

Board of Trustees  
Village of Black River, New York



Agenda  
Regular Meeting  
July 6, 2020

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 5/27/20 & 6/23/20 special meetings and 6/01/20 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- |                              |                          |
|------------------------------|--------------------------|
| A) NNY Community Foundation  | Re: Trail Grant          |
| B) Jefferson County Planning | Re: HOME Consortium      |
| C) Brittany LeBarron         | Re: Purchase of property |
| D) NYCOM                     | Re: Stimulus package     |

Correspondence Sent:

New Business:

- |                    |                    |
|--------------------|--------------------|
| A) Betsy Hennessey | Re: Project update |
| B) Playgrounds     | Re: Opening        |

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Deputy Mayor Frank Dishaw called the meeting to order and led the Pledge of Allegiance at 6:00 p.m. He asked for a moment of silence in observance of deaths due to COVID 19.

Present:

Deputy Mayor Frank Dishaw  
Trustee Randy Lake  
Trustee Gary McCullouch  
Trustee Corey Decillis  
Superintendent Les Williams  
Clerk-Treasurer Kristin Williams  
Code Enforcement Officer James Holland  
Police Chief Steve Wood  
Others present: See sign in sheet

CEO Holland stated that he had put notices on houses that have lawns that are longer than allowed by Code. He stated that the library has applied for a permit for their addition but that they will need to go to the Zoning Board of Appeals to request a variance because they don't meet the setback requirements.

Benjamin Azah, owner of 119 N. Main St. was present to discuss the renovations at his property. Trustee McCullouch stated that the board wanted to make Mr. Azah aware of an estimate of costs for water and sewer connections to the property. He stated that N. Main St. will be paved and the village would prefer to get the water and sewer lines across the road before paving so that the street will not have to be cut. Mr. Azah stated that his project is self-funded and hopes to have it completed in three years. Trustee Decillis stated that there is debris leaning against the neighbor's fence.

Superintendent's Report: Superintendent Williams stated that they have finished sweeping streets and repaired the front fender on the garbage packer. He stated that the state will only be committing to a one-year salt contract instead of the usual four-year contract. He stated that there was a water leak on the hill where there had been a leak previously. He stated that he has ordered a meter so he can monitor for leaks on the line. Superintendent Williams presented prices for paving Stone Dr., Huntington St., and a portion of S. Main St. going up Middleton Hill. He stated that Koester is waiting for parts in order to repair the UV system at the pump station. He stated that Cody Schirmer has taken another job.

A motion was made by Trustee Decillis, seconded by Trustee McCullouch to accept the resignation of Cody Schirmer. The motion was carried.

A motion was made by Trustee Decillis, seconded by Trustee Lake to advertise for a part-time summer help and full-time laborer position. The motion was carried.

Superintendent Williams stated that he would like to purchase the pipe locator and sander that were put in the budget. He stated that the price of the sander will increase if it isn't ordered soon.

A motion was made by Trustee McCullouch, seconded by Trustee Decillis to purchase the sander and pipe locator as budgeted. The motion was carried.

Clerk-Treasurer's Report: Clerk Treasurer Williams stated that Five Corners Greenhouse has donated the flowers to the village this year.

Police Department Report: Police Chief Wood stated that he has done 24 hours of online training, gone to the range and that the police vehicle has been repaired.

Correspondence Received: The board reviewed a letter from John Hoering regarding a water bill penalty.

A motion was made by Trustee Decillis, seconded by Trustee McCullouch to adopt the following resolution:

**Resolved,** that the water/sewer penalty in the amount of \$13.82 be waived for John Hoering. The motion was put to a vote as follows:

Village Board

June 1, 2020

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Trustee Decillis	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

The board reviewed a letter from St. Paul's Church regarding the purchase of land and from Crown Castle regarding cell tower rents.

The board discussed 102 W. Remington St., and decided that they would request that Code Enforcement Officer James Holland send a letter of intent to inspect to the owner of the building.

A motion was made by Trustee Lake, seconded by Trustee McCullough to adopt the following resolution:

**Resolved**, that Corey Decillis be appointed as Mayor of the Village of Black River. The motion was put to a vote as follows:

Trustee Decillis	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

It was discussed that Trustee McCullough would be the liaison to the Rt. 3 Sewer Board.

