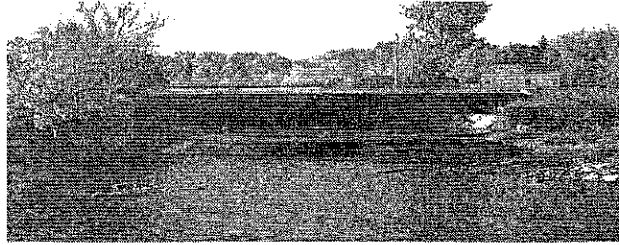


Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
March 7, 2016

- Call to Order.
- Pledge of Allegiance.
- Open public hearing on Local Law #2 of 2016.
- Close public hearing on Local Law #1 of 2016.
- Approve minutes of the 2/1/2016 regular and 2/22/2016 special meetings.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- | | | |
|----|---------------------|--|
| A) | Chris Vargulick | Re: Rt. 3 Sewer Board minutes. |
| B) | Jack Dodson | Re: Authorization to make final PTL payment. |
| C) | BRFD; BRAS; library | Re: Annual reports. |

Correspondence Sent:

- | | | |
|----|------------------------|---------------------------------|
| A) | Black River Fire Dept. | Re: Officer approvals. |
| B) | Connie Wonderly | Re: Notification of employment. |

New Business:

- A) Discuss Fire Dept., Ambulance Squad, library contract amounts for budget purposes.
- B) Re-appoint Ron Palmer to Zoning Board of Appeals.

Unfinished Business:

- A) Schedule Personnel Policy review meeting.

- Reports From Standing Committees.
- Reports From Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Regular Meeting
February 1, 2016

A regular meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland Carpenter
Trustee Corey Decillis
Trustee Francis Dishaw
Trustee Randolph Lake
Trustee Gary McCullough
Superintendent of Public Works Steven Lillie
Clerk-Treasurer Kathie Montigelli
Deputy Clerk-Treasurer Kristin Burroughs
Police Chief Steven Wood

Mayor Carpenter led the Pledge of Allegiance.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to approve the minutes of the 1/4/2016 regular meeting as submitted. The motion was carried.

Mayor Carpenter opened the public hearing at 6:01 p.m. on Local Law #1 of 2016 relating to the expansion of the residency requirements for the positions of Village Clerk-Treasurer and Deputy Clerk-Treasurer.

Public Comment: John Cook, Chair of the Planning Board was present at the Board's request to discuss proposed amendments to the Village's sidewalk replacement and maintenance laws as well as responsibility for maintenance of rights-of-way. A lengthy discussion of whether the Village can require a property owner to maintain public rights-of-way followed. Mr. Cook said he believes it is the municipality that determines who maintains public rights-of-way via adoption of local laws. There was further discussion of how the responsibility for sidewalk maintenance has been handled in newer subdivisions. It was decided that a committee comprised of Trustees Decillis and Dishaw, Superintendent Lillie and Code Enforcement Officer Lachenauer review and discuss existing regulations and make recommendations to the full Board regarding amendments clarifying these matters.

A motion was made by Trustee Lake, seconded by Mayor Carpenter to adjourn the public hearing on Local Law #1 2016 relating to the expansion of the residency requirements for the positions of Clerk-Treasurer and Deputy Clerk-Treasurer until the March 7, 2016 regular Board meeting. The motion was carried.

Superintendent's Report: Superintendent Lillie reported the following:

- coordinated OSHA training for Public Works staff;
- he had attended an MS4 Storm Water Coordinators meeting;
- the siren on the roof of the Municipal Building is operational;
- routine seasonal maintenance was performed;
- he has provided an annual water production report for the Board's review;
- the new truck should be delivered in the near future; and
- final work should be completed at the Rt. 3 pump station within the month.

A motion was made by Trustee Lake, seconded by Trustee Dishaw to hold a public hearing on Local Law #2 of 2016 at 6:00 p.m on Monday, March 7, 2016 authorizing the Village Board to adopt a budget for the fiscal year commencing June 1, 2016 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law Section 3-c. The motion was carried.

Clerk-Treasurer's Report: Clerk-Treasurer Montigelli said she would like to purchase a new computer for the small work room in the main Village Office and that there is

money in the budget for such a purchase. It was the consensus of the Board that she and Deputy Clerk-Treasurer Burroughs determine what is necessary.

Police Department Report: Chief Wood reviewed his monthly written report and said the department has been following up on several break ins and larcenies in sheds, garages and vehicles in the Village. He said the break ins have ceased.

Unfinished Business: Mayor Carpenter said he, Trustee McCullouch, Clerk-Treasurer Montigelli and Deputy Clerk-Treasurer Burroughs will be interviewing five candidates for the position of Deputy Village Clerk-Treasurer this week. Trustee Decillis suggested performing a credit check on new employees in addition to a background check. Following discussion, a motion was made by Trustee McCullouch, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that an hourly rate of \$11.00 be set as the starting rate for the position of part-time Clerk to commence on the date of hire until such time as the position becomes full-time Deputy Clerk-Treasurer. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee McCullouch	Yes

The motion was carried and the resolution duly adopted. A salary for the full-time position to be discussed during budget deliberations.

A budget meeting will be held on February 10th.

New Business: A motion was made by Trustee Decillis, seconded by Trustee McCullouch to adopt the following resolution:

Resolved, that the following elected officers of the Black River Fire Department be hereby approved: Mathew Carpenter, Chief; Leslie Williams, 1st Assistant Chief; and Wallace O'Neill, 2nd Assistant Chief. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Abstain
Trustee McCullouch	Yes

The motion was carried and the resolution duly adopted.

Reports From Standing Committees: Mayor Carpenter said the Personnel Committee has met twice and will likely schedule one more meeting before making its recommendations to the full Board.

Special Meetings: None.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to approve the following abstracts of audited vouchers: interim abstract dated 1/7/2016 in the amount of \$7,757.38 (General Fund: \$2,497.63 Water Fund: \$2,172.66 Sewer Fund: \$2,912.39 Trust & Agency Fund: \$174.70; interim abstract dated 1/21/2016 in the amount of \$7,692.99 (General Fund: \$7,468.02 Water Fund: \$63.61 Trust & Agency Fund: \$161.36; regular monthly abstract dated 2/1/2016 in the amount of \$13,336.03 (General Fund: \$12,544.81 Water Fund: \$791.22). The motion was carried.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to adjourn the meeting at 8:12 p.m. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO
Clerk-Treasurer

Village of Black River
Board of Trustees
Special Meeting
February 22, 2016

A special meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland Carpenter
Trustee Corey Decillis
Trustee Frank Dishaw
Trustee Randolph Lake
Superintendent Steven Lillie
Clerk-Treasurer Kathie Montigelli
Deputy Clerk-Treasurer Kristin Burroughs

Excused:

Trustee Gary McCullouch

Mayor Carpenter said the Interview Committee selected Connie Wonderly as the candidate for the Board's consideration to fill the position of Deputy Clerk-Treasurer. He said a background check has been performed and there are no issues. He said the Committee decided against a credit check. A motion was made by Trustee Lake, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that Connie Wonderly be hired as Clerk part-time, effective immediately, at a rate of \$11.00/hour. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee McCullouch	Excused

The motion was carried and the resolution duly adopted. It is anticipated the position will transition into full-time Deputy Clerk-Treasurer at the beginning of the fiscal year.

