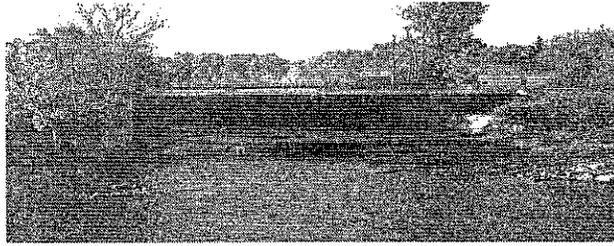


Board of Trustees  
Village of Black River, New York



Agenda  
Regular Meeting  
February 2, 2015

- Call to Order.
- Pledge of Allegiance.
- Approval of minutes of the 1/5/15 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- A) Steven Petrillose
- B) John Cook, Planning Board Chair
- C) NYCOM

Re: Gerrard property conditions.  
Re: Request for engineering services.  
Re: Tax freeze webinar.

Correspondence Sent:

None.

Unfinished Business:

- A) Update on Rt. 3 pump station project.

New Business:

- A) Discuss scheduling budget meetings.

- Reports From Standing Committees.
- Reports From Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River  
Board of Trustees  
Regular Meeting  
January 5, 2015

A regular meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland Carpenter  
Trustee Randolph Lake  
Trustee Dan Darroch  
Trustee Corey Decillis  
Superintendent of Public Works Steven Lillie  
Police Chief Steven Wood

Excused:

Trustee Francis Dishaw

Mayor Carpenter led the Pledge of Allegiance.

A motion was made by Trustee Lake, seconded by Trustee Darroch to approve the minutes of the December 8, 2015 meeting. The motion was carried.

Code Enforcement Report: The Board reviewed Code Enforcement Officer Dave Lachenauer's annual report.

Police Report: The Board reviewed the written monthly report as well as the annual report.

Correspondence Received: The Board reviewed the minutes from the Route 3 Sewer Board.

Mayor Carpenter stated that he received a phone call from Mark Capone at the Town of LeRay about selling water to another LeRay district. Superintendent Lillie stated there is enough capacity to sell water and that when the system was installed it was done so that it could be joined with other systems. Mayor Carpenter stated that the agreement with LeRay would follow the same guidelines as the other water agreements already in effect with the Town of LeRay.

A motion was made by Trustee Darroch, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that the Village of Black River will sell water to the Town of LeRay from Route 342 to Duffy Road pursuant to the terms of the current agreement. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Lake	Yes
Trustee Darroch	Yes
Trustee Dishaw	Absent

Superintendent Lillie stated that the pump station project should be completed soon with just some outdoor work left to be completed in the spring.

A motion was made by Trustee Decillis, seconded by Mayor Carpenter to adopt the following resolution:

**Resolved**, that the following abstracts of audited vouchers be approved: interim abstract dated 12/11/14 in the amount of \$5,101.25 (General Fund: \$906.21 Sewer Fund: \$2,720.24 Trust & Agency Fund: \$143.64); interim abstract dated 12/23/14 in the amount of \$7,899.65 (General

Village Board  
January 5, 2015  
Page -2-

Fund: \$7,684.23 Water Fund: \$63.84 Trust & Agency: \$151.96); \$127,253.15 (General Fund:  
\$125,454.31 Water Fund: \$1,798.84). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Lake	Yes
Trustee Darroch	Yes

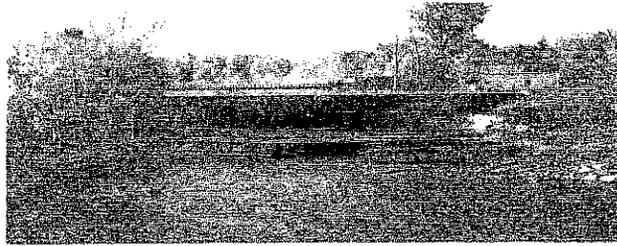
The motion was carried and the resolution duly adopted.

A motion was made by Trustee Darroch, seconded by Trustee Decillis to adjourn the meeting at 6:57 p.m. The motion was carried.