A motion was made by Trustee Lake, seconded by Trustee McCullough to adopt the following resolution:

**Resolved**, that the following abstracts of audited voucher be approved: regular monthly abstract dated June 1, 2020 in the amount of \$40,670.63 (General Fund: \$39,441.61 Water Fund: \$1229.02). The motion was put to a vote as follows:

Trustee Decillis	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adjourn the meeting at 8:30 p.m.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

Mayor Carpenter called the special meeting to order and led the Pledge of Allegiance at 6:00 p.m.

Present:

Mayor Leland Carpenter  
Trustee Gary McCullouch  
Trustee Francis Dishaw  
Trustee Randy Lake  
Trustee Corey Decillis  
Others present: See sign in sheet

A motion was made by Trustee McCullouch, seconded by Trustee Decillis to approve the budget transfers as presented (see attached). The motion was carried.

A motion was made by Trustee Dishaw, seconded by Mayor Carpenter to adopt the following resolution:

Resolved, that the following abstract of audited vouchers be approved: interim abstract dated 5/27/20 in the amount of \$32,300.56 (General Fund: \$5,170.68 Water Fund: \$16,590.58 Sewer Fund: \$10,539.30) the motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Dishaw	Yes
Trustee McCullouch	Yes
Trustee Lake	Yes
Trustee Decillis	Yes

The motion was carried and the resolution duly adopted.

Mayor Carpenter stated that the Supreme Court has signed off on the sale of the LeRay St. property that is owned by St. Paul's Catholic Church, Jefferson County has offered to give the village the property they own which borders the Stebbins Property where the proposed trail would go. He stated that he would like the village to consider hiring another police officer next fiscal year.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that the board accept the resignation, with regrets, of Leland Carpenter as Mayor of the Village of Black River effective May 31, 2020. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Dishaw	Yes
Trustee Decillis	Yes
Trustee McCullouch	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

Michael Montigelli, Kathie Montigelli and Steven Lillie were present to thank Mayor Carpenter for his years of service to the village.

A motion was made by Trustee Decillis, seconded by Trustee McCullouch to adjourn the meeting at 6:35 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

Village of Black River  
Board of Trustees  
Special Meeting  
June 23, 2020

DRAFT

Mayor Decillis called the meeting to order at 6:00 p.m.

Present:

Mayor Corey Decillis  
Trustee Frank Dishaw  
Trustee Gary McCullough  
Trustee Randy Lake  
Superintendent Les Williams  
Clerk-Treasurer Kristin Williams

The board was present to discuss the hiring of public works employees. Mayor Decillis stated that interviews had been conducted the previous night.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adopt the following resolution:

**Resolved**, that Ryan Countryman be hired for the part-time position and Larry Weller be hired for the full-time public works position. The motion was put to a vote as follows:

Mayor Decillis	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

Superintendent Williams stated that the Ford F350 needs approximately \$2,000 in repairs to the front end in order to pass inspection. He stated that the truck is older and has approximately 100,000 miles, but without it employees sometimes have to drive their own vehicles for work related matters. The board agreed that the repairs should be made.

The board discussed the water system and the condition of the empty building at 102 W. Remington St.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to adjourn the meeting at 7:38 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

**BLACK RIVER/EVANS MILLS POLICE DEPARTMENT**  
**MONTHLY REPORT**  
 June-20

	B/R	E/M	TOTAL	May-20	Apr-20
ARRESTS -	2	0	2	5	0
COMPLAINTS -	19	4	23	22	31
VEHICLE STOPS -	31	32	63	43	16
TICKETS ISSUED -	19	3	22	19	11
ACCIDENT REPORTS -	0	0	0	1	0
PARKING VIOLATIONS -	1	1	1	0	0
MOTORIST ASSISTS -	0	0	0	0	2
ASSIST OTHER AGENCY -	7	2	9	12	12
ESCORTS -	0	0	0	1	0
VEHICLES TOWED -	0	0	0	0	0
PROPERTY CHECKS -	6	12	18	28	35
INCIDENT REPORTS -	6	3	9	0	11
DOMESTIC REPORTS -	0	0	0	0	0
OFFENSE REPORTS -	2	0	2	5	2
FOLLOW UP REPORTS -	4	1	5	9	0
CRIMES REPORTED -	0	0	0	2	2