Mayor Carpenter said he met with department heads to discuss salaries and presented a proposed salary schedule. Following review of the proposal, it was the consensus of the Board to include these figures in the tentative budget.

Following discussion, it was agreed that Clerk-Treasurer Montigelli be hired on a consulting basis to work in the Village Office on an as-needed basis to be determined by Ms. Burroughs, who will assume the duties of Clerk-Treasurer upon Ms. Montigelli's retirement at the end of May 2016. It was the consensus of the Board that funds be included in the 2016-2017 budget for this purpose.

There was discussion of items the Board would like to see included in the 2016-2017 budget. Trustee Lake said he would like to see money budgeted to search for an additional water source for the Village. Mayor Carpenter said he would like to see the following included:

- a decorative wall at the side of the Municipal Building facing the river;
- fencing around the generator at the Municipal Building;
- steps taken to address the issues with the heating/cooling system at the Municipal Building; and
- news banners for the bridge light poles as well as additional holiday banners to be placed along Rt. 3.

It was the consensus of the Board that the next budget meeting be scheduled after total taxable property values are available from Jefferson County and a tentative budget has been drafted for the Board's review.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to adjourn the meeting at 7:47 p.m. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO
Clerk-Treasurer

**Black River/Evans Mills Police Department
MONTHLY REPORT
FEBRUARY 2016**

The time spent has resulted in the following statistics.

	<u>TOTAL</u>	<u>B/R</u>	<u>E/M</u>
Arrests -	3	3	0
Complaints -	16	11	5
Vehicles Stops -	32	10	22
Tickets Issued -	16	10	6
Accident Reports -	0	0	0
Parking Violations -	1	0	1
Motorists Assists -	3	1	2
Assists Other Agency -	6	3	3
Escorts -	2	2	0
Vehicles Towed -	1	0	1
Property Checks -	45	22	23
Incident Reports -	4	3	1
Domestic Reports -	0	0	0
Offense Reports -	0	0	0
Follow up Reports -	0	0	0
Factory St Radar Cks -	9	0	9

Gas Used: 64.9 GALLONS

Hours Worked: 117.5

Extra Details:

Miles Driven: 829 MILES

Police Chief: Steven C Wood #2701

SC Wood

Police Department

Village of Black River/Evans Mills N.Y.

UTT Report by Date

From 02/01/2016 to 02/29/2016

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
02/29/2016	OBRIEN D	03	C3215D5TDW	5098 FLD/NOTIFY DMV CHANGE OF ADDRESS	4	LERAY ST, B/R	16BR00106
02/27/2016	WOOD S	01	C3215D067T	37531 INADEQUATE/NO MUFFLER	4	FACTORY ST E/M	16BR00100
02/23/2016	WOOD S	01	C3215CK5QX	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	ROGERS RD @ PINE DR B/R	16BR00091
02/23/2016	WOOD S	01	C3215CK5B1	1172A FLD TO STOP @ STOP SIGN	7	ROGERS RD @ PINE DR B/R	16BR00091
02/23/2016	WOOD S	01	C3215CK1KC	37540B INADEQUATE OR NO STOP LAMPS	7	200 BLK LERAY ST B/R	16BR00090
02/20/2016	WOOD S	01	C3215C74C8	4031 IMPROPER STICKER, EXPIRED	7	S MAIN ST @ SCHELL AVE E/M	16BR00089
02/20/2016	WOOD S	01	C3215C744K	306B UNINSPECTED MOTOR VEHICLE, 2015	7	S MAIN ST @ SCHELL AVE E/M	16BR00089
02/20/2016	WOOD S	01	C3215C7099	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	S MAIN ST E/M	16BR00087
02/11/2016	WOOD S	01	C3215B7BTV	37540B INADEQUATE OR NO STOP LAMPS	7	FACTORY ST @ KEYSER RD E/	16BR00066
02/05/2016	OBRIEN D	03	C32159LL6D	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	LERAY ST, E/M	16BR00056
02/05/2016	OBRIEN D	03	C32159M0QD	5111A AGGRAVATED UNLIC OP 3RD (MISD)	3	RT 3, B/R	16BR00058
02/05/2016	OBRIEN D	03	C32159M074	4021 NO DISTINCTIVE PLATE/INSECURE/DIRTY	3	RT 3, B/R	16BR00058
02/05/2016	OBRIEN D	03	C32159M26J	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	RT 3, B/R	16BR00058
02/05/2016	OBRIEN D	03	C32159M20N	4021 NO DISTINCTIVE PLATE/INSECURE/DIRTY	7	RT 3, B/R	16BR00058
02/01/2016	OBRIEN D	03	C321595L10	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	RT 3, B/R	16BR00049
02/01/2016	OBRIEN D	03	C321595KK0	306B UNINSPECTED MOTOR VEHICLE	7	RT 3, B/R	16BR00049

Summary

Query returned 16 records.

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: February 9, 2016

RE: Minutes of February 8, 2016 meeting

Present: S. Allen, L. Carpenter, G. Eddy, B. Ferguson, and R. Taylor

Others: B. Fults, P. Pastella, T. Stewart and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, February 8, 2016 at the T/LeRay Municipal Building. G. Eddy called the meeting to order at 4:30pm.

The Board reviewed the minutes for September 14, 2015. Motion by R. Taylor, seconded by B. Ferguson to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summary for December, 2015. Sewer flows were 5.8 MG. One hundred and one percent (101%) of the total budgeted revenues have been received. Expenses year-to-date were ninety-five percent (95%) of the total budgeted. Net cash of \$67,168.43 remained at the end of the period. The reserve account had a balance of \$150,887.19. Operations and maintenance personnel responded to a number of calls during the month.

P. Pastella reviewed the period summary for January, 2016. Sewer flows were 6.5MG. Five percent (5%) of the total budgeted revenues have been received. Expenses year-to-date were twelve percent (12%) of the total budgeted. Net cash of \$52,865.76 remained at the end of the period. The reserve account had a balance of \$150,926.15. Operations and maintenance personnel responded to a number of calls during the month. G. Eddy questioned multiple call outs to 25495 Huntley Lane. P. Pastella did not have sufficient information at hand to respond with certainty.

B. Ferguson questioned if the C/Watertown had established rates for collection and treatment for the coming year and when they would go into effect. P. Pastella responded that negotiations between the City and the Development Authority were still ongoing.

New Business

Kathie Montigelli

From: Dodson1 [cjdodsonpe@dodsonandassociate.com]
Sent: Wednesday, February 24, 2016 9:42 AM
To: Montigelli, Kathie
Cc: Quant, Bonnie
Subject: Re: Black River PTL Route 3 Pump Station Final Payment

Kathie,

Follow up to the release of the final payment to PTL and completion of items to be completed and corrected. PTL (Casey) did return to the site to complete the items requested. I spoke with Casey and he confirmed that he corrected the work. I spoke with Steve and he is satisfied with the work. The work is finally completed and final payment can now be released to PTL. Please express my appreciation to the Mayor and Trustees for their patience in dealing with this prolonged battle to complete minor items. Thanks for all your help with this project.

