

Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
February 6, 2023

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 1/9/23 regular meeting.
- Public Comment.
- Police Department Report.
- Code Enforcement Report & review of related correspondence.
- Clerk-Treasurer's Report.
- Superintendent's Report.

Correspondence Received:

- | | |
|--|-----------------------------------|
| A) Division of Criminal Justice Services | Re: Body camera funding |
| B) Planning Board | Re: Moratorium for solar projects |

Correspondence Sent:

New Business:

- A) Public Hearing for parking
- B) Budget Time Line

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
January 9, 2023
Regular Meeting

DRAFT

Mayor Dishaw called the regular meeting to order and led the Pledge of Allegiance at 6:00 p.m.

Present:

Mayor Francis Dishaw
Trustee Gary McCullough
Trustee Bonnie Proven
Superintendent Les Williams
Clerk-Treasurer Kristin Williams
Police Chief Steve Wood

Absent:

Trustee Randy Lake
Trustee Corey Decillis

A motion was made by Trustee Proven, seconded by Trustee McCullough to approve the minutes of the December 5, 2022 meeting. The motion was carried.

Public Comment: David Daily was present to discuss the baseball league. He stated the league would like to put a couple of dugouts on the back field and possibly put clay on the field. Eric Armstrong stated that the dugouts could possibly be built in stages and with help from volunteers and assistance from Home Depot and Lowes.

Police Department Report: Police Chief Wood stated that he had participated in some Stop DWI patrols and Shop with a Cop.

Clerk-Treasurer's Report: Clerk-Treasurer Williams stated that she will be preparing the W2s for distribution.

Superintendent's Report: Superintendent Williams stated that he had spoken with the NYS Department of Health regarding the new water tower in the Town of LeRay, letters have been delivered to resident's who need water meter changes, the spring houses and tops of trees at the Rt. 3 pump station sustained some damage as a result of the last storm. He stated that he obtained a quote for a piece of equipment that would assist with sidewalk snow removal among other things. He stated that there is sidewalk that the village owns and clears and all of the equipment the village currently owns is wider than the sidewalk. He stated that the Bobcat articulated loader and attachments can be purchased with (CHIPS) Consolidated Local Street and Highway Improvement Program.

A motion was made by Trustee McCullough, seconded by Trustee Proven to adopt the following resolution:

Resolved, that Superintendent Williams be authorized to purchase a Bobcat L28 small articulated loader with attachments under OGS contract for \$50,944.84. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Proven	Yes
Trustee Decillis	Absent
Trustee Lake	Absent

The motion was carried and the resolution duly adopted.

Correspondence Received: Mayor Dishaw read thank you letters that were sent to the Department of Public Works regarding the snow storm. The board reviewed the NY State Department of Transportation shared services agreement.

A motion was made by Trustee McCullough, seconded by Trustee Proven to adopt the following resolution

Resolved, that Mayor Dishaw sign the NYS DOT shared service agreement. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Proven	Yes
Trustee Decillis	Absent
Trustee Lake	Absent

The motion was carried and the resolution duly adopted.

The board discussed converting the ornamental lights in the village to LEDs through a National Grid program. The cost would be \$491.14 and there would be a reimbursement of \$1250 once the project is completed.

A motion was made by Trustee McCullough, seconded by Trustee Proven to adopt the following resolution:

Resolved, that the ornamental lights in the village will be converted to LED for the amount of \$491.14. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Proven	Yes
Trustee Decillis	Absent
Trustee Lake	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullough, seconded by Mayor Dishaw to set a public hearing on Monday, February 6, 2023 regarding overnight parking regulations and parking on E. Dexter St. The motion was carried.

A motion was made by Trustee Proven, seconded by Mayor Dishaw to adopt the following resolution:

Resolved, that water/sewer bill adjustments in the amount of \$970.02 be approved. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Proven	Yes
Trustee Decillis	Absent
Trustee Lake	Absent

The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullough, seconded by Trustee Proven to adopt the following resolution:

Resolved, that following abstracts of audited vouchers be approved: interim abstract dated 12/15/22 in the amount of \$48,172.82 (General Fund: \$9,336.01 Water Fund: \$2,790.25 and Sewer Fund: \$28,016.01) interim abstract dated 1/4/23 in the amount of \$15,761.28 (General Fund: \$15,761.28) and regular monthly abstract dated 1/9/23 in the amount of \$17,796.23 (General Fund: \$8566.80 Water Fund: \$9,229.43). The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Proven	Yes
Trustee Decillis	Absent

Village Board
January 9, 2023
Page -3-

Trustee Lake Absent
The motion was carried and the resolution duly adopted.