**DAYS WORKED PER MONTH - 14/30 DAYS**

**GAS USED - 90.4 GALLONS**

**HOURS WORKED - 130 HOURS**

**MILES DRIVEN - 712 MILES**

**EXTRA DETAILS -**

*SC WOOD #2701*

**POLICE CHIEF, STEVEN C WOOD #2701**  
**POLICE DEPARTMENT**  
**VILLAGE OF BLACK RIVER/EVANS MILLS NY**

## UTT Report by Date

From 6/1/2020 to 6/30/2020

Date	Officer Name	Badge	Case Number	Section	And Offense	Status	Location	Local Code
06/30/2020	WOOD S	01	C321C11NPS	37540B	INADEQUATE OR NO STOP LAMPS	4	SR 3 @ HUNTINGTON ST BR	20BR00390
06/30/2020	WOOD S	01	C321C1131V	37540B	INADEQUATE OR NO STOP LAMPS	4	SR 3 @ HUNTINGTON ST BR	20BR00389
06/30/2020	WOOD S	01	C321C11RK5	37512AB2	SIDEWINGS/SIDEWINDOWS/NON/TRASNPRNT	4	28715 SR 3 BR	20BR00391
06/29/2020	WOOD S	01	C321C0XQZ4	5111A	AGGRAVATED UNLIC OP 3RD (MISD)	4	SR 3 @ STAFFORD DR BR	20BR00386
06/29/2020	WOOD S	01	C321C0XPQ4	4022	DISPLAYING ONE PLATE	4	SR 3 @ STAFFORD DR BR	20BR00386
06/23/2020	WOOD S	01	C321C091PN	37530	DRIVERS VIEW OBSTRUCTED	7	LERAY ST @ CHURCH ST EM	20BR00377
06/23/2020	WOOD S	01	C321C08ZTB	37530	DRIVERS VIEW OBSTRUCTED	7	8722 NOBLE ST EM	20BR00376
06/22/2020	WOOD S	01	C321C0644Z	5091	UNLICENSED OPERATOR	7	200 BLK S MAIN ST BR	20BR00370
06/22/2020	WOOD S	01	C321C063MJ	1180D	SPEED IN ZONE	7	200 BLK S MAIN ST BR	20BR00370
06/22/2020	WOOD S	01	C321C05ZJP	37530	DRIVERS VIEW OBSTRUCTED	7	S MAIN ST NEAR DORR FARM	
06/16/2020	WOOD S	01	C321BZK6NL	5111A	AGGRAVATED UNLIC OP 3RD (MISD)	7	S MAIN ST @ DORR FARM	20BR00357
06/16/2020	WOOD S	01	C321BZK1PH	1180D	SPEED IN ZONE	7	SR 3 AT COMMUNITY BANK	20BR00356
06/16/2020	WOOD S	01	C321BZK66S	1180D	SPEED IN ZONE	7	S MAIN ST @ DORR FARM	20BR00357
06/16/2020	WOOD S	01	C321BZK6JP	5091	UNLICENSED OPERATOR	7	S MAIN ST @ DORR FARM	20BR00357
06/12/2020	WOOD S	01	C321BZ3ZXW	37540B	INADEQUATE OR NO STOP LAMPS	7	S MAIN ST @ DORR FARM	20BR00351
06/12/2020	WOOD S	01	C321BZ3JS9	4011A	UNREGISTERED MOTOR VEHICLE	7	US 11 @ PECK ST	20BR00349
06/11/2020	WOOD S	01	C321BZ1KHT	37540B	INADEQUATE OR NO STOP LAMPS	7	29038 SR 3	20BR00343
06/11/2020	WOOD S	01	C321BZ1H1J	37512AB2	SIDEWINGS/SIDEWINDOWS/NON/TRASNPRNT	7	100 BLK S MAIN ST B/R	20BR00342
06/09/2020	WOOD S	01	C321BXSJX2	37540B	INADEQUATE OR NO STOP LAMPS	7	SR 3 @ W REMINGTON ST B/R	20BR00334
06/05/2020	WOOD S	01	C321BXCQXJ	5098	FLD/NOTIFY DMV CHANGE OF ADDRESS	7	S MAIN ST @ SR 3 B/R	20BR00322
06/05/2020	WOOD S	01	C321BXCSLR	37540B	INADEQUATE OR NO STOP LAMPS	7	S MAIN ST B/R	20BR00323
06/05/2020	WOOD S	01	C321BXDBSQ	1126A	DRIVING TO LEFT OF PAVEMENT MARKINGS	7	SR 3 @ POST OFFICE	20BR00328

### Summary

Query returned 22 records.

