

VILLAGE OF BLACK RIVER

ANNUAL MEETING AGENDA

DECEMBER 6, 2021

Administration of oath to elected officials.

Francis Dishaw, Mayor, two-year term expiring November 30, 2023.

Randolph Lake, Trustee, two-year term expiring November 30, 2023.

Corey Decillis, Trustee, two-year term expiring November 30, 2023.

Mayoral Appointments:

(Not Subject to Board Approval)

None.

Board Appointments:

Mayoral Appointments Subject to Board Approval

Kristin Williams, Clerk-Treasurer, two-year term expiring November 30, 2023.

Tarra Benson, Deputy Clerk-Treasurer, two-year term expiring November 30, 2023.

Kristin Williams, Registrar of Vital Statistics, two-year term expiring November 30, 2023.

Tarra Benson, Deputy Registrar of Vital Statistics, two-year term expiring November 30, 2023.

Thomas Boxberger, Health Officer, four-year term.

William Reichard, Historian, one-year term.

John Cook, Planning Board Chair, three-year term expiring December 31, 2024.

Charles Stafford, Planning Board Member, three-year term expiring December 31, 2024.

Michael Hayes, Planning Board Member, three-year term expiring December 31, 2024.

Allyson Baker, Zoning Board of Appeals Member, five-year term expiring December 31, 2026.

Christopher Mueller, Zoning Board of Appeals Member, five-year term expiring December 31, 2026.

Standing Committee Appointments:

Disaster Management Coordinator: Mayor Dishaw

Personnel Officer: Trustee McCullouch.

Planning/Zoning Board of Appeals Liaison: Trustee Proven.

Police Department Liaison: Mayor Dishaw and Trustee McCullouch.

Recreation Committee: Trustee Decillis.

Sidewalks/Decorations: Mayor Dishaw.

Page-2-

The Watertown Daily Times will be designated as the official newspaper of the Village.

Community Bank, N.A., Black River branch, will be designated as the official depository for Village funds.

Regular Village Board Meetings: Meetings will be held at 6:00 p.m. on the first Monday of each month, unless a holiday falls on the first Monday, in which case the meeting will be held on Tuesday.

Special meetings are scheduled as necessary and will be advertised in compliance with the New York Open Meetings Law and in compliance with requirements as set forth in the Americans with Disabilities Act.

The Annual Meeting will be the first regular meeting in December.

Meeting will be conducted according to the Village of Black River Board of Trustees Rules of Procedure with regard to matters involving points of order and other accepted procedures to conduct Board meetings.

The Treasurer is authorized to pay any utility bills which come due prior to the monthly meeting as well as any other bills may carry an allowable discount at his or her discretion.

Authorization for employees to attend schools, conferences, seminars, etc. conducted for the benefit of local government as provided for in General Municipal Law Section 77-b shall be obtained prior to registration.

Other business.

Regular agenda.

Adoption of the above listed appointments and directives.

Board of Trustees
Village of Black River, New York



Agenda

Regular Meeting

December 6, 2021

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 11/1/21 regular meeting & the 11/15/21 special meeting
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

A) Black River Ambulance Squad

Re: 2019 & 2020 Annual Report

Correspondence Sent:

New Business:

- A) Discuss snowmobiles & atvs
- B) Discuss expenditure from vehicle reserve fund

Unfinished Business:

- A) Drug and alcohol policy
 - Reports from Standing Committees.
 - Reports from Special Meetings.
 - Authorize payment of bills; adjournment.

Mayor Dishaw called the meeting to order and led the Pledge of Allegiance at 6:00 p.m.

Present:

Mayor Francis Dishaw
Trustee Gary McCullough
Trustee Bonnie Proven
Trustee Mark Wonderly
Trustee Randy Lake
Code Enforcement Officer James Holland
Police Chief Steve Wood
Superintendent Les Williams
Clerk Treasurer Kristin Williams

Others Present: See sign in sheet

Public Comment: None

Police Department Report: Police Chief Wood stated that Halloween night was quiet and that he had a meeting with law enforcement on Fort Drum.

Code Enforcement Report: Code Enforcement Officer James Holland stated that he had issued six permits that day and that the village has issued the most permits this year. He stated that the Azah project is still moving along and that he will be working on making the village code a pdf for the village officials.

Superintendent's Report: Superintendent Williams stated that the new plow truck should be ready in a month. He stated that he spoke with North Country Contractors and told them that he would like the cut in the road at 119 N. Main St. paved since the black top plants will be closing soon. He stated that he has ordered more water meters, the electronic plow controls are working manually and they will be programmed to work fully soon. He stated that the Town of LeRay has brought sand in exchange for plowing portions of LeRay St., Howe St. and Maple St.

Clerk-Treasurer's Report: Clerk-Treasurer Williams stated the 3rd quarter sales tax revenue was \$90,810 which was the largest amount the village has received to date. She stated that there was a water/sewer adjustment that was overlooked in the amount of \$306.71.

A motion was made by Trustee Lake, seconded by Trustee Proven to approve an adjustment for water account #02590 in the amount of \$306.71. The motion was carried.