C. Jack Dodson, PE
Principal
Dodson & Associate Consulting Engineers, PLLC
1145 Catalyn Street
Schenectady, NY 12303
Phone: 518-382-5842
Fax: 518-382-8876
Email: cjdodsonpe@dodsonandassociate.com

BLACK RIVER FIRE DEPARTMENT 2015 YEAR END REPORT

84 calls for service
39 in the Town of Leray
25 in the village of Black River
20 Mutual Aid Calls

The department has 29 dedicated members who logged a total of 1,096.83 man hours responding to calls and training. That number does not include state training classes that members attended for an additional 336 hours. The fire department has always had an ISO rating of 6 for as far back as the 1970's. This past year we underwent an ISO inspection, after careful review of our call responses, training hours, apparatus and equipment inventory as well as the municipal water system, they lowered our rating to an ISO 5. That number is used by insurance companies to rate the insured property by their fire departments capabilities. The department is proud to be able to have lowered it's rating after so many years. The department has dedicated members who have worked hard to stay up to date on their training as well as obtain new training courses. We would like to thank the Town of Leray and the village of Black River for their efforts to maintain their water systems as well as supporting us throughout the years.

Thank You,



Matthew Carpenter
Fire Chief

Black River Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {01/01/2015} And {12/31/2015}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
15-0000001-000	01/02/2015	06:13:02	27790 NYS Rte 342 RT /Town	621 Wrong location
15-0000002-000	01/06/2015	18:27:05	28715 NYS Rte 3 HWY	463 Vehicle accident, general
15-0000003-000	01/07/2015	19:46:32	110 Ames DR	743 Smoke detector activation,
15-0000004-000	01/08/2015	01:54:23	29736 NYS Rte 3 HWY /Town	111 Building fire
15-0000005-000	01/08/2015	14:29:33	29736 NYS Rte 3 HWY /Town	100 Fire, Other
15-0000006-000	01/09/2015	19:07:02	30012 NYS Rte 971V RT	111 Building fire
15-0000007-000	01/17/2015	20:03:41	103 E Remington ST	520 Water problem, Other
15-0000008-000	01/18/2015	02:19:24	NYS Rte 283 RT & Five	322 Motor vehicle accident with
15-0000009-000	01/18/2015	17:02:31	128 LeRay ST	611 Dispatched & cancelled en
15-0000010-000	01/22/2015	20:50:42	108 Ambrose DR	424 Carbon monoxide incident
15-0000011-000	01/23/2015	16:37:14	NYS Rte 283 RT & NYS Rte	322 Motor vehicle accident with
15-0000012-000	02/01/2015	07:55:00	NYS Rte 3 HWY & Mehaffy LN	324 Motor Vehicle Accident with
15-0000013-000	02/02/2015	08:17:22	NYS Rte 283 RT & Five	322 Motor vehicle accident with
15-0000014-000	02/02/2015	12:07:01	224 LeRay ST	611 Dispatched & cancelled en
15-0000015-000	02/02/2015	14:03:19	224 LeRay ST	741 Sprinkler activation, no
15-0000016-000	02/03/2015	06:46:00	NYS Rte 342 RT & Lafave RD	324 Motor Vehicle Accident with
15-0000017-000	02/03/2015	16:24:57	128 LeRay ST	611 Dispatched & cancelled en
15-0000018-000	02/03/2015	17:47:02	27546 NYS Rte 3 HWY /Town	114 Chimney or flue fire,
15-0000019-000	02/04/2015	04:23:12	NYS Rte 283 RT & Five	324 Motor Vehicle Accident with
15-0000020-000	02/04/2015	15:29:11	23151 Mehaffy LN /Town of	311 Medical assist, assist EMS
15-0000021-000	02/06/2015	08:38:47	Middleton Hill RD & Ridge	463 Vehicle accident, general
15-0000022-000	02/06/2015	10:10:28	23280 County Rte 47 RT	111 Building fire
15-0000023-000	02/11/2015	04:58:29	230 N James ST /Carthage,	111 Building fire
15-0000024-000	03/02/2015	06:28:53	NYS Rte 3 HWY & W	322 Motor vehicle accident with
15-0000025-000	03/02/2015	08:23:05	26242 NYS Rte 3 HWY /Town	322 Motor vehicle accident with
15-0000026-000	03/06/2015	13:58:35	22074 Fabco RD /Town of	700 False alarm or false call,
15-0000027-000	03/20/2015	19:45:12	Lafave RD & Porter RD	600 Good intent call, Other
15-0000028-000	04/01/2015	09:15:58	120 Stone DR /407	381 Rescue or EMS standby
15-0000029-000	04/02/2015	04:13:23	25372 Virginia Smith DR	611 Dispatched & cancelled en
15-0000030-000	04/19/2015	17:59:34	29558 County Rte 50 RT	561 Unauthorized burning
15-0000031-000	04/30/2015	16:08:49	253 Maple ST	311 Medical assist, assist EMS
15-0000032-000	05/05/2015	22:30:23	162 W Remington ST	324 Motor Vehicle Accident with
15-0000033-000	06/04/2015	06:15:34	NYS Rte 342 RT & NYS Rte	324 Motor Vehicle Accident with
15-0000034-000	06/07/2015	18:30:38	27436 NYS Rte 3 HWY /Town	743 Smoke detector activation,
15-0000035-000	06/08/2015	15:48:30	27367 Perch Lake RD	111 Building fire
15-0000036-000	06/24/2015	08:01:59	317 West ST /Carthage, NY	531 Smoke or odor removal
15-0000037-000	06/24/2015	14:31:10	26580 Boyer CIR /Town of	111 Building fire
15-0000038-000	06/25/2015	23:19:05	22514 Colonial Manor RD	424 Carbon monoxide incident
15-0000039-000	06/27/2015	10:55:04	103 E Remington ST /6	520 Water problem, Other
15-0000040-000	06/28/2015	13:42:06	109 Pine DR	733 Smoke detector activation
15-0000041-000	07/13/2015	08:11:58	29764 NYS Rte 971V RT	444 Power line down
15-0000042-000	07/13/2015	18:31:26	61 High Street ST /West	571 Cover assignment, standby,
15-0000043-000	07/19/2015	13:35:34	30103 Burnup RD /Town of	611 Dispatched & cancelled en