# BLACK RIVER POLICE DEPT

Incidents Reported From 06/01/2020 00:01 hrs. to 06/30/2020 23:59 hrs.

Page 1 of 1

Print Date: 07/01/2020

Print Time: 13:56:30

## Selection Criteria

ORI: BLACK RIVER POLICE DEPT

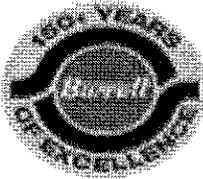
Date From: 06/01/2020 00:01

Date To: 06/30/2020 23:59

Sorted By: Incident Number

Incident Number	Incident Type	Status	Div/Pct	Reported	Wkday	Case #	Occurred On	Occurred To	Location Type	Reporting Officer
82	Dmv Suspension Or Revocati	ARREST - ADULT	BR	06/16/2020	Tue	20BR00357	06/16/2020 17:56	06/16/2020 17:56	STREET	CHIEF WOOD, STEVEN #2701
83	Other Accident	CLOSED BY INVES1	BR	06/24/2020	Wed	20BR00379	06/24/2020 13:37	06/24/2020 13:37	OTHER COMMERCIAL SERV	CHIEF WOOD, STEVEN #2701
84	Fire	CLOSED BY INVES1	EM	06/24/2020	Wed	20BR00380	06/24/2020 16:19	06/24/2020 16:20	MULTIPLE DWELLING	CHIEF WOOD, STEVEN #2701
85	Dmv Suspension Or Revocati	ARREST - ADULT	BR	06/29/2020	Mon	20BR00386	06/29/2020 17:24	06/29/2020 17:26	STREET	CHIEF WOOD, STEVEN #2701





**BARRETT PAVING MATERIALS, INC. 26572 NYS RT. 37 WATERTOWN, NY 13601**  
Phone (315) 788-2037 • Fax (315) 786-0748

Village of Evans Mills  
P.O. Box 176  
Evans Mills, NY 13637

Mayor Robert E. Boucher  
Village Board Members  
Residents of Evans Mills

Barrett Paving recently completed intersection improvements on the corner of Route 11 and Route 26. To begin with I would like to thank the community for their patience while we completed the work. Unfortunately the signal poles required to complete the project had an 8 month lead time. I can assure you that no one wanted to work in the traffic in February less than us. Thankfully we are now substantially completed!

The main reason I am writing is to recognize a dedicated employee of the village who went above and beyond what we normally experience in helping keep our employees and the traveling public safe. That employee would be Steven Wood of the Evans Mills Police Department. This intersection is one of the busiest locations that we have ever worked in. The high volume of traffic on Route 11, poor sight distance, speed, amount of traffic accessing the base, and the growing problem of inattentive and impatient drivers made this project very dangerous. These factors contributed to a number of minor traffic incidents. However, there were no serious traffic injuries to the traveling public, and no injuries to any of the construction workers on the project! Officer Wood had a huge part in the safety success of this project. He continually worked with us as well as the State DOT and other law enforcement agencies to assure the work zone was monitored and work could be performed as safe as possible. I'm sure there were many times he could have done something much easier and let the traffic issue be someone else's problem. He instead did everything in his power to keep people safe on the job.

The employees of Barrett Paving along with their families, which they go home to every night, would like to thank Officer Wood and the Village of Evans Mills for everything they have done on this project. You have a valuable and dedicated employee in Officer Wood.

Thank you for your time and drive safely!

