimination
Infrastructure Maintenance
Smart Growth
Storm Drain Marking
Green Infrastructure/Better Site Design/Low Impact Development
Other:
Pesticide and Fertilizer Application
Pet Waste Management
Recycling
Riparian Corridor Protection/Restoration
Trash Management
Vehicle Washing
Water Conservation
Wetland Protection
None

Engineering SWPPP Training

Other

2. Specific audiences targeted during this reporting period:

- Public Employees
Contractors
Residential
Developers
Businesses
General Public
Restaurants
Industries
Other:
Agricultural

Students

Other

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	7
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition
--

SPDES ID			
N	Y	R	20

3. What strategies did your MS4/Coalition use to achieve education and outreach goals during this reporting period? Check all that apply:

- Construction Site Operators Trained
- Direct Mailings
- Kiosks or Other Displays
- List-Serves
- Mailing List
- Newspaper Ads or Articles
- Public Events/Presentations
- School Program
- TV Spot/Program
- Printed Materials:

# Trained			4	6
# Mailings		6	5	0
# Locations				
# In List				
# In List				
# Days Run				
# Attendees			7	5
# Attendees		2	3	0
# Days Run			5	2
Total # Distributed				0

Locations (e.g. libraries, town offices, kiosks)

T	u	g		H	i	l	l		C	o	m	m	i	s	s	i	o	n
N	e	w	s		L	e	t	t	e	r								

Other:

S	e	e		A	d	d	.		S	t	r	a	t	.		B	e	l	o
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Web Page: Provide specific web addresses - not home page. Continue on next page if additional space is needed.

URL

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URL

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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID
N Y R 2 0

3. Web Page con't.: Provide specific web addresses - not home page.

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E d u c a t i o n S t r a t e g i e s :
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition
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SPDES ID

N	Y	R	2	0				
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4. Evaluating Progress Toward Measurable Goals MCM 1

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Monitor the number of "hits" to the website.
Number of brochures, fact sheets and news letters "developed".
Number of people "trained".

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The website is showing an increase in use by the public, MS4s have participated in Stormwater training provided by SWCD; and the Tug Hill Commission has updates to stormwater in its newsletter, SWCD has updates on its facebook page, and the coalition website has updates regarding storm water. are handing out newsletters to the public when they stop in.

C. How many times was this observation measured or evaluated in this reporting period?

		0	0
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this Measurable Goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The storm-water coalition will continue to add new material to the website. This will include additional printed material with uploaded pdfs. The coalition will continue to host the 4hr contractor training classes for erosion and sediment control. The coalition will work with SUNY JCC to add stormwater questions to their annual survey of JC residents. The results will be used to help determine the level of storm water understanding in JC. The coalition will involve municipalities in more training for the roll out of the SWMPP.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: Jefferson County Storm Water Coalition

SPDES ID: NYR20

4.a. If this report was made available on the internet, what date was it posted?

Leave blank if this report was not posted on the internet.

06 / 01 / 2017

4.b. For how many days was/will this report be posted?

365

If submitting a report for single MS4, answer 5.a.. If submitting a joint report, answer 5.b..

5.a. Was an Annual Report public meeting held in this reporting period?

Yes No

If Yes, what was the date of the meeting?

/ /

If No, is one planned?

Yes No

5.b. Was an Annual Report public meeting held for all MS4s contributing to this report during this reporting period?

Yes No

If No, is one planned for each?

Yes No

6. Were comments received during this reporting period?

Yes No

If Yes, attach comments, responses and changes made to SWMP in response to comments to this report.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	7
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition
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SPDES ID							
N	Y	R	2	0			

7. Evaluating Progress Toward Measurable Goals MCM 2

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Number of comments received from the public regarding the SWMPP.
- Number of comments received from the public regarding the Annual Report.
- Number of attendees at bi-monthly coalition meetings.
- Number of Calls to the Hotline.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Jefferson County Storm Water Coalition prepared an annual report with public comments and responses. Through stake holder meetings (coalition bi-monthly and coordinator meetings), newsletters, and the web site the public has been informed and allowed to participate in the SWMP process. The Annual report and SWMP are posted on the website. There were no comments during this reporting period. The number of attendees at coalition meetings is increasing and at the

C. How many times was this observation measured or evaluated in this reporting period?

			9
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The Jefferson County Storm Water Coalition will continue to prepare an annual report with public comments and responses. The report will be available on the website.
 The Jefferson County Storm Water Coalition will continue to prepare and implement the SWMP with public comments and responses. The report will be available on the website.
 The Jefferson County Storm Water Coalition will continue to hold bi-monthly coalition meetings where the public is welcome and comments and questions can be documented.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: Jefferson County Storm Water Coalition

SPDES ID: N Y R 2 0

Minimum Control Measure 3. Illicit Discharge Detection and Elimination

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report? 9

1. Enter the number and approx. percent of outfalls mapped: 114 # 100%

2. How many of these outfalls have been screened for dry weather discharges during this reporting period (outfall reconnaissance inventory)? 0

3.a. What types of generating sites/sewersheds were targeted for inspection during this reporting period?