Black River Fire Department

Incident List by Alarm Date/Time

Alarm Date Between {01/01/2015} And {12/31/2015}

Incident-Exp#	Alm Date	Alm Time	Location	Incident Type
5-0000044-000	07/26/2015	08:09:58	102 Ambrose DR	745 Alarm system activation, no
5-0000045-000	07/31/2015	09:42:20	28603 NYS Rte 3 HWY	322 Motor vehicle accident with
5-0000046-000	08/04/2015	09:11:20	10710 S Riva Ridge LOOP	571 Cover assignment, standby,
5-0000047-000	08/07/2015	20:56:23	Mechanic ST & Furnace ST	611 Dispatched & cancelled en
5-0000048-000	08/14/2015	13:38:23	23237 Converse DR /Town of	740 Unintentional transmission
5-0000049-000	08/15/2015	16:19:35	110 Pine DR	111 Building fire
5-0000050-000	08/16/2015	13:39:51	NYS Rte 3 HWY & Fabco RD	322 Motor vehicle accident with
5-0000051-000	08/24/2015	14:21:06	23157 Converse DR	733 Smoke detector activation
5-0000052-000	08/26/2015	22:09:50	Wheeler sack airfield DR	611 Dispatched & cancelled en
5-0000053-000	08/28/2015	17:54:46	28231 Howe ST /Town of	324 Motor Vehicle Accident with
5-0000054-000	09/02/2015	08:46:20	27139 Victory LN /Town of	500 Service Call, other
5-0000055-000	09/19/2015	03:10:12	19 Champion ST /West	571 Cover assignment, standby,
5-0000056-000	09/24/2015	13:32:28	175 N Main ST	311 Medical assist, assist EMS
5-0000057-000	09/25/2015	18:41:39	31723 County Rte 143 RT	322 Motor vehicle accident with
5-0000058-000	09/25/2015	19:19:45	28525 NYS Rte 3 HWY	651 Smoke scare, odor of smoke
5-0000059-000	09/28/2015	07:41:08	29671 County Rte 50 RT	444 Power line down
5-0000060-000	09/30/2015	15:20:11	28863 NYS Rte 3 HWY	324 Motor Vehicle Accident with
5-0000061-000	10/02/2015	08:31:08	160 LeRay ST	412 Gas leak (natural gas or
5-0000062-000	10/05/2015	11:35:28	143 W Remington ST	511 Lock-out
5-0000065-000	10/12/2015	10:34:07	142 W Remington ST	311 Medical assist, assist EMS
5-0000066-000	10/15/2015	03:52:56	NYS Rte 283 RT & Gracey RD	324 Motor Vehicle Accident with
5-0000063-000	10/23/2015	19:53:51	NYS Rte 283 RT & Porter RD	561 Unauthorized burning
5-0000064-000	10/28/2015	15:54:19	27600 Lafave RD /Town of	444 Power line down
5-0000067-000	11/03/2015	15:16:16	434 Vanduzee ST	551 Assist police or other
5-0000068-000	11/05/2015	10:46:46	135 S Main ST	142 Brush or brush-and-grass
5-0000069-000	11/05/2015	12:29:46	224 LeRay ST	745 Alarm system activation, no
5-0000070-000	11/05/2015	16:12:17	Middleton Hill RD & Ridge	324 Motor Vehicle Accident with
5-0000071-000	11/07/2015	14:34:07	22357 Riverglade DR /Town	561 Unauthorized burning
5-0000072-000	11/11/2015	08:12:14	26836 Ridge Road RD /Town	561 Unauthorized burning
5-0000073-000	11/13/2015	21:07:49	NYS Rte 971V RT & County	600 Good intent call, Other
5-0000074-000	11/16/2015	17:20:46	27635 NYS Rte 3 HWY /Town	323 Motor vehicle/pedestrian
5-0000075-000	11/22/2015	12:12:59	NYS Rte 283 RT & NYS Rte	322 Motor vehicle accident with
5-0000076-000	11/25/2015	16:00:15	24281 NYS Rte 11 RT	121 Fire in mobile home used as
5-0000077-000	11/26/2015	17:32:47	27496 NYS Rte 3 HWY /Town	622 No Incident found on arrival
5-0000078-000	11/27/2015	13:31:16	218 LeRay ST	730 System malfunction, Other
5-0000079-000	12/07/2015	02:54:05	27634 NYS Rte 283 RT	121 Fire in mobile home used as
5-0000080-000	12/11/2015	06:57:53	NYS Rte 283 RT & NYS Rte	463 Vehicle accident, general
5-0000081-000	12/18/2015	10:12:48	28715 NYS Rte 3 HWY	745 Alarm system activation, no
5-0000082-000	12/19/2015	11:12:45	29411 County Rte.49 RT	114 Chimney or flue fire,
5-0000083-000	12/20/2015	03:45:01	NYS Rte 3 HWY & Huntington	463 Vehicle accident, general
5-0000084-000	12/30/2015	17:58:10	NYS Rte 126 RT & Staplin	621 Wrong location

Total Incident Count 84



BLACK RIVER AMBULANCE SQUAD, Inc.

P.O. Box 314, Black River, NY 13612

"We Volunteer Because We Care"

Telephone: 315-773-4501

Fax: 315-775-0291



January 14, 2016

2015 ANNUAL REPORT

For the year 2015, we responded to 474 calls which generated 518 Prehospital Care Reports reversing the downward trend. Total billable calls came to 313. A breakdown data sheet is included in this report.

For 2015, our squad members logged a total of 28,514 hours, which is down about 300 hours from last year. Balancing calls as a volunteer organization is challenging but we managed to answer 98.7% of the calls. At present we have 40 members with 3 applications pending.

Our current Officers:

- President Patrick Gaines
- Vice-President Hannah Booth
- Secretary Tyna Meeks
- Treasurer Bill Lamb
- Board of Director Cathy Gaines
- Board of Director Jeff Lieberman
- Board of Director Tina Fargo
- Director of Operations Alan Gaines
- Asst Director of Operations Ben JaQuay

During the year we purchased 3 new stretchers after receiving a grant for \$105,443 and ended the year purchasing a new ambulance to replace one of our 2003 ambulances.

Enclosed are our Financial Report, Manpower Report, Call Report, and our Billing Rates.

Respectfully,

Alan C. Gaines
Director of Operations

Black River Ambulance Squad

Totals for 2015
as of 01/01/2016

Month	LeRay	LeRay EM	Rutland	Village	Fort Drum	Other	Transported	SMC	CAH	Other	HOME	Emerg	Non-Emerg	Treated	No Crew	Canx	Standby	Refusal	No Pt Found	Other	Total Calls	Total PCR's	Billable	Avg RT
January	21	0	24	11	4	0	31	31	0	0	0	42	18	5	0	2	4	19	2	2	44	60	31	1.50
February	13	0	13	3	2	2	21	15	5	1	0	28	5	5	0	1	1	6	1	0	31	33	22	2.94
March	14	1	14	13	2	5	34	29	5	0	0	40	10	4	0	5	6	5	2	0	48	49	33	1.96
April	12	0	10	11	1	1	25	23	0	1	1	27	8	0	0	0	5	5	2	0	34	35	25	2.56
May	10	0	18	13	4	3	28	25	3	0	0	40	8	6	2	5	3	8	0	6	45	48	29	1.96
June	7	1	12	10	1	6	24	24	0	0	0	29	8	3	0	6	1	5	1	0	34	37	23	1.35
July	18	0	18	19	1	5	34	30	4	0	1	54	7	9	1	9	3	10	5	0	59	61	33	2.76
August	5	0	12	12	3	4	21	18	2	1	0	28	8	3	0	3	4	5	4	2	35	36	23	2.00
September	11	0	9	7	2	1	15	15	0	1	0	27	3	3	2	7	2	3	1	3	26	30	16	2.50
October	13	2	12	9	3	4	27	26	1	1	1	34	9	1	0	6	3	1	5	3	42	43	26	1.74
November	13	0	16	16	1	2	26	23	2	1	0	34	14	2	0	2	1	14	3	4	40	48	26	2.15
December	11	0	13	11	2	1	26	24	1	1	0	35	3	1	1	3	4	2	4	6	36	38	26	1.97
Totals	148	4	171	135	26	34	312	283	23	7	3	418	101	42	6	49	37	83	30	26	474	518	313	2.12

This is the current status of all calls; the ART (average response time in minutes) is based on dispatched calls.

Black River Ambulance Squad
Personal
Volunteer Hours 2015

Name	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total	Avg
Gaines, Alan	730.0	664.5	659.0	686.5	693.5	678.5	720.5	739.5	391.0	590.5	714.0	716.5	7984.0	665.3
Denner, Patti	170.0	178.0	180.0	298.0	278.5	404.5	415.5	421.5	203.0	337.0	284.5	353.0	3503.5	292.0
May, Marilyn	118.0	65.5	118.0	78.5	40.5	0.0	0.0	27.0	175.0	175.0	272.0	193.0	1262.5	105.2
Gaines, Pat	188.5	158.0	78.0	75.5	101.0	99.0	82.0	80.5	144.0	279.0	117.5	175.5	1578.5	131.5
Gaines, Jonathan	82.0	67.0	127.0	147.5	103.0	138.0	177.5	158.5	257.5	182.5	193.5	138.0	1802.0	150.2
JaQuay, Ben	149.5	80.5	69.5	166.5	49.0	103.5	101.5	40.5	94.0	95.0	68.0	112.0	1129.5	94.1
Gaines, Cathy	98.5	70.5	13.5	3.5	31.5	89.5	58.5	94.0	101.0	102.0	56.0	106.0	823.5	68.6
Heeren, Steven	140.5	77.0	182.6	110.0	77.0	126.0	103.0	4.0	23.5	40.5	37.0	92.0	1013.0	84.4
Jackson, Lesley	130.0	49.5	20.5	31.5	92.5	71.5	0.0	15.0	20.5	25.5	37.0	81.0	580.5	48.4
Wiltse, Gordon	61.5	68.5	79.5	69.5	53.5	59.0	51.0	41.5	51.5	60.0	46.0	66.5	705.0	58.8
Worboys, Thomas	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	25.5	33.5	89.0	44.5
Lieberman, Jeff	42.5	47.0	46.0	40.0	68.5	63.0	21.0	39.0	61.0	62.5	37.0	62.5	590.0	49.2
Siptrott, Michael	48.5	24.5	24.0	43.5	49.5	22.5	22.5	46.5	57.5	50.0	40.5	26.5	661.0	55.1
Garced Jr, Samuel	117.5	0.0	99.5	78.0	19.0	Nil	Nil	Nil	Nil	Nil	Nil	53.0	365.0	60.8
Fargo, Tina	89.0	56.0	140.5	88.5	59.0	107.0	96.5	95.5	55.0	108.0	86.5	51.0	1029.5	85.8
Brown, Amanda	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	11.5	50.0	61.5	30.8
Sherrill, Hannah	47.0	39.5	32.5	31.5	50.5	32.0	31.0	34.0	44.5	53.5	30.0	46.0	472.0	39.3
Auert, Susan	76.0	44.5	73.0	54.5	37.5	4.5	0.0	6.0	4.0	17.0	60.0	42.5	419.5	35.0
Meeks, Tyna	40.5	36.5	54.5	38.0	36.5	63.5	47.0	50.0	75.5	60.0	54.5	42.0	598.5	49.9
Parris, Sterling	66.5	50.5	76.5	56.5	90.0	25.0	12.0	65.5	38.0	44.0	55.0	34.0	613.5	51.1
Lamb, Bill	57.0	52.5	70.5	53.5	48.5	72.5	40.5	22.5	52.0	38.5	51.0	20.5	579.5	48.3
Brown, Joshua	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	18.5	18.5	18.5
Walla, Max	7.0	14.0	22.0	32.0	18.0	14.0	19.5	15.0	14.0	23.5	14.0	14.5	207.5	17.3
Baart, Nicole	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	14.5	14.5	14.5
Gaines, Mike	41.5	77.0	77.5	25.0	21.5	5.0	2.0	1.0	24.5	4.5	0.0	14.0	293.5	24.5
Favero, Phil	n/a	n/a	31.0	10.0	21.0	5.0	50.0	11.0	20.0	33.0	8.5	4.5	194.0	19.4
Gaines, Kathleen	5.0	0.0	4.5	0.0	8.0	5.0	7.5	12.0	0.0	8.5	7.5	3.5	61.5	5.1
Zecher, Tom	70.0	34.0	53.0	71.5	27.0	25.0	0.0	28.0	3.0	8.0	2.0	3.0	324.5	27.0
Wheeler-Wood, Heather	0.0	2.5	7.5	7.0	2.5	0.0	0.0	0.0	17.5	2.0	3.0	2.0	44.0	3.7
Attrill, Tiaunnie	4.5	0.0	16.0	21.5	23.0	18.0	24.0	0.0	4.0	3.5	4.0	0.0	118.5	9.9
Thomas, Matthew	25.5	8.5	7.0	47.5	27.0	0.0	0.0	2.5	12.0	20.5	0.0	0.0	150.5	12.5
Thomas, Melissa	43.0	39.5	7.0	34.5	32.0	0.0	9.0	0.0	12.0	14.5	0.0	0.0	191.5	16.0
Filler, Jordan	53.0	0.0	38.0	36.0	51.0	26.0	71.5	69.5	44.0	27.0	Nil	0.0	416.0	37.8
Dixon, Bradley	28.0	0.0	0.0	0.0	Nil	Nil	Nil	Nil	Nil	Nil	Nil	0.0	28.0	5.6
Walker, Jessica	n/a	n/a	n/a	n/a	0.0	32.5	54.5	17.0	Nil	Nil	Nil	0.0	104.0	20.8
Bell, Rebecca	n/a	n/a	n/a	n/a	0.0	2.5	26.0	33.0	16.0	2.0	0.0	0.0	79.5	9.9
Cabrera, Celideth	n/a	n/a	n/a	n/a	n/a	n/a	n/a	7.5	11.5	0.0	0.0	0.0	19.0	3.8
Duval, Brittany	n/a	n/a	n/a	n/a	1.0	2.5	0.0	0.0	0.0	0.0	0.0	0.0	3.5	0.4
Guenet, Jay	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	Dis	Dis	0.0	0.0	0.0
Holland, Courtney	n/a	n/a	n/a	n/a	0.0	12.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	1.5
Schoepflin, Melissa	5.0	5.0	11.5	3.5	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	25.0	2.1
Snyder, Thomas	n/a	n/a	n/a	0.0	8.5	0.0	15.5	9.0	0.0	0.0	0.0	0.0	33.0	3.7
Thomas, Zachary	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	0.0	0.0	0.0	0.0
Tontarski, Elana	n/a	n/a	n/a	n/a	0.0	6.0	0.0	0.0	0.0	7.5	0.0	0.0	13.5	1.7
Astafan, Justin	0.0	0.0	0.0	0.0	0.0	0.0	n/a	n/a	n/a	0.0	0.0	0.0	0.0	0.0
Carney, Brandon	35.5	35.5	101.0	35.5	27.0	27.0	n/a	n/a	n/a	0.0	0.0	0.0	301.5	33.5
Vincent, Jen	0.0	0.0	0.0	0.0	0.0	0.0	n/a	n/a	n/a	0.0	0.0	0.0	0.0	0.0
Wright, Bruce	0.0	0.0	0.0	0.0	0.0	0.0	n/a	n/a	n/a	0.0	0.0	0.0	0.0	0.0
Totals	2777.0	2063.0	2560.5	2493.0	2246.5	2370.0	2309.5	2166.5	2056.0	2482.0	2342.0	2628.5	28514.5	2376.2
Active members over 50 hours														
Associate members over 50 hours														
Probation members over 50 hours														

BLACK RIVER AMBULANCE SQUAD INC.
Balance Sheet - 2015
 As of December 31, 2016

	<u>Dec 31, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
11001 · 0142083047	8,612.85
11002 · 0142087634	19,593.18
11003 · 0149010486	24,198.89
11004 · 0149010494	13,507.84
11005 · 0149010508	21,134.49
11008 · 0142095678	32,598.15
11009 · 0142099498	1,135.00
Total Checking/Savings	<u>120,780.40</u>
Total Current Assets	120,780.40
Fixed Assets	
15000 · FURNITURE	5,670.74
15100 · BUILDING	310,310.40
15120 · BUILDING - HEATING	26,061.89
15200 · APPLIANCE	6,412.64
15300 · EMER LITES	1,880.22
15400 · EQUIPMENT	345,454.40
15500 · OFFICE EQUIPMENT	40,109.66
15550 · COMPUTERS / PHONES	53,275.16
15600 · COMMUNICATION EQUIPMENT	33,489.01
15700 · LAND	4,778.50
15750 · MAINFRAME & COMPONENTS	9,578.03
15900 · VEHICLES - 3	360,990.57
16000 · Accum Depr - Furniture & Fixtur	-5,670.74
16100 · Accum Depr - Building	-113,328.06
16200 · Accum Depr - Appliances	-4,288.21
16300 · Accum Depr - Emer Lights	-1,880.22
16400 · Accum Depr - Equipment	-232,970.43
16500 · Accum Depr - Office Equipment	-38,996.05
16550 · Accum Depr - Computers/Phones	-26,173.34
16600 · Accum Depr - Communication Equi	-28,420.86
16750 · Accum Depr - Mainframe & Comp.	-478.90
16900 · Accum Depr - Vehicles - 3	-99,245.79
Total Fixed Assets	<u>646,558.62</u>
TOTAL ASSETS	<u><u>767,339.02</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
20400 · NOTE PAYABLE- TKS - 693 / 691	180,000.00
Total Other Current Liabilities	<u>180,000.00</u>
Total Current Liabilities	<u>180,000.00</u>
Total Liabilities	180,000.00
Equity	
32000 · Retained Earnings	585,955.30
Net Income	1,383.72
Total Equity	<u>587,339.02</u>
TOTAL LIABILITIES & EQUITY	<u><u>767,339.02</u></u>

BLACK RIVER AMBULANCE SQUAD INC.
Profit & Loss Budget vs. Actual - 2015 - FINAL
 January through December 2015

Ordinary Income/Expense	Jan - Dec ...	Budget	\$ Over Bu...	% of Budget
Income				
43100 · Fee For Services - 3rd Party				
43105 · Unclaimed Funds	0.00	100.00	-100.00	0.0%
43130 · Primary Insurance	77,565.29	58,800.00	18,765.29	131.9%
43140 · Secondary Insurance	6,884.07	4,000.00	2,884.07	172.1%
43150 · Private payment by check	847.20	2,000.00	-1,152.80	42.4%
43160 · Private payments - cash/PayPAL	97.16	226.00	-128.84	43.0%
Total 43100 · Fee For Services - 3rd Party	85,393.72	65,126.00	20,267.72	131.1%
43200 · Interest Income	82.92	100.00	-17.08	82.9%
43300 · Other Income	9,969.46	200.00	9,769.46	4,984.7%
43400 · Direct Public Support				
43410 · Corporate Contributions	1,650.00	1,130.00	520.00	146.0%
43450 · Business Contributions	4.00	1,125.00	-1,121.00	0.4%
43460 · Memorials	2,990.00	1,000.00	1,990.00	299.0%
43470 · DPS - Donation Drive	14,355.00	12,000.00	2,355.00	119.6%
43480 · Dir. Ind. Donation - Other	325.00	500.00	-175.00	65.0%
Total 43400 · Direct Public Support	19,324.00	15,755.00	3,569.00	122.7%
43500 · Training Reimbursement	1,700.00	0.00	1,700.00	100.0%
44400 · Local Government Contracts				
44410 · Village of Black River	14,188.00	13,770.00	418.00	103.0%
44420 · Town of Leray	40,000.00	40,000.00	0.00	100.0%
44430 · Town of Rutland	6,300.00	6,300.00	0.00	100.0%
Total 44400 · Local Government Contracts	60,488.00	60,070.00	418.00	100.7%
44500 · Government Grants				
44510 · Agency (Government) Grants	0.00	1.00	-1.00	0.0%
44520 · Federal Grants	105,443.00	1.00	105,442.00	10,544,300.0%
44530 · Local Government Grants	0.00	1.00	-1.00	0.0%
Total 44500 · Government Grants	105,443.00	3.00	105,440.00	3,514,766.7%
Total Income	282,401.10	141,254.00	141,147.10	199.9%
Cost of Goods Sold				
50000 · Cost of Goods Sold	3,447.00	-2,118.00	5,565.00	-162.7%
50700 · Cost of Sales - Inventory Sales	-2,535.00	1,331.00	-3,866.00	-190.5%
Total COGS	912.00	-787.00	1,699.00	-115.9%
Gross Profit	281,489.10	142,041.00	139,448.10	198.2%
Expense				
61110 · 691 - cell phone	0.00	0.00	0.00	0.0%
61120 · 692 - cell phone	0.00	0.00	0.00	0.0%
61130 · 693 - cell phone	0.00	0.00	0.00	0.0%
60900 · Administration Expenses				
60901 · Administration - Cable TV	1,256.22	1,215.00	41.22	103.4%
60902 · Administration - postage	158.29	120.00	38.29	131.9%
60903 · Administration - travel	0.00	1.00	-1.00	0.0%
60915 · Grant writing	0.00	1.00	-1.00	0.0%
60920 · IT Expenses	601.23	0.00	601.23	100.0%
60925 · Dues, Publication & Lab Reg.	910.60	1,300.00	-389.40	70.0%
60930 · 3RD Billing Expense	258.00	960.00	-702.00	26.9%
60940 · Member Benefit	6,471.24	8,000.00	-1,528.76	80.9%
60950 · Member Expense	20.00	20.00	0.00	100.0%
Total 60900 · Administration Expenses	9,675.58	11,617.00	-1,941.42	83.3%
61000 · Communication Services				
61050 · cell phone for alan	387.56	780.00	-392.44	49.7%
61060 · cell phone for Jeff	729.42	600.00	129.42	121.6%

BLACK RIVER AMBULANCE SQUAD INC.
Profit & Loss Budget vs. Actual - 2015 - FINAL
January through December 2015