Respectfully submitted,

Kristin Burroughs  
Deputy Clerk Treasurer

Board of Trustees  
Village of Black River, New York



January 26, 2015

Mr. David Ford  
Centerline Communications  
95 Ryan Drive Suite 1  
Raynham, MA 02767

RE: ATT Telecommunication Facility 194 Maple Street, Black River, New York

This letter is in reference to the above referenced address and possible work on the cell tower.

By receipt of this letter you are hereby notified that a building or zoning permit is not needed for the replacement of existing antennas on the cell tower. The Village will however require that the company that has been hired to conduct the work provide a Workers Compensation Certificate to the Village before any work is to be commenced on the tower.

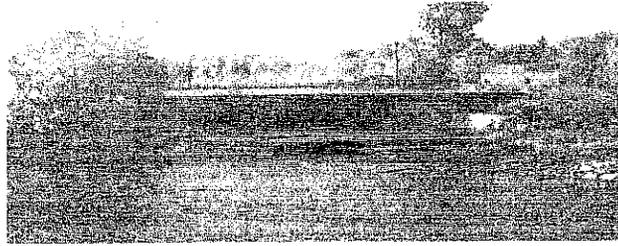
If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,

David M. Lachenauer  
Code Enforcement Officer

CC: Mayor and Village Board of Trustees

Board of Trustees  
Village of Black River, New York



January 13, 2015

United Realty Development LLC  
P.O. Box 315  
26000 US Rte. 11  
Evans Mills, New York 13637

RE: 28603 NYS Rte. 3 parcel number 15.00-3-10

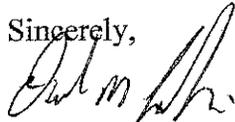
To whom it may Concern:

This letter is in reference to the above referred address and parcel number and in regards to the 911 address posting on the building.

It has been brought to the attention of the Village of Black River by the Black River Fire Department that your 911 address for this building is incorrect. Your actual number for the building should be 28603. The New York State Building and Fire Code requires that the 911 address be posted in 4" high numbers with a 1/2" stroke in a contrasting color. We would ask that you have the proper address posted as soon as possible.

If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,



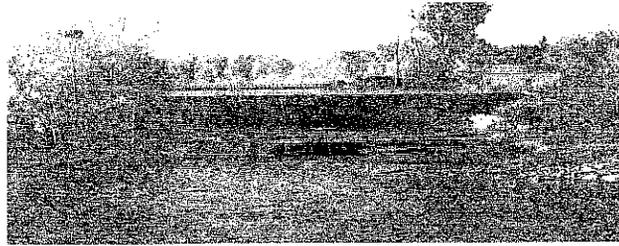
David M. Lachenauer  
Code Enforcement Officer

CC: Mayor and Village Board of Trustees

107 Jefferson Place  
Black River, NY 13612    [www.blackriverny.org](http://www.blackriverny.org)

(315) 773-5721 Phone  
(315) 773-5726 fax

Board of Trustees  
Village of Black River, New York



January 23, 2015

RE: West Remington Street parcel number 15.00-6-23.1

Dear Resident:

This letter is to inform you that a request for a residential subdivision on property adjacent to yours located on West Remington Street parcel number 15.00-6-23.1 and owned by Stebbins Engineering and Manufacturing is being considered by the Black River Planning Board

The purpose for this subdivision request is to allow for a 40 lot subdivision in three phases

A public hearing on this matter has been scheduled for February 10, 2015, At 6:30 P.M., at the Village hall on 107 Jefferson Place at which time public comments on the subdivision request will be heard.

If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,

David M. Lachenauer  
Code Enforcement Officer

CC: Mayor and Village Board of Trustees  
Village of Black River Planning Board

107 Jefferson Place  
Black River, NY 13612

[www.blackriverny.org](http://www.blackriverny.org)

(315) 773-5721 Phone  
(315) 773-5726 fax

1/6/15

To The Village of Black River.

I am thoroughly annoyed. How you let the Gerod's keep there house structure and grounds in the condition you do.