- Auto Recyclers
- Building Maintenance
- Churches
- Commercial Carwashes
- Commercial Laundry/Dry Cleaners
- Construction Vehicle Washouts
- Cross-Connections
- Distribution Centers
- Food Processing Facilities
- Garbage Truck Washouts
- Hospitals
- Improper RV Waste Disposal
- Industrial Process Water
- Other:
- Landscaping (Irrigation)
- Marinas
- Metal Plateing Operations
- Outdoor Fluid Storage
- Parking Lot Maintenance
- Printing
- Residential Carwashing
- Restaurants
- Schools and Universities
- Septic Maintenance
- Swimming Pools
- Vehicle Fueling
- Vehicle Maint./Repair Shops
- None

All outfalls were recon in 2014

Sewersheds:

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition: Jefferson County Storm Water Coalition

SPDES ID: NYR 20

3.b. What types of illicit discharges have been found during this reporting period?

- Broken Lines From Sanitary Sewer
- Industrial Connections
- Cross Connections
- Inflow/Infiltration
- Failing Septic Systems
- Pump Station Failure
- Floor Drains Connected To Storm Sewers
- Sanitary Sewer Overflows
- Illegal Dumping
- Straight Pipe Sewer Discharges
- Other: None

Empty grid for other discharge types

4. How many illicit discharges/potential illegal connections have been detected during this reporting period?

0

5. How many illicit discharges have been confirmed during this reporting period?

0

6. How many illicit discharges/illegal connections have been eliminated during this reporting period?

0

7. Has the storm sewershed mapping been completed in this reporting period? Yes No
If No, approximately what percent was completed in this reporting period?

100%

8. Is the above information available in GIS? Yes No
Is this information available on the web? Yes No
If Yes, provide URL(s):

Please provide specific address of page where map(s) can be accessed - not home page.

URL

D A N C . o r g G I S A p p l i c a t i o n s

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Empty grid for additional URL information

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition																			
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SPDES ID									
N	Y	R	2	0					

12. Evaluating Progress Toward Measurable Goals MCM 3

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

Percent of outfalls mapped.
 Percent of sewersheds mapped.
 Percent of total storm sewer system mapped.
 Percent of outfalls for which an outfall reconnaissance inventory has been performed.
 Adoption and enforcement of local IDDE law or ordinance.
 Utilization of GIS based data collection and management systems.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Coalition has identified and mapped 100% of the outfalls for the MS4 coalition.
 The coalition has mapped 100% of the storm sewer-sheds for the MS4 coalition.
 The Coalition has identified and mapped 100% of the Total storm sewer systems for the coalition.
 The Coalition has re-conned 100% of the outfalls in 2014.
 Many of the municipalities have adopted laws and procedures to deal with IDDE.

C. How many times was this observation measured or evaluated in this reporting period?

			0
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The remaining municipalities will develop a regulatory mechanism equivalent to NYS IDE model law, and procedures to follow that law.
 Each municipality will train their employees with regard to IDDE laws, policies, and procedures.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition																			
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SPDES ID

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Minimum Control Measures 4 and 5.
Construction Site and Post-Construction Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

		9
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1a. Has each MS4 contributing to this report adopted a law, ordinance or other regulatory mechanism that provides equivalent protection to the NYS SPDES General Permit for Stormwater Discharges from Construction Activities? Yes No

1b. Has each Town, City and/or Village contributing to this report documented that the law is equivalent to a NYSDEC Sample Local Law for Stormwater Management and Erosion and Sediment Control through either an attorney certification or using the NYSDEC Gap Analysis Workbook? Yes No NT

If Yes, Towns, Cities and Villages provide date of equivalent NYS Sample Local Law.
 09/2004 03/2006 NT

2. Does your MS4/Coalition have a SWPPP review procedure in place? Yes No

3. How many Construction Stormwater Pollution Prevention Plans (SWPPPs) have been reviewed in this reporting period?

		0
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4. Does your MS4/Coalition have a mechanism for receipt and consideration of public comments related to construction SWPPPs? Yes No NT

If Yes, how many public comments were received during this reporting period?