A motion was made by Trustee Lake, seconded by Trustee Proven to adopt the following resolution:

Resolved, that unpaid village taxes in the Town of Rutland in the amount of \$13,742.58 and the Town of LeRay in the amount of \$9,059.37 be relieved to the Jefferson County Treasurer. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Trustee Wonderly	Yes

The motion was carried and the resolution duly adopted.

Correspondence Received: The board reviewed a letter regarding zoning of wireless facilities.

Correspondence Sent: The board reviewed a letter sent to the Town of LeRay regarding transfer of ownership of a 1998 Bandit chipper.

New Business: Mansfield Jordan was present to discuss his driveway on Hadley Drive. The village hired a surveyor and it was determined that the village owns Mr. Jordan's driveway up to his garage. The board agreed that they would check with the village attorney to determine if the land can be deemed surplus and given to Mr. Jordan provided, he pays all of the costs involved.

A motion was made by Mayor Dishaw, seconded by Trustee McCullough to set a public hearing for the sewer capital charge increase from \$283 to \$289 for November 15, 2021 at 6:00 p.m. The motion was carried.

The board received copies of the drug and alcohol policy, compiled by Trustee Proven, for their review and discussion at a future meeting.

A motion was made by Trustee Wonderly, seconded by Trustee Proven to adopt the following resolution:

Resolved, that the following abstract of audited vouchers be approved: interim abstract dated 10/7/21 in the amount of \$48,808.51 (General Fund: \$819.37 Water Fund: \$44,787.80 Sewer Fund: \$3,201.34) interim abstract dated 10/21/21 in the amount of \$12,371.66 (General Fund: \$12,322.46 Water Fund: \$49.20) and regular monthly abstract dated 11/1/21 in the amount of \$10,234.08 (General Fund: \$7,523.11 Water Fund: \$2,710.97). The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Trustee Wonderly	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Wonderly, seconded by Trustee Proven to adopt the following resolution:

Resolved, that Joe Paige be given a raise of \$1 per hour for getting his Class IIB water license. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Yes
Trustee Wonderly	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Wonderly, seconded by Mayor Dishaw to adjourn the meeting at 7:40 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams
Clerk-Treasurer

Village of Black River
Board of Trustees
Special Meeting
November 15, 2021

DRAFT

Mayor Dishaw called the special meeting to order at 6:00 p.m.

Present:

Mayor Francis Dishaw
Trustee Randy Lake
Trustee Bonnie Proven
Trustee Wonderly

Excused:

Trustee Gary McCullough

Mayor Dishaw opened the public hearing for the sewer rate increase from \$283 per EDU to \$289 per EDU at 6:04 p.m.

The board reviewed a list of nominations of officers for the Black River Fire Department.

A motion was made by Trustee Wonderly, seconded by Trustee Proven to approve the list of nominations for the Black River Fire Department. The motion was carried.

Mayor Dishaw closed the public hearing at 6:23 p.m. as no public was present.

A motion was made by Trustee Wonderly, seconded reluctantly by Trustee Lake to accept the Rt. 3 sewer budget to include an increase of the sewer rate from \$283 per EDU to \$289 per EDU. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Wonderly	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee McCullough	Absent

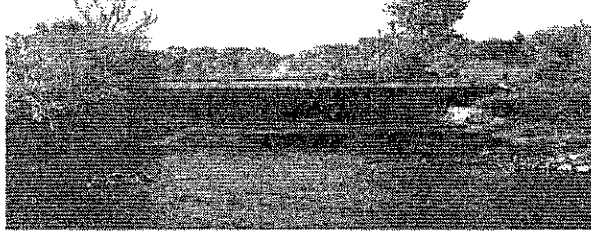
The motion was carried and the resolution duly adopted.

A motion was made by Trustee Lake, seconded by Trustee Proven to adjourn the meeting at 6:30 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams
Clerk-Treasurer

Department of Code Enforcement
Village of Black River, New York



November 4, 2021

Benjamin Azah
26 Barr Street
Carthage, NY 13619

Re: 117 North Main Street, Sewer Connection

Dear Mr. Azah,

This letter is in reference to the above referred address and the sewer connection that was made at this address.

A permit was obtained from the Village of Black River and the Route 3 Sewer Board to connect to the sewer main. The connection was made but the work has not been completed. The street has not been repaired and the repair must be completed immediately. The failure to repair the street could result in further damage to the street as well as damage to village equipment used for snow removal.

This is a violation of the Village of Black River Code and you are hereby ordered to take corrective action immediately upon receipt of this letter. Failure on your part to make the repairs and correct the violations within fourteen (14) days will result in the Village seeking legal action in your name in a court of competent jurisdiction.

If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,

A handwritten signature in cursive script, appearing to read "J. Holland".

James Holland
Code Enforcement Officer

CC: Mayor and Village Board of Trustees
North Country Contractors, LLC



BLACK RIVER AMBULANCE SQUAD, Inc.

P.O. Box 314, Black River, NY 13612 "We Volunteer Because We Care"

Telephone: 315-773-4501

Fax: 315-405-8603



March 12, 2020

2019 ANNUAL REPORT

For the year 2019, we responded to 578 calls, and logged a total of 25,412.5 hours. We have a roster of 27 members, of which 18 are NYS certified. The remaining 09 are a combination of Drivers, Trainees (in class), and we have 1 Office support member.

