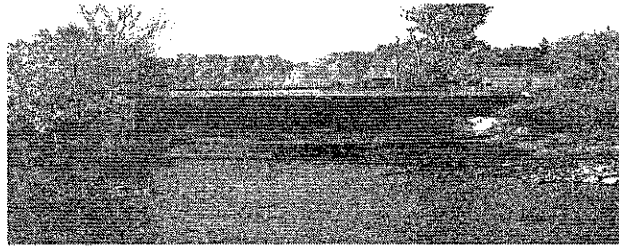


Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
January 5, 2015

- Call to Order.
- Pledge of Allegiance.
- Approval of minutes of the 12/8/14 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- A) Chris Vargulick Re: Rt. 3 Sewer Board 12/9/14 meeting minutes.

Correspondence Sent:

None.

Unfinished Business:

- A) Update on Rt. 3 pump station project.

New Business:

- A) Discuss proposed new Town of LeRay water district.
- B) Increase in minimum hourly wage from \$8.00 to \$8.75.

- Reports From Standing Committees.
- Reports From Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Annual Meeting
December 8, 2014

The Annual Meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Dan Darroch and Corey Decillis, who were elected as Trustees in the November 4, 2014 General Election, signed the oath book as witnessed by Village Clerk-Treasurer Kathie Montigelli.

Present:

Mayor Leland Carpenter
Trustee Dan Darroch
Trustee Corey Decillis
Trustee Francis Dishaw
Trustee Randolph Lake
Superintendent of Public Works Steven Lillie
Clerk-Treasurer Kathie Montigelli
Police Chief Steven Wood
Code Enforcement Officer David Lachenauer

Mayor Carpenter welcomed new Trustee Dan Darroch to the Board and led the Pledge of Allegiance.

A motion was made by Trustee Lake, seconded by Trustee Dishaw to approve the minutes of the November 3, 2014 regular meeting. The motion was carried unanimously.

Mayor Carpenter reviewed the Annual Agenda appointments and directives, making the following Standing Committee appointments:

<u>Disaster Management:</u>	Mayor Carpenter & Trustee Dishaw
<u>Personnel:</u>	Mayor Carpenter & Trustee Lake
<u>Planning Board/Zoning Board of Appeals</u>	
<u>Liaison:</u>	Trustee Darroch
<u>Police Department:</u>	Mayor Carpenter & Trustee Lake
<u>Recreation:</u>	Trustee Decillis
<u>Sidewalks/Decorations:</u>	Trustee Dishaw

A motion was made by Trustee Decillis, seconded by Trustee Darroch to adopt the appointments and directives as set forth in the Annual Agenda. The motion was carried unanimously.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to enter into executive session at 6:07 p.m. to discuss current litigation involving a violation of the NYS Uniform Fire Prevention & Building Code by a Village resident. The motion was carried unanimously.

A motion was made by Trustee Dishaw, seconded by Trustee Darroch to adjourn the executive session at 6:20 p.m. and return to the open meeting.

Trustee Decillis left the meeting at 6:21 p.m.

Code Enforcement Report: Code Enforcement Officer Lachenauer said the Jefferson County Planning Board had no recommendations following its 239-m review of proposed amendments to the Village's zoning law. He said Stebbins Engineering is attending the Planning Board meeting tomorrow evening to present a plan to cut trees in anticipation of a proposed housing development off Ames Dr.

A motion was made by Trustee Lake, seconded by Mayor Carpenter to adopt the following resolution:

Resolved, that Local Law #3 of 2014 amending sections of the Village of Black River Code relating to setbacks, frontages and definitions be hereby adopted. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Darroch	Yes
Trustee Decillis	Absent
Trustee Dishaw	Yes
Trustee Lake	Yes

The motion was carried unanimously and the resolution duly adopted.

Mayor Carpenter introduced Jonathon Furgison of Furgison & Co., CPA, P.C., who presented the audit report for the fiscal year ending May 31, 2014. Mr. Furgison reviewed the audit with the Board, noting the only finding is segregation of duties. Mr. Furgison said he understood this would probably be a recurring finding as the Village does not have the resources to hire enough staff to perform each accounting task. He said the audit report is the best that could be received. Clerk-Treasurer Montigelli said she and Superintendent Lillie will draft a revised and updated procurement policy for the Board's review that will include reference to the "best value" practices for purchasing as set forth by the New York State Department of General Services.

Superintendent's Report: Superintendent Lillie reported the following:

- although progress is being made on the Rt. 3 pump station project, the contractor had missed the contractual substantial completion date of November 26th. He said project engineer Jack Dodson is monitoring the situation. He said the roof for the building is expected to be delivered no later than December 15th;
- water leaks have been repaired;
- Christmas decorations were put up; and
- the garbage truck was delivered and is in service.

Clerk-Treasurer's Report: Clerk-Treasurer said a meeting of the Municipal Separate Storm Sewer System (MS4) coalition was held on December 4th in Black River, noting the group elected officers and discussed the next steps to be taken in the implementation of the program.

Police Department Report: Chief Wood reviewed the written report with the Board.

Correspondence: There was discussion of the plan by Jefferson County to install a new county-wide public safety radio communication system. The Board expressed concern that local police, fire and emergency service agencies may not be able to afford to buy the radio units that will be necessary. It was noted that grants may be available to help fire departments defray the cost of the equipment.

Unfinished Business: None.