--	--	--

5. Does your MS4/Coalition provide education and training for contractors about the local SWPPP process? Yes No

6. Identify which of the following types of enforcement actions you used during the reporting period for construction activities, indicate the number of actions, or note those for which you do not have authority:

<input type="radio"/> Notices of Violation	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Stop Work Orders	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Criminal Actions	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Termination of Contracts	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Administrative Fines	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Civil Penalties	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Administrative Orders	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
<input type="radio"/> Enforcement Actions or Sanctions	#	<table border="1"><tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr></table>						<input type="radio"/> No Authority
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MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition																			
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SPDES ID

N	Y	R	2	0					
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Minimum Control Measure 4. Construction Site Stormwater Runoff Control

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

		9
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1. How many construction projects have been authorized for disturbances of one acre or more during this reporting period?

		0
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2. How many construction projects disturbing at least one acre were active in your jurisdiction during this reporting period?

		0
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3. What percent of active construction sites were inspected during this reporting period? NT

		0
--	--	---

 %

4. What percent of active construction sites were inspected more than once? NT

		0
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 %

5. Do all inspectors working on behalf of the MS4s contributing to this report use the NYS Construction Stormwater Inspection Manual? Yes No NT

6. Does your MS4/Coalition provide public access to Stormwater Pollution Prevention Plans (SWPPPs) of construction projects that are subject to MS4 review and approval? Yes No NT

If your MS4 is Non-Traditional, are SWPPPs of construction projects made available for public review? Yes No

If Yes, use the following page to identify location(s) where SWPPPs can be accessed.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9, 2017

If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

SPDES ID

6. con't.:

Submit additional pages as needed.

● MS4/Coalition Office

Department

J e f f e r s o n C o u n t y S t o r m W a t e r C o

Address

P O B o x 1 3 9

City

W a t e r t o w n

N Y

Zip

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Phone

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○ Library

Address

City

Zip

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Phone

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● Other

Address

E a c h M u n i c i p a l i t y

City

Zip

-

Phone

() -

● Web Page URL(s): Please provide specific address where SWPPPs can be accessed - not home page.

URL

w w w . j c n y s t o r m w a t e r . c o m

URL

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	7
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition
--

SPDES ID

N	Y	R	2	0				
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7. Evaluating Progress Toward Measurable Goals MCM 4

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Development of procedures, activities and identify personnel to educate and train construction site operators about requirements to develop and implement a SWPPP and any other requirements that must be met within the Town's jurisdiction.
- A description of procedures for the receipt and consideration of information submitted by the public and identify responsible personnel.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The MS4 has completed all measurable goals above except adoption of the Local Law.

C. How many times was this observation measured or evaluated in this reporting period?

			0
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The MS4 communities will develop and adopt a model local law for MCM4.

MS4 Annual Report Form

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Name of MS4/Coalition

Jefferson County Storm Water Coalition
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SPDES ID

N	Y	R	2	0				
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Minimum Control Measure 5. Post-Construction Stormwater Management

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

		9
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1. How many and what type of post-construction stormwater management practices has your MS4/Coalition inventoried, inspected and maintained in this reporting period?

	# Inventoried	# Inspections	# Times Maintained									
<input type="radio"/> Alternative Practices	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Filter Systems	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Infiltration Basins	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Open Channels	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Ponds	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Wetlands	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			
<input type="radio"/> Other	<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>				<table border="1" style="width: 100%;"><tr><td></td><td></td><td></td></tr></table>			

2. Do you use an electronic tool (e.g. GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? Yes No

3. What types of non-structural practices have been used to implement Low Impact Development/Better Site Design/Green Infrastructure principles?

- Building Codes Municipal Comprehensive Plans
- Overlay Districts Open Space Preservation Program
- Zoning Local Law or Ordinance
- None Land Use Regulation/Zoning
- Watershed Plans Other Comprehensive Plan

Other:

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition

Jefferson County Storm Water Coalition
--

SPDES ID

N	Y	R	2	0				
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4a. Are the MS4s contributing to this report involved in a regional/watershed wide planning effort?

Yes No

4b. Does the MS4 have a banking and credit system for stormwater management practices?

