

Village of Black River
Planning Board
Regular Meeting
February 09, 2021

1. Call to order, roll call & welcome
2. Review of agenda
3. Review & approval of minutes- January 12, 2021
4. Review of correspondence & communications
5. Public comments
6. Village Board comments
7. Report from Code Enforcement Office
8. Report from Zoning Board of Appeals Liaison
9. New Business:
10. Old Business: Zoning Map- Changes to Check Lists/Code Enforcement
11. Comments from Planning Board Members
12. Adjournment

Please contact the Village Office at 315-773-5721 if you are unable to attend a scheduled Planning Board meeting.

Village of Black River
Planning Board Meeting
Regular Meeting
January 12, 2021

Chairman Cook called the meeting to order at 6:30 p.m.

Present- Via Zoom

Chairman John Cook
Board Member Michael Hayes
Board Member Thomas Bauschke
Board Member Montigelli
Board Member Charles Stafford
Board Member Shelby Morgia
Board Member John Hoering

Others Present- Via Zoom

Randy Lake- Village Board Trustee
Matt Johnson- Tug Hill Commission
Mark Wonderly- Zoning Board of Appeals Chairman
Frank Dishaw- Village Mayor

A motion to accept the December 08, 2020 minutes was made by Board Member Stafford and seconded by Board Member Montigelli. All in favor.

The motion was carried.

Old Business: Zoning Map

Matt Johnson -Tug Hill Commission- Showed the digital map overlay with the 2006 Village map.

Matt Johnson- Could not find any indication of changes to the zoning since 2006.

Chairman Cook- We can all look through our records to make sure there were not any changes made and not recorded.

Matt Johnson- Will send the downtown study of Black River to the Chairman.

Chairman Cook- Will forward the study to all members of the Planning board.

Matt Johnson- Would like to bring Michelle to the next meeting to discuss moving forward with the digital map.

Correspondence and Communications: None

Planning Board Regular Meeting-
January 12, 2021

Public Comments- None

Village Board Comments:

Mayor Dishaw- I am looking into combining the Zoning Board and the Planning Board.

Chairman Cook- What is driving that idea?

Zoning Board Chairman Wonderly- That's probably me. The Zoning Board doesn't do much. It isn't really necessary. The Planning Board could do the duties of the Zoning Board. It would make it easier and faster to get stuff done.

BM Morgia- Not opposed but concerned that the reason we have two boards is to make sure the same people are not making the decision for everything to do with a project.

Zoning Board Chairman Wonderly- That's why they are checking with NYCOM.

BM Montigelli- Zoning Board is a statute. The Village board cannot over turn the Zoning Board decisions. The Planning Board is a committee of the Village Board and can be overturned by the Village Board.

Chairman Cook- If the reason is to speed things up, we can call special meetings like we did with the Hennessey project. That is a tool we can use.

Mayor Dishaw- We are looking into it with NYCOM.

New Business: Checklist for Site Plan Review

Site Plan Review Form- 1st Page

BM Stafford- Submission section- good topics-not detailed

BM Montigelli- This form says that it supersedes all others. Need the form to be dated to show that it does supersede all others.

Chairman Cook- 1st item- completed survey- should add, "or professional engineer", so that they are not hiring someone else for something that may have already been completed. The 1st sheet is pretty general and the intent is for it to be given to an applicant so they understand what they will need to submit.

Things to ask James about-10 copies? Too many? Dictate weight of paper?

Planning Board Regular Meeting-
January 12, 2021

Site Plan Review- 2nd page- Site Review

Show property lines-

- add existing and proposed curb cuts
- locating all underground and overhead utilities
- add mapping of utilities

Site Plan Review- 3rd Page-Utility -Landscape Plans ect.

BM Hayes- last sentence should be bolded and/or bigger and may have to be reworded.

BM Stafford- No setback listed

Chairman Cook- Setback is on the 1st page. Need to add setback to 2nd page. Need to add a date to the bottom of the form.

Board Comments- None

Next Planning Board meeting will be February 09, 2021 at 6:30pm.

A motion to adjourn was made at 7:30 p.m. by Board Member Hayes and seconded Board Member Montigelli.
All in favor.

The motion was carried.

Respectfully submitted,
Tarra Benson
Recording Secretary