	Jan - Dec ...	Budget	\$ Over Bu...	% of Budget
61200 · Mobil Data				
61210 · 691 Data	480.12	480.00	0.12	100.0%
61220 · 692 Data	480.13	480.00	0.13	100.0%
61230 · 693 Data	480.07	480.00	0.07	100.0%
Total 61200 · Mobil Data	1,440.32	1,440.00	0.32	100.0%
61300 · Internet Data - Build	2,571.52	2,520.00	51.52	102.0%
61400 · Analog Phone - Reg/LgDist	0.00	500.00	-500.00	0.0%
61500 · Digital Phone - build				
61510 · Dgl line - 4981	0.00	540.00	-540.00	0.0%
61520 · Dgl line - 8603	0.00	540.00	-540.00	0.0%
61530 · Dgl line - 8827	0.00	540.00	-540.00	0.0%
61540 · Dgl line - 0291	465.27	540.00	-74.73	86.2%
61550 · Dgl line - 0258	2,782.16	516.00	2,266.16	539.2%
Total 61500 · Digital Phone - build	3,247.43	2,676.00	571.43	121.4%
Total 61000 · Communication Services	8,376.25	8,516.00	-139.75	98.4%
62100 · Contract Services				
62105 · Advanced Life Support	8,400.00	8,400.00	0.00	100.0%
62110 · Accounting Fees	3,900.00	3,300.00	600.00	118.2%
62150 · Service Agreement	5,337.50	10,100.00	-4,762.50	52.8%
Total 62100 · Contract Services	17,637.50	21,800.00	-4,162.50	80.9%
62200 · Bank fees	63.40	30.00	33.40	211.3%
62300 · Insurance	0.00	18,164.76	-18,164.76	0.0%
62500 · Depreciation	0.00	0.00	0.00	0.0%
62800 · Facilities and Equipment				
62810 · Building Maintenance	4,733.81	29,076.49	-24,342.68	16.3%
62820 · Usage	43.50	115.20	-71.70	37.8%
62830 · Furnishings	0.00	0.00	0.00	0.0%
62840 · Equipment Maintenance	161.84	1,355.00	-1,193.16	11.9%
62850 · Housekeeping / Supplies	0.00	614.00	-614.00	0.0%
62860 · Office	2,944.00	3,000.00	-56.00	98.1%
62870 · Insurance	18,037.44	0.00	18,037.44	100.0%
62880 · Property Maintenance	232.06	1,848.97	-1,616.91	12.6%
62890 · Utilities - Electric, Gas, Water	5,631.00	7,500.00	-1,869.00	75.1%
Total 62800 · Facilities and Equipment	31,783.65	43,509.66	-11,726.01	73.0%
65000 · Operations				
65005 · Service Fee	0.00	542.00	-542.00	0.0%
65010 · Books, Subscriptions, Reference	0.00	180.00	-180.00	0.0%
65020 · Postage, Mailing Ser./Billing	255.71	600.00	-344.29	42.6%
65030 · Cylinder Rental & Testing	198.00	200.00	-2.00	99.0%
65040 · Supplies - Medical - Oxygen	1,106.86	735.00	371.86	150.6%
65042 · Supplies - Medical - Drugs	117.95	0.00	117.95	100.0%
65045 · Supplies - Medical	3,175.77	7,800.00	-4,624.23	40.7%
65050 · Medical Equip / Main & Repr.	0.00	0.00	0.00	0.0%
65055 · Medical Equip / Replacement	0.00	0.00	0.00	0.0%
65060 · Radio Repairs	106.76	106.76	0.00	100.0%
65070 · Vehicles Expenses - Gas	2,751.11	4,200.00	-1,448.89	65.5%
65080 · Vehicles Maintenance	15,255.57	4,500.00	10,755.57	339.0%
65085 · Vehicles EMS Equip. Repr.	58.16	0.00	58.16	100.0%
Total 65000 · Operations	23,025.89	18,863.76	4,162.13	122.1%
65100 · Other Types of Expenses				
65165 · Misc. Expense	0.00	0.00	0.00	0.0%
65110 · Good & Welfare	155.00	840.00	-685.00	18.5%
65125 · Refund of over-payments	0.00	0.00	0.00	0.0%
65130 · Interest Expense - 693	3,828.12	4,226.28	-398.16	90.6%
65140 · Uniforms	626.00	0.00	626.00	100.0%
65160 · Squad consumption	820.41	1,020.00	-199.59	80.4%
Total 65100 · Other Types of Expenses	5,429.53	6,086.28	-656.75	89.2%

11:47 AM
 01/12/16
 Cash Basis

BLACK RIVER AMBULANCE SQUAD INC.
Profit & Loss Budget vs. Actual - 2015 - FINAL
 January through December 2015

	<u>Jan - Dec ...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
68000 · Training				
68310 · Conference, Convention, meeting	9,173.87	5,050.00	4,123.87	181.7%
68330 · CME - Costs	1,058.76	910.00	148.76	116.3%
68340 · Training - Books	400.90	320.00	80.90	125.3%
68350 · Training Expenses - other	283.88	670.00	-386.12	42.4%
68360 · Training - ABC Billing	6,349.07	6,501.54	-152.47	97.7%
Total 68000 · Training	17,266.48	13,451.54	3,814.94	128.4%
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	113,258.28	142,039.00	-28,780.72	79.7%
Net Ordinary Income	168,230.82	2.00	168,228.82	8,411,541.0%
Other Income/Expense	0.00	0.00	0.00	0.0%
Net Income	168,230.82	2.00	168,228.82	8,411,541.0%

BLACK RIVER AMBULANCE SQUAD INC.
Profit & Loss --YEAR - 2015
 January through December 2015

	Jan - Dec 15
Ordinary Income/Expense	
Income	
43100 · Fee For Services - 3rd Party	
43130 · Primary Insurance	77,565.29
43140 · Secondary Insurance	6,884.07
43150 · Private payment by check	847.20
43160 · Private payments - cash/PayPAL	97.16
Total 43100 · Fee For Services - 3rd Party	85,393.72
43200 · Interest Income	82.92
43300 · Other Income	9,969.46
43400 · Direct Public Support	
43410 · Corporate Contributions	1,650.00
43450 · Business Contributions	4.00
43460 · Memorials	2,990.00
43470 · DPS - Donation Drive	14,355.00
43480 · Dir. Ind. Donation - Other	325.00
Total 43400 · Direct Public Support	19,324.00
43500 · Training Reimbursement	1,700.00
44400 · Local Government Contracts	
44410 · Village of Black River	14,188.00
44420 · Town of Leray	40,000.00
44430 · Town of Rutland	6,300.00
Total 44400 · Local Government Contracts	60,488.00
44500 · Government Grants	
44520 · Federal Grants	105,443.00
Total 44500 · Government Grants	105,443.00
Total Income	282,401.10
Cost of Goods Sold	
50000 · Cost of Goods Sold	3,447.00
50700 · Cost of Sales - Inventory Sales	-2,535.00
Total COGS	912.00
Gross Profit	281,489.10
Expense	
60900 · Administration Expenses	
60901 · Administration - Cable TV	1,256.22
60902 · Administration - postage	158.29
60920 · IT Expenses	601.23
60925 · Dues, Publication & Lab Reg.	910.60
60930 · 3RD Billing Expense	258.00
60940 · Member Benefit	6,471.24
60950 · Member Expense	20.00
Total 60900 · Administration Expenses	9,675.58
61000 · Communication Services	
61050 · cell phone for alan	387.56
61060 · cell phone for Jeff	729.42
61200 · Mobil Data	
61210 · 691 Data	480.12
61220 · 692 Data	480.13
61230 · 693 Data	480.07
Total 61200 · Mobil Data	1,440.32
61300 · Internet Data - Build	2,571.52