Yes No

4c. Do the SWMP Plans for each MS4 contributing to this report include a protocol for evaluation and approval of banking and credit of alternative siting of a stormwater management practice?

Yes No

4d. How many stormwater management practices have been implemented as part of this system in this reporting period?

		0
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5. What percent of municipal officials/MS4 staff responsible for program implementation attended training on Low Impace Development (LID), Better Site Design (BSD) and other Green Infrastructure principles in this reporting period?

	5	0
--	---	---

 %

MS4 Annual Report Form

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Name of MS4/Coalition

Jefferson County Storm Water Coalition
--

SPDES ID

N	Y	R	2	0				
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6. Evaluating Progress Toward Measurable Goals MCM 5

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Develop and certify a regulatory mechanism equivalent to the NYS DEC Sample Local Laws for Storm-water Management and Erosion and Sediment Control.
 - Initiate procedures for SWPPP review to ensure that post-construction storm-water management practices meet the most current version of the state technical standards, for the inspection and maintenance of post-construction management practices, for the enforcement and penalization of violations and provide resources for the management to inspect, maintain, develop, sites and for the

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The Coalition members have completed all measurable goals with exception to adoption of a local law.

C. How many times was this observation measured or evaluated in this reporting period?

			0
--	--	--	---

(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

The MS4 will develop and adopt a local law.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	7
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition																			
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SPDES ID

N	Y	R	2	0															
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Minimum Control Measure 6. Stormwater Management for Municipal Operations

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

		9
--	--	---

1. Choose/list each municipal operation/facility that contributes or may potentially contribute Pollutants of Concern to the MS4 system. For each operation/facility indicate whether the operation/facility has been addressed in the MS4's/Coalition's Stormwater Management Program(SWMP) Plan and whether a self-assessment has been performed during the reporting period. A self-assessment is performed to: 1) determine the sources of pollutants potentially generated by the permittee's operations and facilities; 2) evaluate the effectiveness of existing programs and 3) identify the municipal operations and facilities that will be addressed by the pollution prevention and good housekeeping program, if it's not done already.

<u>Operation/Activity/Facility</u>	<u>Addressed in SWMP?</u>		<u>Self-Assessment Operation/Activity/Facility performed within the past 3 years?</u>	
	<input checked="" type="radio"/> Yes	<input type="radio"/> No	<input type="radio"/> Yes	<input checked="" type="radio"/> No
Street Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Bridge Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Winter Road Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Salt Storage.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Solid Waste Management.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
New Municipal Construction and Land Disturbance..	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Right of Way Maintenance.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Marine Operations.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Hydrologic Habitat Modification.....	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Parks and Open Space.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Municipal Building.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Stormwater System Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Vehicle and Fleet Maintenance.....	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
Other.....	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

2	0	1	7
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If submitting this form as part of a joint report on behalf of a coalition leave SPDES ID blank.

Name of MS4/Coalition

Jefferson County Storm Water Coalition
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SPDES ID

N	Y	R	2	0				
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2. Provide the following information about municipal operations good housekeeping programs:

- Parking Lots Swept (Number of acres X Number of times swept) # Acres

			7	0
--	--	--	---	---
- Streets Swept (Number of miles X Number of times swept) # Miles

		2	5	3
--	--	---	---	---
- Catch Basins Inspected and Cleaned Where Necessary #

1	6	7	5
---	---	---	---
- Post Construction Control Stormwater Management Practices Inspected and Cleaned Where Necessary #

			1	0
--	--	--	---	---
- Phosphorus Applied In Chemical Fertilizer # Lbs.

		5	0	0
--	--	---	---	---
- Nitrogen Applied In Chemical Fertilizer # Lbs.

4	1	7	4
---	---	---	---
- Pesticide/Herbicide Applied (Number of acres to which pesticide/herbicide was applied X Number of times applied to the nearest tenth.) # Acres

		2	0	.	
--	--	---	---	---	--

3. How many stormwater management trainings have been provided to municipal employees during this reporting period?

			1	2
--	--	--	---	---

4. What was the date of the last training?

0	5
---	---

 /

0	1
---	---

 /

2	0	1	6
---	---	---	---

5. How many municipal employees have been trained in this reporting period?

	1	6
--	---	---

6. What percent of municipal employees in relevant positions and departments receive stormwater management training?

1	0	0
---	---	---

 %

MS4 Annual Report Form

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2	0	1	7
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Name of MS4/Coalition

Jefferson County Storm Water Coalition
--

SPDES ID

N	Y	R	2	0				
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7. Evaluating Progress Toward Measurable Goals MCM 6

Use this page to report on your progress and project plans toward achieving measurable goals identified in your Stormwater Management Program Plan (SWMPP), including requirements in Part III.C.1. Submit additional pages as needed.