Must be there is no zoning ordinances in the Village.

We had a party look at our home at 100 North Main Street, but when they saw the Gerod's property, said they would we intend to live in a Village that would allow a home to get into the condition it's in and not do anything about it.

That is embarrassing!

We may end up hiring a lawyer and filing a lawsuit against the village for allowing something like this to go on.

Happy New Year!

Andy



## Kathie Montigelli

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**From:** jfc7963@aol.com  
**Sent:** Thursday, January 15, 2015 2:18 PM  
**To:** Kathie Montigelli  
**Cc:** M. Montigelli; Shelby Morgia; Mike Hayes; Charles Stafford; Kristin Burroughs  
**Subject:** Planning Board Request

Kathie - on behalf of the Planning Board I would ask that you present this request to the Village Board relative to the proposed subdivision by Stebbins Engineering off West Remington St., which is progressing to final review in the near future.

As part of the review process for the identified subdivision above, it will be necessary to engage a professional engineer to review the proposed plan for the purposes of insuring that they meet all of the requirements and needs of the Village infrastructure standards.

I would ask that an authorization be undertaken by the board to retain and pay a consultant to perform this work. Thank you for your attention to this matter.

John Cook, Chairman  
Planning Board

**Kathie Montigelli**

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**From:** NYCOM [info@nycom.org]  
**Sent:** Monday, January 05, 2015 2:29 PM  
**To:** villofbr@gisco.net  
**Subject:** NEW "Property Tax Freeze" Webinar - Register Today!



**“The Property Tax Freeze WEBINAR – What You Need to Know”  
Wednesday, February 4, 2015 - 1:30 p.m. - 2:30 p.m.  
Speaker: Barbara VanEpps, NYCOM Deputy Director**

NYCOM is presenting a one-hour webinar on New York's new Property Tax Freeze. This webinar will focus on what the Tax Freeze is, how it is supposed to work and what local governments need to do to comply.

Specific topics to be covered:

- Taxpayer Eligibility
- Local Government Compliance in Years One and Two
- Government Efficiency Plans and What is Considered an "Eligibly Activity"
- Required Local Government Certifications
- Calculating the Credit
- Payment of the Credit

**The cost of the one-hour Property Tax Freeze webinar is \$15 per person (\$25 for non-members)**

**For more information and to register for this webinar, click [here](#) .**

VILLAGE OF BLACK RIVER  
OFFICE OF THE  
VILLAGE CLERK-TREASURER  
107 JEFFERSON PLACE  
BLACK RIVER, NEW YORK 13612

MEMORANDUM

FAX: (315)-773-5726  
TELEPHONE: (315) 773-5721  
E-MAIL: VILLOFBR@GISCO.NET

To: Mayor, Trustees & Department Heads.

From: Kathie B. Montigelli, CMC, CFMO, Clerk-Treasurer.

Date: February 2, 2015.

Re: Budget time line.

I thought the following time line as set forth in Village Law might be useful as we begin work on the 2015-2016 budget:

- On or before March 1<sup>st</sup>: Heads of administrative units (department heads) to submit budget estimates to budget officer (Mayor or designee).
- On or before March 31<sup>st</sup>: Budget officer to present tentative budget to the Board of Trustees for review and modification.
- On or before April 15<sup>th</sup>: Public hearing to be held on tentative budget.
- On or before May 1<sup>st</sup>: Budget to be adopted.

I would like to suggest the following dates for budget meetings as well as possible budget items to be discussed:

- Week of February 2<sup>nd</sup>: Meeting to discuss wage & salary schedule for employees & elected/appointed officials.
- Week of February 16<sup>th</sup>: Meeting to discuss department funding requests (Department of Public Works, Clerk-Treasurer's Office, Police Department, Code Enforcement).
- Week of March 16<sup>th</sup>: Meeting to review tentative budget.

Week of March 23<sup>th</sup>: Final review of tentative budget.

Monday, April 6<sup>th</sup>: Public hearing on tentative budget.

Monday, April 29<sup>th</sup>: Meeting to adopt budget.