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 Cash Basis

BLACK RIVER AMBULANCE SQUAD INC.
Profit & Loss --YEAR - 2015
 January through December 2015

	<u>Jan - Dec 15</u>
61500 · Digital Phone - build	
61540 · Dgl line - 0291	465.27
61550 · Dgl line - 0258	2,782.16
Total 61500 · Digital Phone - build	<u>3,247.43</u>
Total 61000 · Communication Services	8,376.25
62100 · Contract Services	
62105 · Advanced Life Support	8,400.00
62110 · Accounting Fees	3,900.00
62150 · Service Agreement	5,337.50
Total 62100 · Contract Services	<u>17,637.50</u>
62200 · Bank fees	63.40
62800 · Facilities and Equipment	
62810 · Building Maintenance	4,733.81
62820 · Usage	43.50
62840 · Equipment Maintenance	161.84
62860 · Office	2,944.00
62870 · Insurance	18,037.44
62880 · Property Maintenance	232.06
62890 · Utilities - Electric,Gas,Water	5,631.00
Total 62800 · Facilities and Equipment	<u>31,783.65</u>
65000 · Operations	
65020 · Postage, Mailing Ser./Billing	255.71
65030 · Cylinder Rental & Testing	198.00
65040 · Supplies - Medical - Oxygen	1,106.86
65042 · Supplies - Medical - Drugs	117.95
65045 · Supplies - Medical	3,175.77
65060 · Radio Repairs	106.76
65070 · Vehicles Expenses - Gas	2,751.11
65080 · Vehicles Maintenance	15,255.57
65085 · Vehicles EMS Equip. Repr.	58.16
Total 65000 · Operations	<u>23,025.89</u>
65100 · Other Types of Expenses	
65165 · Misc. Expense	0.00
65110 · Good & Welfare	155.00
65130 · Interest Expense - 693	3,828.12
65140 · Uniforms	826.00
65160 · Squad consumption	820.41
Total 65100 · Other Types of Expenses	<u>5,429.53</u>
68000 · Training	
68310 · Conference, Convention, meeting	9,173.87
68330 · CME - Costs	1,058.76
68340 · Training - Books	400.90
68350 · Training Expenses - other	283.88
68360 · Training - ABC Billing	6,349.07
Total 68000 · Training	<u>17,266.48</u>
Total Expense	<u>113,258.28</u>
Net Ordinary Income	<u>168,230.82</u>
Net Income	<u><u>168,230.82</u></u>

2015 Year Report to the Village , Towns and Community

In house circulation of items was down by 1159 this past year. If we could count the items we loaned out to other libraries, of 1748, we would have been up by 589. Basically we own and do the work but the borrowing library gets the credit according to the state rules. We also lost, due to their moving, a home schooling Mom who checked out about 30 – 40 books per week. These losses hurt.

NCLS audio books checked out was 162 – up 115 from last year.

E books checked out was 522 – down 29 from last year.

New in 2015 was in-house users to Ancestry which had 6047 users.

On line magazines was used 149 times.

Our in house use on the computers was 1349 and our wireless was used 3063 times.

We had attendance of 10,239 – up 1136 from last year.

Our BLR village registered borrowers was 567 and all others were 1106 which include the Towns of Rutland and Le Ray plus Fort Drum and others from the area.

We added 1236 books, 52 audio books and 240 dvd's to our collection.

At the same time we deleted 1003 books, 83 audio books (mostly on cassettes), and 108 dvd's/vhs tapes (again these were mainly vhs tapes).

We held 37 adult and/or children programs with attendance of 1420. The Cool Yule/kick off to our 100th birthday celebration was by far the biggest event.

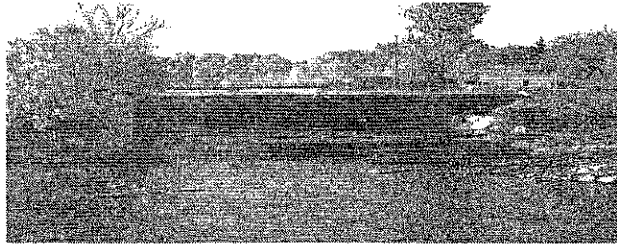
Due to an offer from NCLS, we were able to replace all 4 public computers plus the front desk computer and pay for them over a 4 year period. We couldn't have replaced all at once otherwise. We got the bulk buying price due to other libraries doing the same thing.

Our Book Battle team of 4 students from grades 4 – 6 took 1st. place over all other teams in the NCLS region. Needless to say we are very proud of them. They had to have read and be experts on over 20 books chosen by a team of Librarians. We will lose one of the members this year due to aging out but have found another person to take his place and the group is already reading this year's books. Mrs. Hunt is their coach and works with them as they are reading before the event.

We increased our hours open from 36 to 48 in 2015. This was mainly so we could be open the same hours per day except for 2 hours less on Friday and 4 hours less on Saturday. Most of these hours are being covered by our 2 clerks.

Our budget was \$131,150 for 2015 and is up \$5900 this year. Much of this is due to salary increases (state new rates) and we expect to be paying for our internet fees which until now have been free. We will have to increase the speed and this will no longer be free to us. NCLS is working on a new plan for us and if connection fees to a central server at NCLS can be reached it will be cheaper but still an increase. Also the E-Rate on the phones is going down and by next year will be gone completely. We are going on the school ballot for an increase to help offset the known increase in expenses without cutting needed hours or services.

Board of Trustees
Village of Black River, New York



Black River Fire Department
P.O. Box 95
Black River, NY 13612

February 3, 2016

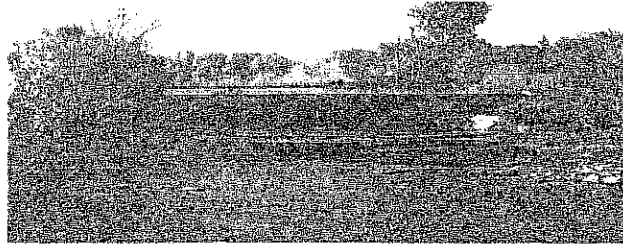
Dear Mr. Wonderly;

I am writing to inform you that the Village Board of Trustees approved Matthew Carpenter as Chief, Les Williams as 1st Assistant Chief and Wallace O'Neill as 2nd Assistant Chief of the Black River Fire Department at their February 1, 2016 meeting.

Sincerely,

Kristin Burroughs
Deputy Clerk-Treasurer

Board of Trustees
Village of Black River, New York



February 29, 2016

Connie Wonderly
109 Rodgers Road
Black River, New York 13612

Dear Connie:

I am writing to formally notify you of your selection as part-time clerk in the Black River Village Office. As you know, the position will transition to full-time Deputy Clerk-Treasurer.

I understand you will be starting work on March 21st. I would like to invite you to attend our next Village Board meeting on Monday, March 7th at 6:00 p.m. so I may introduce you to the Village Trustees.

Welcome aboard!

Sincerely,

Leland J. Carpenter
Mayor

Cc: Village Board