New Business:

A motion was made by Trustee Lake, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that the attached list of budget amendments relating to the receipt of Bond Anticipation Note (BAN) proceeds for the purchase of a garbage truck, backhoe and the Rt. 3 Water Treatment and Distribution Facility Rehabilitation project be hereby approved. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Darroch	Yes
Trustee Decillis	Absent

Village Board
Annual Meeting
December 8, 2014
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Trustee Dishaw Yes
Trustee Lake Yes

The motion was carried unanimously and the resolution duly adopted.

Reports From Standing Committees: None.

Reports From Special Meetings: None.

A motion was made by Trustee Darroch, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that the following abstracts of audited vouchers be approved: interim abstract dated 11/13/14 in the amount of \$28,397.66 (General Fund: \$4,154.98 Water Fund: \$1,615.23 Sewer Fund: \$22,489.10 Trust & Agency Fund: \$138.35); interim abstract dated 11/26/14 (General Fund: \$5,441.58 Water Fund: \$350.17 Sewer Fund: \$286.73 Trust & Agency Fund: \$164.81); and regular monthly abstract dated 12/8/14 in the amount of \$345,730.74 (General Fund: \$131,042.28 Water Fund: \$214,688.46). The motion was put to a vote as follows:

Mayor Carpenter Yes
Trustee Darroch Yes
Trustee Decillis Absent
Trustee Dishaw Yes
Trustee Lake Yes

The motion was carried unanimously and the resolution duly adopted.

A motion was made by Mayor Carpenter, seconded by Trustee Darroch to adjourn the meeting. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO
Clerk-Treasurer

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: December 9, 2014

RE: Minutes of December 8, 2014 meeting

Present: *Board members/voting representatives* – L. Carpenter, G. Eddy, L. Longway and R. Taylor

Absent: T. Buckley

Others: K. Amyot, M. Capone, K. Dimmick, S. Lillie, K. Montigelli, P. Pastella, T. Stewart and C. Vargulick

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, December 8, 2014 at the V/Black River Municipal Building. R. Taylor called the meeting to order at 4:30pm.

The Board reviewed the minutes for September 8, 2014. Motion by L. Carpenter, seconded by G. Eddy to approve the minutes as presented. Ayes-4, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summary for September, 2014. Sewer flows were 6.2 MG. Ninety one percent (91%) of the total budgeted revenues were received. Expenses year-to-date were eighty eight percent (88%) of the total budgeted. Net cash of \$120,070.39 remained at the end of the period. The reserve account has a current balance of \$150,355.47.

P. Pastella reviewed the period summary for October, 2014. Sewer flows were 6.2 MG. Ninety six percent (96%) of the total budgeted revenues were received. Expenses year-to-date were one hundred seven percent (107%) of the total budgeted. Net cash of \$75,688.54 remained at the end of the period. The reserve account has a current balance of \$150,386.77.

P. Pastella reviewed the period summary for November, 2014. Sewer flows were 6.6 MG. Ninety nine percent (99%) of the total budgeted revenues were received. Expenses year-to-date were one hundred ten percent (110%) of the total budgeted. Net cash of \$95,298.72 remained at the end of the period. The reserve account has a current balance of \$150,418.10. P. Pastella advised the Board that the cost of collection & treatment had increased. The year-to-date exceeds the budgeted amount by \$30,000. L. Longway questioned who is responsible for laterals. K. Dimmick responded that the Route 3 Sewer Board is responsible for maintaining the sewer laterals. R. Taylor questioned when the

2014 budget would be modified. P. Pastella stated that a recommendation for modifying the 2014 budget will be presented at the 2/9/2015 meeting so that all expenses for the year can be balanced.

Other Business

Board members reviewed the Operations/Maintenance & Administrative Service Agreement between DANC and the Route 3 Sewer Board of Commissioners. P. Pastella noted the insertion of the following statement in Section 801. Insurance "the willful malfeasance or negligent acts or omissions of the municipality (or Authority), its agents or employees pertaining to the activities to be carried out pursuant to the obligations of this Agreement" as the only change. Motion by G. Eddy, seconded by L. Carpenter to approve the agreement as amended. Ayes-4, Nays-0. Motion carried.

Board members reviewed the 2015 Administrative Operation Protocol. Motion by G. Eddy, seconded by L. Longway to approve the protocol as presented. Ayes-4, Nays-0. Motion carried.

Mark Capone presented the proposed Restricted Funds - Repair Reserve Fund policy as drafted and reviewed by Attorney Gebo, P. Pastella and himself at the Board's directive. The proposed policy describes the purpose, financial authority, usage, and debt issuing for the restricted funds. Motion by G. Eddy, seconded by L. Carpenter to approve the Restricted Funds - Repair Reserve Fund policy as presented. Ayes-4, Nays-0. Motion carried.

K. Dimmick discussed the availability of State and Federal subsidies for the development of solar voltaic energy. The concept of net remote metering allow a municipal entity to construct a centralized field of panels that feed power to the grid which is then allowed to offset the usage at remote properties owned by the municipal entity.

K. Dimmick reported on the review of two sewer main extensions for the Board – Railroad Street (T/Champion) and Fernwood Drive (T/Rutland). Both extensions have been approved.

Motion by G. Eddy, seconded by L. Carpenter to adjourn. Ayes-4, Nays-0. Motion carried. The meeting adjourned at 5:17PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, February 9, 2015 at 4:30pm at the T/Champion Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners