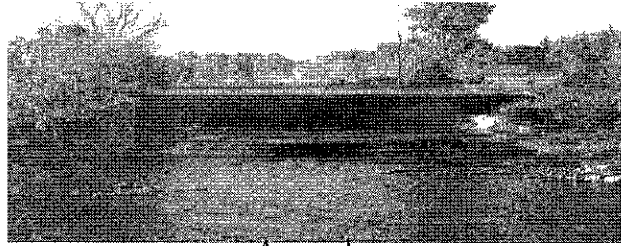


Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
March 1, 2021

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 2/1/21 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- A) Rt. 3 Sewer Board
- B) Black River Fire Department

Re: February minutes
Re: Outside of area membership

Correspondence Sent:

New Business:

- A) Adopt Police Reform Plan
- B) Set Tax Cap public hearing
- C) Budget meeting date
- D) Discuss April meeting date

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Mayor Dishaw called the meeting to order and led the Pledge of Allegiance at 6:00 p.m. He asked for a moment of silence for those who have died as a result of COVID 19 and for health care workers.

Present:

Mayor Francis Dishaw
Trustee Gary McCullough
Trustee Randy Lake
Trustee Bonnie Proven
Trustee Mark Wonderly
Superintendent Les Williams
Clerk-Treasurer Kristin Williams
Police Chief Steve Wood

A motion was made by Trustee McCullough, seconded by Trustee Proven to accept the resignation of Mark Wonderly as Chair of the Zoning Board of Appeals. The motion was carried.

Mayor Dishaw appointed Trustee Lake as Deputy Mayor.

Mayor Dishaw appointed Mark Wonderly as Trustee of the Village Board.

A motion was made by Trustee Lake, seconded by Trustee Proven to approve the minutes of the January, 4 2021 meeting. The motion was carried.

Mayor Dishaw opened the Public Hearing regarding the Police Reform Policy at 6:05 p.m.

A motion was made by Trustee McCullough, seconded by Trustee Lake to adopt the following resolution:

Resolved, that the Village put out a Request for Proposals for lawn mowing for parcels that are not in compliance with the code for lawns. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee Wonderly	Yes

The motion was carried and the resolution duly adopted.

Superintendent's Report: Superintendent Williams stated that they have continued changing water meters, the water usage is up and they have been listening for leaks.

Clerk-Treasurer's Report: Clerk Treasurer Williams stated that the sales tax for this year is down \$2,258.32 from last year at this time which is better than expected. Clerk-Treasurer Williams stated that she had missed a step in the calculation of the water adjustments and would like the board to approve the corrected adjustments and extend the due date for the adjusted bills that have not been paid.

A motion was made by Trustee Proven, seconded by Mayor Dishaw to approve the following resolution:

Resolved, that the board approve the adjustments in the amount of \$845.07 and extend the due date for payment for those with adjusted bills. The motion was put to a vote as follows:

Village Board
February 1, 2021
Page -2-

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee Wonderly	Yes

The motion was carried and the resolution duly adopted.

Police Department Report: Police Chief Wood stated that he has updated his policies and procedures as a result of the police reform plan. He stated that Evans Mills will hold their public hearing on the plan at their next meeting. He stated that the plan needs to be adopted by the board and sent to the state for approval.

Mayor Dishaw closed the public hearing for the Police Reform Plan at 7:10 p.m.

Correspondence Received: The board reviewed correspondence from Attorney Joe Russell regarding contractors working without obtaining permits and from the New York Conference of Mayors (NYCOM) regarding combining the Planning Board and Zoning Board of Appeals.

A motion was made by Trustee Proven, seconded by Trustee McCullough to adopt the following resolution:

Resolved, that the following abstract of audited vouchers be approved: interim abstract dated 1/14/21 in the amount of \$23,010.83 (General Fund: \$10,178.97 Water Fund: \$5,701.18 Sewer Fund: \$7,130.68) interim abstract dated 1/27/21 in the amount of \$1,415.46 (General Fund: \$233.79 Water Fund: \$1181.67) and regular monthly abstract dated 2/1/21 in the amount of \$35,012.88 (General Fund: \$20,683.04 Water Fund: \$14,329.84) the motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee Wonderly	Yes

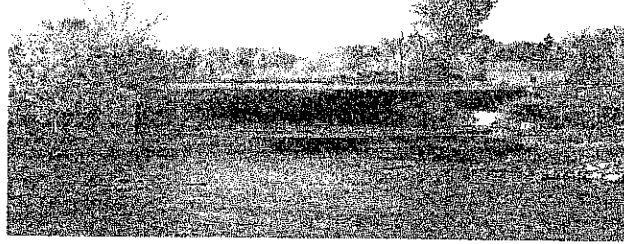
The motion was carried and the resolution duly adopted.

A motion was made by Trustee Wonderly, seconded by Trustee Lake to adjourn the meeting at 7:56 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams
Clerk-Treasurer

**Department of Code Enforcement
Village of Black River, New York**



February 12, 2021

Michael J Gracey
27123 NYS Rte. 283
Calcium NY 13616

Re: 14.00-3-34 & 14.00-3-28

Dear Michael Gracey,

This letter is in reference to the above referred parcel numbers and the commercial harvesting of trees on the parcels referenced above. The Village of Black River requires a tree removal permit be obtained prior to the removal of trees on any parcel in excess of one acre in size.

A stop work order has been issued and no work can resume until a tree removal permit is obtained. A permit can be obtained by:

1. Filling out the included Zoning Permit application and submitting the completed permit application to the village office.
2. Writing a letter to the Village of Black River Planning Board that states the purpose for the tree removal.
3. Drawing a sketch or plan of the area which indicates; the area which trees are to be removed and any existing improvements on the property.
4. Paying a \$60.00 fee. The tree removal permit fee is \$10.00 and the penalty for beginning work without a permit is \$50.00.

After receiving the required information, the Planning Board will consider the application at its next meeting.

If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Holland', written over a white background.

James Holland
Code Enforcement Officer

CC: Mayor and Village Board of Trustees
Village Planning Board

Attach: Copy of Stop Work Order
Permit Application

Board of Trustees
Village of Black River, New York

THIS NOTICE REQUIRES ALL PARTIES TO

STOP WORK

IMMEDIATELY ON THIS PROJECT.

WORK HAS BEEN DONE:

- WITHOUT OBTAINING A PERMIT
- BEYOND THE SCOPE OF A PERMIT
- WITHOUT OBTAINING REQUIRED INSPECTIONS

PLEASE CONTACT THE BLACK RIVER CODE ENFORCEMENT OFFICE TO CORRECT THIS VIOLATION.

THIS WORK IS IN VIOLATION OF Village of Black River CODE
SECTION 175-53

REMARKS:

Must Apply for tree removal permit
~~and~~ and permit must be issued
before work can resume.

DO NOT REMOVE THIS NOTICE UNTIL THE VIOLATION IS CORRECTED.

ADDRESS: Stafford Dr DATE: 2/12/21
PARCEL #: 14 00 - 3 - 28 + 14.00-3-38 TIME: 10 15
BY ORDER OF: [Signature]

107 Jefferson Place
Black River, NY 13612

www.blackriverny.org

315-773-5721 Phone
315-773-5726 Fax

APPENDIX B

NEW YORK STATE POLICE REFORM AND REINVENTION COLLABORATIVE PLAN CERTIFICATION FORM

Instructions: The Chief Executive of each local government must complete and submit this certification and a copy of their Plan to the Director of the New York State Division of the Budget on or before April 1, 2021 at EO203Certification@budget.ny.gov.

I, _____, as the Chief Executive of _____
(the "Local Government"), hereby certify the following pursuant to Executive Order No. 203 issued by Governor Andrew M. Cuomo on June 12, 2020:

- The Local Government has performed a comprehensive review of current police force deployments, strategies, policies, procedures, and practices;
- The Local Government has developed a plan, attached hereto, to improve such deployments, strategies, policies, procedures, and practices (the "Plan");
- The Local Government has consulted with stakeholders (including but not limited to: membership and leadership of the local police force; members of the community, with emphasis in areas with high numbers of police and community interactions; interested non-profit and faith-based community groups; the local office of the district attorney; the local public defender; and local elected officials) regarding the Plan;
- The Local Government has offered the Plan in draft form for public comment to all citizens in the locality and, prior to adoption of the Plan by the local legislative body, has considered the comments submitted; and
- The legislative body of the Local Government has ratified or adopted the Plan by local law or resolution.

Name

Signature

Title

Date

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: February 9, 2021

RE: Minutes of February 8, 2021 meeting

Present: S. Allen, F. Dishaw, G. Eddy, B. Ferguson and R. Taylor

Others: M. Altieri, D. Benati, B. Nutting, C. Vargulick and T. Yarina

The NYS Route 3 Corridor Sewer/Development Board met virtually through a Zoom meeting on Monday, February 8, 2021. S. Allen called the meeting to order at 4:30pm.

The Board reviewed the minutes for December 14, 2020. Motion by B. Ferguson, seconded by G. Eddy to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

The period summary for December, 2020 was distributed to the Board. The sewer flow was 6.4MG. One hundred-two percent (102%) of the total budgeted revenues were received. Expenses year-to-date were eighty-eight percent (88%) of the total budgeted. Net cash of \$193,517.66 remained at the end of the period. The reserve account balance was \$204,149.87.