Our current Officers:

- President Jonathan Gaines
- Vice-President Cathy Gaines
- Secretary Susan Branagan
- Treasurer William Lamb
- Board of Director Jeffrey Lieberman
- Board of Director John Russell
- Board of Director Tina Fargo
- Director of Operations Alan Gaines
- Asst Director of Operations Kathleen Gaines
- Asst Director of Operations Jeffrey Lieberman
- Privacy Officers Alan Gaines, Kathleen Gaines, Jonathan Gaines
- Compliancy Officer Alan Gaines, Jonathan Gaines
- Certified Ambulance Coders (Billing) Alan Gaines, Patti Denner, Jonathan Gaines

Our current fleet is the following:

- 6-9-1 A 2015 Ford Demers
- 6-9-2 A 2003 Ford McCoy Miller
- 6-9-3 A 2013 Ford Demers.
- 6-7-5 A Jeep Grand Cherokee Laredo (Utility Vehicle)

This past year we completed our capital renovation project to the living area of our Squad building. This area had not been renovated since the building was built in 1975.

We also paid off the loan on 6-9-3 this past year, and have \$15,000 left on the loan for 6-9-1, which will be paid off by the end of this year. This will again place us debt free, which we are very proud of.

We are looking at three more Capital projects this year. The drain system in our bay has rusted out and no longer draining properly or fitting in the floor properly. Putting a new drain system will cost us approximately \$7,000 dollars. Another project will be redoing the front driveway where our ambulances pull out to the road. Over time the driveway has sunk down, and black top has washed away. There are several reasons for this; one is the way the water runs downhill off the driveway right into the corner of the parking lot where it is sinking. The second is because the road (LeRay Street) keeps getting paved higher and higher, causing our driveway to appear lower. This project will cost upwards of \$10,000 dollars. Finally our last project slated for this year is upgrading our Ferno Inix stretchers. We have replaced one already to a center line system which has one track down the center of your floor. This system holds the stretcher in place more



BLACK RIVER AMBULANCE SQUAD, Inc.

P.O. Box 314, Black River, NY 13612 "We Volunteer Because We Care"

Telephone: 315-773-4501

Fax: 315-405-8603



securely in case of an accident or sudden stop, versus the old style system which was held in by two brackets on the floor at the head and feet of the stretcher. 6-9-1's was upgraded last year after it was involved in an accident.

6-9-3's stretcher is slated to be upgraded this year. This will cost approximately \$40,000.

Enclosed is our Financial Report, Manpower Report, our billing rates, as well as our operational report which will be the previous year (2018) which is now completed.

Respectfully,

Jonathan Gaines

Jonathan E. Gaines

President, CEO



BLACK RIVER AMBULANCE SQUAD, Inc.

P.O. Box 314, Black River, NY 13612 "We Volunteer Because We Care"

Telephone: 315-773-4501

Fax: 315-405-8603



February 5, 2021

2020 ANNUAL REPORT

For the year 2020, we responded to 529 calls, and logged a total of 20,124.0 hours. We have a roster of 32 members, of which 18 are NYS certified. The remaining 12 are a combination of Drivers, Trainees (in class), and we have 1 Office support member.

Our current Officers:

- President Jonathan Gaines
- Vice-President Cathy Gaines
- Secretary Susan Branagan
- Treasurer William Lamb
- Board of Director Jeffrey Lieberman
- Board of Director John Russell
- Board of Director Tina Fargo
- Director of Operations Alan Gaines
- Asst Directors of Operations Jeffrey Lieberman, Kathleen Gaines
- Privacy Officers Alan Gaines, Kathleen Gaines, Jonathan Gaines
- Compliancy Officer Alan Gaines, Jonathan Gaines
- Certified Ambulance Coders (Billing) Alan Gaines, Patti Denner, Jonathan Gaines
- Documentation Specialist Alan Gaines, Jonathan Gaines, Kathleen Gaines, Patti Denner

Our current fleet is the following:

- 6-9-1 A 2015 Ford Demers
- 6-9-2 A 2003 Ford McCoy Miller
- 6-9-3 A 2013 Ford Demers.
- 6-7-5 A Jeep Grand Cherokee Laredo (Utility Vehicle)

This past year as everyone knows, we faced a very challenging task (dealing with the COVID-19 Virus) this led to unique challenges, and an increased financial burden stemming from decrease in call volumes at the beginning of the pandemic. With the call volume decrease, this led to a decrease in generated revenue, but at the same time an increase in expenditures with the mandate of several different pieces of equipment and personal protective equipment such as N95's, gowns, gloves, goggles, cleaning supplies, and two foggers to decontaminate the ambulances after a potential COVID response.

This year we were able to pay off early a loan on our final "new" ambulance, this has made us once again debt free.

Enclosed is our Financial Report, Manpower Report, our billing rates, as well as our operational report which will be the previous year (2019) which is now completed.

Respectfully,

Jonathan E. Gaines

President, CEO