A. Briefly summarize the Measurable Goal identified in the SWMPP in this reporting period.

- Identification of the municipal operations and facilities that will be considered for inclusion in the pollution prevention and good housekeeping program.
- A description of the pollution prevention and good housekeeping priorities to improve water quality and existing facilities or operations in need of improvement.
- A description of management practices, policies and procedures that will be developed or modified.

B. Briefly summarize the observations that indicated the overall effectiveness of this Measurable Goal.

The coalition began identifying municipal operations and facilities to include in pollution prevention good housekeeping.

C. How many times was this observation measured or evaluated in this reporting period?

			0
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(ex.: samples/participants/events)

D. Has your MS4 made progress toward this measurable goal during this reporting period?

Yes No

E. Is your MS4 on schedule to meet the deadline set forth in the SWMPP?

Yes No

F. Briefly summarize the stormwater activities planned to meet the goals of this MCM during the next reporting cycle (including an implementation schedule).

- The MS4 will begin implementing MCM6 measurable goals:
- Identification of the municipal operations and facilities that will be considered for inclusion in the pollution prevention and good housekeeping program.
 - A description of the pollution prevention and good housekeeping priorities to improve water quality and existing facilities or operations in need of improvement.
 - A description of management practices, policies and procedures that will be developed or modified.

MS4 Annual Report Form

This report is being submitted for the reporting period ending March 9,

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Name of MS4/Coalition:

Jefferson County Storm Water Coalition									
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SPDES ID

N	Y	R	2	0					
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Additional Watershed Improvement Strategy Best Management Practices

The information in this section is being reported (check one):

- On behalf of an individual MS4
- On behalf of a coalition

How many MS4s contributed to this report?

		9
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MS4s must answer the questions or check NA as indicated in the table below.

MS4 Description	Answer	Check NA	(POC)
NYC EOH Watershed			
Traditional Land Use	1,2,3,4,5,6,7a-d,8a,8b,9	10,11,12	Phosphorus
Traditional Non-Land Use	1,2,3,4,7a-d,8a,8b,9	5,10,11,12	Phosphorus
Non-Traditional	1,2,77a-d,8a,8b,9	3,4,5,10,11,12	Phosphorus
Onondaga Lake Watershed			
Traditional Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Non-Traditional	1,6,7a-d,8a,9	2,3,4,5,8b,10,11,12	Phosphorus
Greenwood Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Oyster Bay			
Traditional Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,4,7a-d,9,10,11,12	2,3,5,6,8a,8b	Pathogens
Non-Traditional	1,4,7a-d,9	2,3,4,5,8a,8b,10,11,12	Pathogens
Peconic Estuary			
Traditional Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Traditional Non-Land Use	1,4,7a-d,8a,9,10,11,12	2,3,5,6,8b	Pathogens and Nitrogen
Non-Traditional	1,4,7a-d,8a,9	2,3,4,5,8b,10,11,12	Pathogens and Nitrogen
Oscawana Lake Watershed			
Traditional Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Traditional Non-Land Use	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
Non-Traditional	1,4,6,7a-d,8a,9	2,3,5,8b,10,11,12	Phosphorus
LI 27 Embayments			
Traditional Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Traditional Non-Land Use	1,2,3,4,7a-d,9,10,11,12	5,6,8a,8b	Pathogens
Non-Traditional	1,2,3,4,7a-d,9	5,6,8a,8b,10,11,12	Pathogens

1. Does your MS4/Coalition have an education program addressing impacts of phosphorus/nitrogen/pathogens on waterbodies? Yes No N/A

2. Has 100% of the MS4/Coalition conveyance system been mapped in GIS? Yes No N/A

If N/A, go to question 3.

If No, estimate what percentage of the conveyance system has been mapped so far.

		0
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 %

Estimate what percentage was mapped in this reporting period.

1	0	0
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 %

MS4 Annual Report Form

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Jefferson County Storm Water Coalition

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N	Y	R	2	0				
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3. Does your MS4/Coalition have a Stormwater Conveyance System (infrastructure) Inspection and Maintenance Plan Program? Yes No N/A

4. Estimate the percentage of on-site wastewater treatment systems that have been inspected and maintained or rehabilitated as necessary in this reporting period?