The period summary for January, 2021 was distributed to the Board. The sewer flow was 7.4MG. Four percent (4%) of the total budgeted revenues were received. Expenses year-to-date were fourteen percent (14%) of the total budgeted. Net cash of \$156,207.28 remained at the end of the period. The reserve account balance was \$204,225.95.

GB Pump Station Replacement

D. Benati summarized the preliminary schedule for contract documents, bidding and bidding review. Adjustments will be made to accommodate meeting schedules. D. Benati questioned if the Board preferred to replace or re-use the existing exhaust fans and louvres. Due to the age of the equipment, the Board agreed by consensus to include the replacement of the fans and louvres as part of the bid.

M. Altieri reviewed the designs/plans with the Board remarking that the four stations are sized similarly which will offer more room for maintenance and repairs. He stated that bids will also be sought for fiberglass enclosures. No

local code review is anticipated. B. Ferguson requested projected costs be available to aid in evaluating bids. M. Altieri agreed to prepare an estimate.

Flow Allocation

As requested by the Board, Bernier, Carr & Associates analyzed the sewer flows and growth since 2015 determining that the flow has essentially stayed steady at 167kg/day. M. Altieri recommended requesting an allocation of 200kg/day to allow for additional users in the system and potential changes. B. Ferguson repeated that the T/Champion Planning Board has approved the site plan for a proposed 56-unit apartment complex. T/Champion will forward any available information to BC&A regarding projected flows. B. Ferguson questioned if there was a demand for allocation capacity. B. Nutting stated there was. G. Eddy asked if the allocation included Dorr Farm. M. Altieri stated that it did. G. Eddy stated that any development of that property is unlikely. S. Allen discussed T/Pamelia allocation that is outside the Route 3 Sewer System.

Champion Water Break

C. Vargulick reported that a waterline break at 32778 NYS Route 3 occurred within a wall and flooded the basement of the home while the owners were out of state and did not go through the sewer system. She recommended that the sewer bill be adjusted to reflect the base charge (\$60.25) for the quarter. Motion by G. Eddy, seconded by B. Ferguson to adjust the sewer bill as recommended. Ayes-5, Nays-0. Motion carried.

RTU Replacement

Brian Nutting recommended that the RTUs for LeRay PS6 and BR PS3 be replaced as per the asset management plan. The units were purchased last year so any associated cost would be for the labor to replace. Motion by R. Taylor, seconded by B. Ferguson to authorize the Chairman to sign an agreement between the Route 3 Sewer Board and the Development Authority to replace two (2) RTU at a cost not to exceed \$8,000. Ayes-5, Nays-0. Motion carried.

Agreed Upon Procedures

T. Yarina discussed changes to the scope of work for the 2020 AUP based on Board feedback including a verification of the sewer rates. The Board will be provided with written information regarding the scope of work for action at the next meeting. G. Eddy questioned if rates had been verified this year. C. Vargulick advised that there was no change to the variable rate for the 2021 budget.

Motion by G. Eddy, seconded by B. Ferguson to adjourn. The meeting adjourned at 5:18pm.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, April 12, 2021 at 4:30pm at the T/Pamelia Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners

ARTICLE II

MEMBERSHIP

Section 1. Membership in this organization shall be divided into three classes: Active, Inactive, and Exempt.

Section 2. All active members should reside in the village of Black River or in those areas encompassed within the contractual agreements. If an active member in good standing with 5 or more years of active service moves outside of our contractual agreement area, within reasonable distance of the Black River Fire Hall, and wishes to remain an active member our department, they must submit a letter of request to the Board of Directors. Reasonable distance and approval will be determined by the Board of Directors. Active membership shall be limited to 50 members. Active membership of those members who reside outside the limits of the contractual obligations protected by the Black River Fire Department shall be limited to 20% of the active membership roll.

Section 3. Members who are unable to perform duties commensurate with their qualifications may be placed on inactive status. Inactive status members may attend meetings with the right to vote and to enjoy social privileges. No department duties are to be performed including training and work calls. Members on inactive status for more than six months will not accrue service time for the duration of their inactive status.

Section 4. Active members, who have served in good standing for a period of at least 5 years, are eligible for Exempt status. Exempt members shall not perform any fire duty, but may attend meetings without the right to vote. They also may enjoy social privileges.

Current

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Section 3. Members who are unable to perform duties commensurate with their qualifications may be placed on inactive status. Inactive status members may attend meetings with the right to vote and to enjoy social privileges. No department duties are to be performed including training and work calls. Members on inactive status for more than six months will not accrue service time for the duration of their inactive status.

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Revision