A motion was made by Trustee Proven, seconded by Trustee McCullough to adjourn the meeting at 7:22 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams
Clerk-Treasurer

BLACK RIVER/EVANS MILLS POLICE DEPARTMENT
MONTHLY REPORT
 January-23

	B/R	E/M	TOTAL	Dec-22	Nov-22
ARRESTS -	0	0	0	0	1
COMPLAINTS -	3	3	6	12	31
VEHICLE STOPS -	0	0	0	15	17
TICKETS ISSUED -	0	0	0	9	11
ACCIDENT REPORTS -	0	0	0	1	1
PARKING VIOLATIONS -	0	1	1	0	1
MOTORIST ASSISTS -	0	0	0	0	3
ASSIST OTHER AGENCY -	0	0	0	3	9
ESCORTS -	0	0	0	0	0
VEHICLES TOWED -	0	1	1	0	2
PROPERTY CHECKS -	0	0	0	4	1
INCIDENT REPORTS -	3	2	5	8	14
DOMESTIC REPORTS -	0	0	0	0	0
OFFENSE REPORTS -	0	0	0	0	1
FOLLOW UP REPORTS -	2	0	2	2	3
CRIMES REPORTED -	0	0	0	0	0

DAYS WORKED PER MONTH - 5/31 DAYS

HOURS WORKED - 40 HOURS

MILES DRIVEN - 40 MILES

EXTRA DETAILS -

POLICE CHIEF, STEVEN C WOOD #2701
 POLICE DEPARTMENT
 VILLAGE OF BLACK RIVER/EVANS MILLS NY

SC WOOD #2701



**Division of Criminal
Justice Services**

KATHY HOCHUL
Governor

ROSSANA ROSADO
Commissioner

YVONNE TURNER
Director of Funding

MEMORANDUM

TO: Steven Wood

FROM: Commissioner Rossana Rosado, Division of Criminal Justice Services

DATE: February 3, 2023

SUBJECT: Body Worn Camera (BWC) Funding Approval Notice

Please be advised that your agency's request to DCJS for Body Worn Camera (BWC) funding has been approved for the amount of \$4,000.00. Payments have been, or will be made, directly to your agency. An executed DCJS local grant contract for this payment will not be necessary.

This is a one-time payment for the purchase of BWCs and software related to BWCs, as your agency submitted to DCJS in the Application for Funding. At this time, DCJS does not have funding to support the continued maintenance of such equipment.

As noted in the BWC Application for Funding, DCJS worked with the NYS Office of General Services (OGS) regarding a state contract for the purchase of BWC equipment. We have been advised that OGS does have a state contract in place available for authorized entities to use for procurement. The link to that contract is <https://online.ogs.ny.gov/purchase/snt/awardnotes/7360022802ContractorPage.pdf>. If the available equipment meets your agency's needs, we encourage you to purchase through the OGS centralized contract before pursuing other procurement methods.

If your department is not currently an authorized entity/user for OGS contracts, there is additional information on the OGS website on how to register. Please visit the OGS website at <https://ogs.ny.gov/procurement/ogs-centralized-contracts> for more information.

Please be advised that funds used for the purchase of BWCs may be subject to an audit. During an audit, award recipients may be asked to provide documentation supporting equipment purchases, such as invoices and proof of payment. Award recipients are also expected to control the assignment and disposition of BWCs using a suitable equipment inventory tracking method.

As a reminder, all funded agencies must maintain a BWC policy that meets or exceeds the provisions set forth in the Municipal Police Training Council's (MPTC) Body-Worn Camera Model Policy published by the NYS Division of Criminal Justice Services. (See *MPTC "Body-Worn Camera Model Policy," issued September 2015.*)

DCJS is pleased to be able to provide your agency with funding to support BWCs, which can help improve police officer interactions with the public and serve as an integrated part of your agency's problem-solving and community-engagement strategy. We look forward to working with you in our shared efforts to keep New Yorkers and visitors to our state safe, and ensure a criminal justice system that works for all.

If you have any questions about this award, please contact DCJS at BWCquestions@dcjs.ny.gov and please include "BWC Payment" in Subject Line of the email. Thank you for your partnership.

Cc: Kristin Williams

February 3, 2023

Village of Black River
107 Jefferson Place
Black River, NY 13612

Dear: Village Board Trustees,

The Planning Board members would like to request a six-month moratorium on Solar projects. The Planning Board would like this time to review the current solar code.

Sincerely,

A handwritten signature in cursive script that reads "Tarra Benson".

Tarra Benson
Planning Board Secretary

165-15 Parking prohibited at all times.

No person shall park a vehicle at any time upon any of the streets or parts thereof described in Schedule XI (165-38), attached to and made a part of this chapter. All parking is prohibited on Village of Black River streets from November 1 through April 15 with the exception of funeral and church services and school functions. Vehicles parked on village streets during these hours will be towed away at the owners' expense and a fine will be imposed.

165-38 Schedule XI: Parking Prohibited at All Times.

Name of Street	Side	Location
East Dexter St.	South	East 500 from Public Square to end of street.

Budget Time Line

(As set forth in Village Law)

On or before March 1st. Heads of administrative units (department heads) to submit budget estimates to budget officer (Mayor or designee).

On or before March 31st. Budget officer to present tentative budget to the Board of Trustees for review and modification.

On or before April 15th. Public hearing to be held on tentative budget.

On or before May 1st. Budget to be adopted.

Suggested dates

2nd week of Feb. Meeting with Mayor & dept. heads to discuss wage & salary schedule for employees & elected and appointed officials.

4th week of Feb. Meeting to discuss department funding requests (Dept. of Public Works, Clerk-Treasurer's Office, Police Dept., Code Enforcement).

3rd week of March. Meeting to review tentative budget.

4th week of March. Second Review of tentative budget if necessary.

1st week of April. Public hearing on tentative budget.

On or before May 1st. Adopt budget.