Sincerely,



Patricia Dewey  
Construction Manager



# Northern New York Community Foundation

SINCE 1929

## BOARD OF DIRECTORS

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Rande S. Richardson  
EXECUTIVE DIRECTOR

May 20, 2020

Leland Carpenter, Mayor  
Village of Black River  
107 Jefferson Place  
Black River, NY 13612

Dear Leland:

I am pleased to let you know that the Northern New York Community Foundation has approved the following grant:

- **\$2,000 from the Jefferson Economic Development Fund at the Northern New York Community Foundation to assist with the feasibility study for the five trails initiative.**

### Grant Stewardship

Please note that it is a requirement and expectation that your organization, as a recipient of Community Foundation grant funding, recognize and steward this support appropriately. This grant is made possible because of the generosity of donors devoted to helping enhance the quality of life in our region through the Foundation. Examples of appropriate stewardship include accurate listing of the "Northern New York Community Foundation" in all media, publications, outreach and signage, even when listing specific funds, programs, or initiatives of the Foundation. Please include stewardship examples as part of your grant report to the Community Foundation.

**Additionally, if you currently recognize your partnership with another funder on your website, letterhead or other publications, we request that you also do this for the Community Foundation during any calendar year you receive funding. We can provide a logo for that purpose. (If you are a United Way partner, you are likely familiar with this request).**

### Grant Agreement

Please return one signed copy of the enclosed grant agreement. By signing the document, you are agreeing to all the conditions contained

therein. Please read it thoroughly before signing. Once you have signed and returned the grant agreement, the Foundation will determine and send the grant award.

Please return your signed copy of the grant agreement to Mary Perrine, Coordinator of Partnerships, to the Northern New York Community Foundation, 131 Washington St., Watertown, NY 13601. You may also share your signed agreement via email to [maryp@nnycf.org](mailto:maryp@nnycf.org).

### **Grant Report**

Grant report requirements are outlined in the Foundation's official grant guidelines. Incomplete reports and inadequate stewardship will affect future funding requests to be considered by the Foundation.

It is also important to keep the enclosed grant report document. We require your organization to submit a grant report within 30 days after grant funding has been expended, or grant expectations have been met. This will confirm that the grant was utilized for its stated purpose. Please feel free to contact the Foundation with any questions.

Please return your completed grant report to Max DelSignore, Assistant Director, to the Northern New York Community Foundation, 131 Washington St., Watertown, NY 13601. You may also share your completed grant report via email to [max@nnycf.org](mailto:max@nnycf.org).

We are confident that this initiative, through the efforts of your organization, will help enhance the quality of life for the citizens of the North Country, and properly honor the sacrificial gifts of Community Foundation donors, past and present. Thank you for the work you do and the resulting impact it has on our community.

Sincerely,



Rande S. Richardson

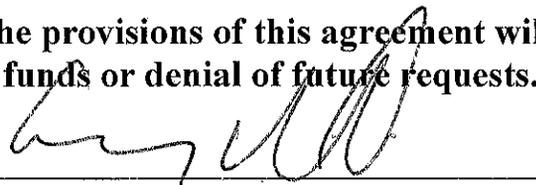
# Northern New York Community Foundation, Inc.

## Grant Agreement

This grant agreement for \$2,000 is between the Village of Black River (the grantee), and the Foundation.

The grantee hereby agrees to abide by the following conditions:

- The grant will be used **only for the purposes specified in the grant letter**, with any modifications detailed in our accompanying letter.
- Within **30 days** of completing the project or activity for which the grant has been provided, a **grant report** shall be sent to the Foundation describing the results of the project. (The attached form may be used for this report.)
- The grant will be spent by June 25, 2021. If this has not been accomplished, the grantee may, for good cause, request an extension of time to use the grant.
- The Foundation, and the specific fund where applicable, will be acknowledged in any publicity related to the program, project or initiative conducted by your agency, being supported by this grant.
- **Failure to comply with any of the provisions of this agreement will result in forfeiture of the grant funds or denial of future requests.**



Signature

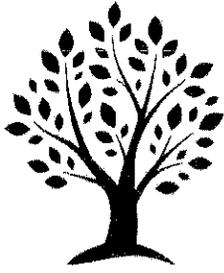
Corey Decillis (Mayor)

Print or type Name and Title

15-6001271

Employer Identification Number (EIN)

Date funds needed



# Northern New York Community Foundation

## Grant Report

It is required that your organization submit a separate, detailed narrative on the impact of your grant award from the Northern New York Community Foundation. The narrative must follow the format and sequence based on the outlined items below.

A grant report is to be provided to the Community Foundation within 30 days of the completion of your project. Please provide additional materials to support your narrative and satisfy the Community Foundation's expectations for the grant received. A submitted grant report that is incomplete will require further revision and may impact future funding opportunities.

### **Organization Information:**

- Organization Name:
- Organization Address (Street/P.O. Box, City, State Zip)
- Organization's Executive Director
- Organization/Grant Contact
- Grant Amount Received

### **Grant Report Narrative:**

1. **Project Description:** Provide an overview of your request and describe the goals and accomplishments, as a result of receiving grant funding from the Community Foundation.
2. **Project Outcomes:** Please share specific outcomes of your request, including measurable results, where applicable (for example, the number of people served, changes in participation numbers, changes in attitudes/behaviors, number of upgrades made, impact on your organization, benefit to the community, etc.). Please provide additional materials to support your achieved outcomes.
3. **Grant Stewardship:** How was the Northern New York Community Foundation recognized publicly for this grant? Please share examples of photos and materials that reflect appropriate stewardship of the grant award. Please note that your stewardship of grant funding will be evaluated closely, based on the parameters documented in the original grant award letter.



**Department of Planning**  
175 Arsenal Street  
Watertown, NY 13601

Michael J. Bourcy  
Director of Planning

(315) 785-3144  
(315) 785-5092 (Fax)

## MEMO

TO: HOME Consortium municipalities  
FROM: Michael J. Bourcy, Director  
DATE: June 5, 2020  
SUBJECT: North County HOME Consortium, Re-authorization for 2021-2023

In 1993 the Counties of Lewis, Jefferson and St. Lawrence, along with 94 of the 115 municipalities contained within these Counties, organized a housing consortium known as the North Country HOME Consortium. The Consortium currently consists of 104 of the 112 municipalities in the counties. This collaborative effort began in order to access housing funds from the U.S. Department of Housing and Urban Development (HUD).

The HUD HOME Investment Partnership Program provides an annual allocation to the Consortium to benefit low and moderate income families for housing with funding for owner-occupied rehabilitation, first time homebuyer assistance, and rental rehabilitation. Local non-profit housing corporations and some municipalities apply directly to the Consortium to access these funds.

Since its creation, the Consortium has received in excess of \$30 million. These funds have assisted over 1,890 housing units throughout the region. Jefferson County serves as the "Lead Entity" on behalf of the other counties in coordinating with HUD on the operation of the Consortium.

The Consortium must be reauthorized every three years. Our three county Consortium has begun the necessary steps to be reauthorized by HUD and secure access to another three years of funding for 2021, 2022, and 2023.

Your municipality is currently a member of the Consortium by virtue your community's approval of a reauthorization resolution and Cooperation Agreement in 2011. The Cooperation Agreement allows for the automatic renewal of the Consortium for the next three year period.

HUD regulations require the Lead Entity to notify each Consortium jurisdiction of its right not to participate in the next three year qualification period. If your municipality does not want to enable the availability of HOME Consortium funds in your community during the 2021-2023 qualification period, this office must receive written notification to that effect by June 22, 2020. Absent any written notification, your municipality's continued participation in the Consortium will automatically renew with no further steps required.

If you have any questions about the HOME Consortium or the reauthorization process, please feel free to contact me at (315) 785-3144 or Matt Taylor, Senior Project Development Specialist, DANC, at (315) 661-3200.

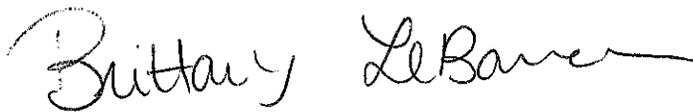
Thank you.

June 20, 2020

To Whom It May Concern:

My name is Brittany LeBarron. My husband and I relocated to, and purchased a home, at 198 N. Main St. in Black River in July of 2019 due to my husband's reassignment to Fort Drum. Since moving to Black River, we have become foster parents to 6 wonderful children ranging in age from 2 to 9. We are loving life with them, but would like some more space for them to be able to play and run around. There is currently a strip of property that we maintain, but is owned by the village, adjacent to our property. I am writing to you in hopes of learning the process of acquiring this piece of property. If you could please advise us as to the next steps, we would be very grateful.

Thank you for your consideration in this matter,

  
(518)813-0712



# New York State Conference of Mayors and Municipal Officials

119 Washington Avenue, Albany, New York 12210 • Ph (518) 463-1185 • Fx (518) 463-1190

Toll free number for NYCOM members 1-800-446-9266

www.nycom.org • @NYMayors

June 24, 2020

## Executive Committee

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### First Vice President

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Mayor, Rockville Centre

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Mayor, Albany

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Mayor, Schenectady

### Members

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Mayor, Olean

### Bill de Blasio

Mayor, New York

### Scott M. Burto

Mayor, West Carthage

### Robert C. Corby

Mayor, Pittsford

### Howard M. Frawley

Mayor, Angola

### Jerry Fremouw

Mayor, Clyde

### RuthAnn S. Loveless

Mayor, Hamilton

### Svante L. Myrick

Mayor, Ithaca

### Paul V. Pontieri

Mayor, Patchogue

### Ben Walsh

Mayor, Syracuse

### Affiliate Representative

#### Joseph R. Scalero

NYS Association of City  
and Village Clerks

### Past Presidents: Ex-Officio

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Mayor, Fishkill

#### Thomas M. Roach

Mayor, White Plains

#### Richard B. Milne

Mayor, Honeoye Falls

#### Gary A. Vegliante

Mayor, West Hampton Dunes

### Executive Director

**Peter A. Baynes**

Leland Carpenter  
Mayor  
Village of Black River  
107 Jefferson Place  
Black River, NY 13612-2101

Dear Mayor Carpenter:

As we enter the summer of what has been a very challenging year, there are some positive accomplishments that have been overlooked. Most notably, NYCOM's successful lobbying for needed changes to the initial reforms to the State's criminal discovery process.

As you may recall, under the prior provisions of the initial discovery reform, municipalities had to provide discovery for appearance tickets, traffic tickets, parking tickets, and informations within 15 days of arraignment. Furthermore, any issued appearance ticket or desk appearance ticket had to be arraigned within 20 days of the date of issuance.

The shortening of discovery period to 15 days created an unreasonable timeframe that would require our municipalities with police departments, and those that have their own prosecutors, to rush to supply hundreds if not thousands of documents, 911 calls, complaints, reports, etc. to county district attorneys, or to defense attorneys.

This change came with a cost. Villages such as Hempstead and Freeport were faced with hiring more police officers and prosecutors, additional overtime expenses associated with the need to appear at hearings and district attorneys' offices, and the purchasing of additional IT equipment. This was just another example of an unfunded State mandate that was estimated to cost NYCOM members close to \$1 billion in additional expenses statewide. However, with the support of our membership, NYCOM lobbied our state legislators for change. Our voices were heard. I am proud to report that the State Legislature passed various amendments to the initial discovery reform package. Effective July 2, 2020, discovery requirements have been modified as follows:

- For all "in custody" defendants, discovery is to be provided as soon as practicable but within 20 days of arraignment on any form of accusatory instrument.
- For all "not in custody" defendants, discovery is to be provided as soon as practicable but within 35 days of arraignment on any form of accusatory instrument.
- For those charged by a simplified informations with traffic infractions or petty offenses, Discovery is as soon as practicable, but no later than 15 days before trial.
- With all discovery, where discovery would be voluminous, an automatic extension is permitted with notification to defense counsel. Where discovery is not voluminous, a motion must be made to the Court.

Mayor Leland Carpenter  
June 24, 2020  
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Furthermore, for Courts that do not meet within a 20-day time frame of the issuance of an appearance ticket, the arraignment upon such accusatory instrument may be extended. While this does not reflect everything we asked for, these changes bring significant financial relief to our members that were facing unsustainable fiscal increases due to the original law.

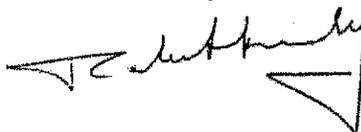
Although we achieved a victory with this one piece of legislation, our victory was short lived. COVID-19 was soon ravaging our State, and with it, additional fiscal loss – if not ruin – to many NYCOM members. The closing of businesses and directing people to stay home stopped the flow of revenue needed to sustain our services, pay salaries, and fund our police, fire departments and sanitation, to say the least.

Unfortunately, our representatives in Washington D.C. don't see the need to rescue our municipalities and would rather see us go "bankrupt" and raise taxes upon our weary residents to make up our deficits. That is just wrong. Congress has an obligation to not only New York, but to the whole nation to rescue municipal governments from the scourge of COVID-19. I, along with many of you, have contacted our federal representatives and while the New York Congressional delegation (for the most part) is in favor of a stimulus package for states and local governments, the U.S. Senate refuses to advance our cause. If you haven't yet contacted your Member of Congress and the White House, I urge you to do so today. I have included a sample letter for your use. An electronic version of the letter and contact information are available on the homepage of NYCOM's website.

We've faced daunting challenges before. Discovery reform is the perfect example. NYCOM in a united voice lobbied the State to change the reforms – a challenge we were told was doomed to fail. However, it didn't.

Therefore, I turn to you again, and ask your assistance to unite in NYCOM's efforts to lobby Congress to pass a stimulus package for the states and local governments. Together, we have proven that we.....can.....do it.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert T. Kennedy", written over a white background.

Mayor Robert T. Kennedy  
Village of Freeport  
NYCOM President

Cc: Managers/Administrators

# SAMPLE LETTER TO CONGRESS AND PRESIDENT TRUMP

***[Date]***

***[Name and Title of Official]***

***[Address]***

***Dear [Name and Title of Official]:***

Thank you for your leadership during this time of uncertainty for local governments. I am grateful that the CARES Act provided critical funding to protect public health and the country's most vulnerable households and small businesses. I also appreciate the fiscal assistance that has already been enacted for states and some local governments for expenses related to COVID-19.

Unfortunately to date, the federal government has provided absolutely no relief to local governments for our lost revenues resulting from the coronavirus pandemic, which account for the vast majority of the COVID-caused budgetary harm in the ***{name of city/village}*** budget.

The following is a summary of the revenue we have lost -- and will continue to lose -- as a result of the shutdown in our economy:

**[Insert a summary of the specific revenue losses you are experiencing/projecting]**

As discussions in Washington progress in developing a fourth emergency response package to help safely reopen and restore our local economies, I want you to know that any package that does not include direct federal funding to all local governments will be a failure. As you work with your colleagues on both sides of the aisle to achieve this critically important relief, I encourage you to strongly support the following:

- \$500 billion over two years of federal aid for local governments.
- Equal funding for both municipal governments and county governments.
- Maximum flexibility for the eligible use of funds to address the budget consequences of the COVID-19 pandemic, especially with respect to lost revenues.
- Fair and direct funding allocations to each and every local government with no exclusions based on population.

I can assure you that local officials throughout New York, including all of us in the ***{name of city/village}***, are working tirelessly to facilitate the renewal of our local economies, but we will only be successful if the federal government partners with us to ensure we have a strong fiscal position and the full complement of public services and infrastructure upon which our residents and businesses rely.

If there is any way that I can assist in your efforts to provide these critical resources for municipalities, please do not hesitate to let me know.

Sincerely,

***[signature]***

***[full name, title and municipality]***

Cc:Peter Baynes, NYCOM Executive Director

### 13. Recreation

- Parks and other open public spaces, including playgrounds and other areas of congregation within the discretion of the state or local government so long as appropriate social distancing of at least six feet among individuals can be abided, acceptable face coverings are worn by individuals who are over the age of two and able to medically tolerate such coverings, and frequent cleaning/disinfection measures are in place for hard surfaces and objects frequently touched by multiple people (e.g., handrails, benches)
- Outdoor, low-risk recreational activities are permitted so long as social distancing and cleaning/disinfecting measures are in place:
  - tennis;
  - non-motorized boat use and rentals, such as row boats, kayaks, canoes;
  - golf and driving ranges, except miniature (mini) golf, with food and retail services subject to the restrictions that are currently in effect within the region;
  - racket games, such as badminton, pickleball, racquetball;
  - toss/bowl games, such as horseshoes, bocce, bean bag toss, croquet;
  - flying disc games, such as disc golf and frisbee;
  - shuffleboard;
  - aerial rope courses or zip lining;
  - rope courses including aerial rope courses;
  - batting cages;
  - shooting ranges; and
  - swim classes and swim instruction.