		0
--	--	---

 %

5. Has your MS4/Coalition developed a program that provides protection equivalent to the NYSDEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001) to reduce pollutants in stormwater runoff from construction activities that disturb five thousand square feet or more? Yes No N/A

6. Has your MS4/Coalition developed a program to address post-construction stormwater runoff from new development and redevelopment projects that disturb greater than or equal to one acre that provides equivalent protection to the NYS DEC SPDES General Permit for Stormwater Discharges from Construction Activities (GP-0-08-001), including the New York State Stormwater Design Manual Enhanced Phosphorus Removal Standards? Yes No N/A

7a. Does your MS4/Coalition have a retrofitting program to reduce erosion or phosphorus/nitrogen/pathogen loading? Yes No N/A

7b. How many projects have been sited in this reporting period?

		0
--	--	---

7c. What percent of the projects included in 7b have been completed in this reporting period?

		0
--	--	---

 %

7d. What percent of projects planned in previous years have been completed?

		0
--	--	---

 %
 No Projects Planned

8a. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper fertilizer application on municipally owned lands? Yes No N/A

8b. Has your MS4/Coalition developed and implemented a turf management practices and procedures policy that addresses proper disposal of grass clippings and leaves from municipally owned lands? Yes No N/A

MS4 Annual Report Form

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Jefferson County Storm Water Coalition

SPDES ID

N	Y	R	2	0				
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9. Has your MS4/Coalition developed and implemented a program of native planting?

Yes No N/A

10. Has your MS4/Coalition enacted a local law prohibiting pet waste on municipal properties and prohibiting goose feeding?

Yes No N/A

11. Does your MS4/Coalition have a pet waste bag program?

Yes No N/A

12. Does your MS4/Coalition have a program to manage goose populations?

Yes No N/A

Article I
Construction Requirements
[Adopted 3-7-1977 as Ch. 61 of the 1977 Code]

§149-1 Approval of layout and specifications.

Where highways, roads, or streets are to be constructed, no improvements shall be undertaken until the road layout plan and construction specifications have been approved by the Board of Trustees.

§ 149-2 Construction specifications and requirements. [Amended 4-3-1995 by L.L. No. 1-1995; 9-14-2009 by L.L. No 3-2009]

§ 149-2 A New sidewalks shall be constructed according to specifications as determined by the Superintendent. Sidewalks shall not be removed or constructed without prior approval of the Village Superintendent. All new sidewalks will be of concrete with a minimum thickness of four inches and a minimum width of 48 inches. There is a four-foot minimum of block length and expansion joints every 20 feet. Sidewalks across driveways shall be a minimum of six inches in depth. Wire mesh or fiber concrete mix shall be used according to good standard sidewalk construction. There shall be a subbase of four inches of gravel.²

§ 149.2.B All sidewalks shall be constructed repaired or rebuilt to the following specifications:

- 1. The subgrade shall be prepared by excavating or filling to the bottom of the concrete with a minimum of four inches of compacted stone.**
- 2. New sidewalks shall have a thickness of four inches and six inches for sidewalks abutting a driveway.**
- 3. Ramps shall be constructed at all curb crossings to comply with the American with Disabilities Act**

§ 149 2. C. The removal of existing sidewalks shall be approved by the Village Board upon the recommendation of the Superintendent of Public works, unless the Superintendent determines that the sidewalk in question is a hazard. In such cases , the Superintendent shall act expeditiously to remove the existing sidewalk to eliminate the hazard.

§ 149.2.D As part of the Village of Black River sidewalk replacement program. Any sidewalks constructed by the Village shall be turned over to the adjacent home owner upon completion. This practice is only in effect as long as the sidewalk replacement program is in place.

§149.2.E As part of the sidewalk replacement program a committee of the Village Board of Trustees will determine which sidewalks will be replaced upon recommendation of the Superintendent of Public Works.

§149-2F As part of this Code the obligation to maintain and repair and liability for sidewalks that are abutting to property owners becomes the responsibility of the abutting property owner .

§ 149-2G Enforcement officer.

The Superintendent of public works is hereby authorized, directed and delegated to enforce the provisions of this article.

§149-3 Penalties for offenses [Amended 4-3-1995 by L.L. No. 1-1995]

Any person who violates and of the provisions of this article shall, upon conviction thereof, in addition to being subject, if a permittee, to having his or her permit revoked, be punishable by a fine of not more than \$250.00 dollars or imprisonment for a period not exceeding 15 day, or both.

§ 149-4 Abatement of Violations.

The inspection of any penalty for any offense against any provision of this article shall not affect the right of the Board of Trustees to bring, in the name of the Village of Black river, an action or proceeding in a court of competent jurisdiction to compel compliance with, or to restrain by injunction of, this article.

Article II

Snow and Ice Removal

[Adopted 3-7-1997 as Ch. 149 of the 1977 Code]

§149-5. Removal required; time limit.

The owner or owners of premises abutting or bordering upon any street in the Village of Black River shall remove all snow and ice from abutting sidewalks of such streets, or , in the case of ice which may be so frozen as to make removal impracticable. Shall cause the same to be thoroughly covered with sand, salt or cinders within 24 hours after the same shall fall or be formed thereon. The sidewalk shall be cleared from snow and ice creating a clear open path not less than 48 inches in width.

§ 149-6 Depositing snow or ice on streets or sidewalks prohibited.

No person, firm or corporation, the owner, tenant or occupant of any premises abutting on any street shall throw, place, or deposit any snow or ice into or upon any street or sidewalk in the Village of Black River, it being the intent and purpose of this provision to prohibit all persons from throwing, casting, placing or depositing snow and ice, which accumulated within the private property belonging to said person, upon the sidewalks or streets of the Village.

§ 149-7A Removal by the village cost to be a lien upon abutting property.

In case such snow or ice shall not be removed from such sidewalks, or shall be cast, deposited thereon or placed upon said sidewalks or said streets by the owner or owners, tenant or tenants, occupant or occupants of any said premises, as provided in § 149-5 and 149-6 hereof, the same shall be removed forthwith under the direction of the Superintendent of Public works, and the cost of such removal as nearly can be ascertained shall be certified by the Superintendent of Public Works to the Board of Trustees. The Board of Trustees shall examine such certification and, if found to be correct, shall cause such cost to be charged against such real estate so abutting or bordering upon such sidewalks, and the amount so charged shall be forthwith become a lien and a tax upon such real estate or land and be added to, and assessed upon such premises, and shall bear interest and be enforced and collected by the same officers and in the same manner as other taxes. The imposition and collection of a fine or fines imposed by § 149-8 of this article shall not constitute any bar to the right of the Village of Black River to collect the cost certified for the removal of said snow or ice in the manner herein authorized.

§ 149-7B Enforcement officer.

The Superintendent of public works is hereby authorized, directed and delegated to enforce the provisions of this article

§ 149-8 Penalties for offenses. [Amended 4-3-1995 by L.L. No. 1-1995]

Any person violating any provision of this article shall be punishable by a fine of not more than \$250.00 or imprisonment for a period not exceeding 15 days, or both.

Article III

Excavations

[Adopted 3-7-1977 as Ch. 34 of the 1977 Code]

§ 149-9 Short title.

This article shall be known as the "Street Excavations Ordinance of Black River"

§ 149-10. Permit required.

It shall be unlawful for any person to open an entrance to or excavate a Village street or highway, or to cross any Village street or highway with a structure unless and until a permit shall have been granted by the village Clerk with the approval of the Board of Trustees and Superintendent of Public Works.

§ 149-11 Applications for permits.

Applications for such permits shall be made to the village Clerk on forms provided therefor.

§ 149-12 Sketch plan of proposed work and deposit required.

Before the permit required by § 149-10 hereof shall be issued, the person so requesting the permit shall:

- A. Furnish to the Village Clerk a sketch showing the street to be excavated or crossed and the manner in which the excavation or crossing shall be made.
- B. Deposit with the Village Clerk an amount based on the estimated cost of the project as determined by the Department of Public Works as a good and sufficient bond for the repair of any street so excavated or crossed to its original condition. The aforesaid deposit shall be returned to the permittee or his or her duly authorized agent upon inspection by the Superintendent of Public Works after the excavation or crossing has been completed, and provided that such street has been restored to its original condition.

[Amended 4-3-1995 by L.L. No. 1-1995]

§149-13. Forfeiture of deposit.

In the event that the street is not restored to its original condition or the work has not been completed pursuant to the terms and conditions of the permit within 10 days after notice from the Superintendent of Public Works that the work has not been satisfactorily performed or the street is not in proper original condition, the aforesaid deposit made with the Village clerk shall be forfeited to the Village, and the Village shall accept said deposit as damages for the damage done to said street, and shall immediately restore the street to its original condition. Any moneys left over after restoration of the street shall be returned to the permittee.

§ 119-14. Required safety precautions.

Any person making an opening in any street shall protect such openings by means of proper barricades and lights and maintain the same during the period of construction work. Any opening found not to be properly protected shall immediately be closed by the Village and the cost thereof charged against the cash deposit hereinbefore provided for.

§ 149-15 Tampering with lights or barricades.

It shall be unlawful for any person to break down, remove or interfere with any such barrier so erected or any part of thereof, or to remove the lights without the consent of the Superintendent of Public Works.

§ 149-16 Permit fee. [Amended 4-3-1995 by L.L No 1-1995]

Any person filing an application for a permit hereunder shall pay simultaneously with the filing of said application a fee as established by the fees resolution adopted from time to time by the Board of Trustees, to the Village Clerk thereof. In the event that such application for a permit should be denied, the aforesaid fee shall be returned to the applicant.

§ 149-17 Issuance of permit without Board approval.

- A. If it appears to the Superintendent of Public Works from the application that the work to be done shall consist only of a driveway opening, and that such work may be completed without damage to the village streets or other property, the Village Clerk shall issue such permit without the approval of the Board of Trustees required by § 149-10 hereof, and without the deposit required by § 149-12b thereof, but noting herein shall be deemed to waive any rights the Village may have in the event that damage is caused to the Village streets or other property.
- B. If it thereafter appears that such work may cause damage to the Village streets or other property, the Superintendent of Public Works shall revoke such permit, and no new permit shall thereafter be issued for work except as otherwise provided herein.

§ 149-18 Enforcement officer.

The Superintendent of public works is hereby authorized, directed and delegated to enforce the provisions of this article.

§ 149-19 Penalties for offense. [Amended 3-3-1995 by L.L. No. 1-1995]

Any person violating any provision of this article shall be punishable by a fine of not more the \$250.00 or imprisonment for a period not exceeding 15 days or both.

Article IV

Notification of Defects

[Adopted 6-1-1992 by L.L. No. 3-1992]

§ 149-20 Title.

This article shall be known and may be cited as "The Village of Black River Notification of Defect Law."

§149-21 Notice required for Village to be liable.

No civil action shall be maintained against the Village of Black river for damages or injuries to person or property sustained in consequence of any public facility or property, including any street, highway, bridge, culvert, sidewalk or crosswalk, being defective, out of repair, unsafe, dangerous or obstructed, unless it appears that written notice of the defect, unsafe, dangerous or obstructive condition of such public property or facility, including such street, highway, bridge, culvert, sidewalk or crosswalk, was actually given to the Board of Trustees and there was a failure or neglect within a reasonable time within the giving of such notice to repair or remove the defect, danger or obstruction complained of, or, in the absence of such notice, unless it appears that such defective, unsafe, dangerous or obstructive condition existed for so long a period that the same should have been discovered and remedied in exercise of reasonable care and diligence. No such action shall be maintained for damages or injury to the person sustained solely in consequence of the existence of snow or ice upon sidewalks, crosswalk or street; unless written notice thereof relating to the particular place actually given to the Board of Trustees and there was a failure or neglect to cause such snow or ice to be

removed or the place otherwise made reasonably safe within a reasonable time after the receipt of such notice.

§ Records required.

The Village Clerk shall keep and indexed record of all written notices received of the existence of any defective, unsafe, dangerous or obstructive condition, or of snow or ice on any public facility or structure. Including but not limited to streets, highways, bridges, culverts, sidewalks, or crosswalks, which record shall state the date of the receipt of the notice, nature and location of the condition stated to exist and the name and address of the person from whom the notice is received.

Article V

Parking Lots

[Adopted 9-4-2012 by L.L. No 1-2012]

§ 149-23 Certain Activities prohibited.

It shall be unlawful to perform any type of motor vehicle repairs within the confines of any parking lot owned and/or operated by the Village of Black River.

§ 149-24 Enforcement.

Enforcement of this article may be done by any law enforcement officer, the Village Code Enforcement Officer or the Superintendent of Public Works.

§ 149-25 Penalties for offenses.

- A. Any person violating any provisions of this article shall be guilty of a violation punishable by a fine of not less than \$50.00 not more than \$250.00, or imprisonment for a period not to exceed 15 days, or both.
- B. Additionally, any person who violates this chapter may be subject to civil liability to the Village of Black River for any damages caused to its facilities or any expenses incurred to clean up environmental liabilities created.