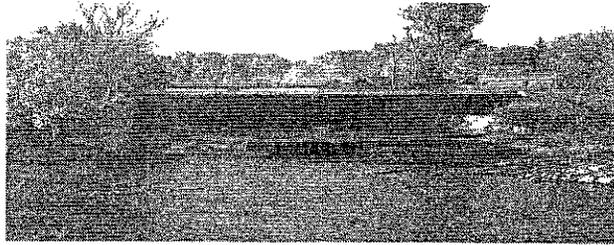


Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting/Annual Meeting
December 7, 2015

- Call to Order.
- Pledge of Allegiance.
- Review and approval of the Annual Agenda.
- Approval of minutes of the 11/2/2015 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

Correspondence Sent:

Unfinished Business:

- A) Rt. 3 pump station project update.

New Business:

- A) Discuss increasing Planning Board and ZBA public hearing fees.
- B) Discuss establishing a committee to review the Personnel Policy.

- Reports From Standing Committees.
- Reports From Special Meetings.
- Authorize payment of bills; adjournment.

VILLAGE OF BLACK RIVER
ANNUAL MEETING AGENDA
DECEMBER 7, 2015

Administration of oath of office to elected officials.

Leland J. Carpenter, Mayor, two-year term expiring November 30, 2017.

Francis Dishaw , Trustee, two-year term expiring November 30, 2017.

Randolph E. Lake, Trustee, two-year term expiring November 30, 2017.

Mayoral Appointments:
(Not Subject to Board Approval)
Deputy Mayor

Board Appointments:
None.

Mayoral Appointments Subject to Board Approval

Gary P. McCullouch, Trustee, one-year term expiring November 30, 2016.

Kathie B. Montigelli, Clerk-Treasurer, two-year term expiring November 30, 2017.

Kristin Burroughs, Deputy Clerk-Treasurer, two-year term expiring November 30, 2017.

Kathie B. Montigelli, Registrar of Vital Statistics, two-year term expiring November 30, 2017.

Kristin Burroughs, Deputy Registrar of Vital Statistics, two-year term expiring November 30, 2017.

David Lachenauer, Code Enforcement Officer, one-year term.

William Reichard, Historian, one-year term.

Michael Hayes, Planning Board member, three-year term expiring December 31, 2018.

Charles Stafford, Planning Board Member, three-year term expiring December 31, 2018.

John Cook, Planning Board Chair, three-year term expiring December 31, 2018.

Ron Palmer, Zoning Board of Appeals member, five-year term expiring December 31, 2020.

Standing Committee Appointments:

Disaster Management Coordinator: Mayor Carpenter.

Personnel Officer: Mayor Carpenter.

Planning Board/Zoning Board of Appeals Liaison:

Police Department Liaison: Mayor Carpenter.

Recreation Committee:

Sidewalks/Decorations:

The Watertown Daily Times will be designated as the official newspaper of the Village.

Community Bank, N. A., Black River branch, will be designated as the official depository for Village funds.

Regular Village Board Meetings: Meetings will be held at 6:00 p.m. on the first Monday of each month, unless a holiday falls on the first Monday, in which case the meeting will be held on Tuesday.

Special meetings are scheduled as necessary and will be advertised in compliance with the New York State Open Meetings Law and in compliance with requirements as set forth in the Americans With Disabilities Act.

The Annual Meeting will be the first regular meeting in December.

Meetings will be conducted according to the Village of Black River Board of Trustees Rules of Procedure with regard to matters involving points of order and other accepted procedures for conducting Board meetings.

The Treasurer is authorized to pay any utility bills which come due prior to the monthly meeting as well as any other bills as may carry an allowable discount at his or her discretion.

Authorization for employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government as provided for in General Municipal Law Section 77-b shall be obtained prior to registration.

Approval of the Procurement Policy.

Other business.

Regular agenda.

Adoption of the above listed appointments and directives.

Village of Black River
Board of Trustees
Regular Meeting
November 2, 2015

A regular meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland J. Carpenter
Trustee Corey Decillis
Trustee Francis Dishaw
Trustee Randolph Lake
Trustee Gary McCullouch
Superintendent of Public Works Steven Lillie
Clerk-Treasurer Kathie Montigelli
Police Chief Steven Wood

Mayor Carpenter led the Pledge of Allegiance.

A motion was made by Trustee Dishaw, seconded by Trustee McCullouch to approve the minutes of the 10/5/15 regular and 10/19/15 special meetings as presented. The motion was carried.

Public Comment: Mary Louise Hunt of the Sally Ploof Hunter Memorial Library said the annual "Cool Yule" celebration will be held on December 5th from 4-7 p.m. She explained the various activities that have been planned and invited the Board to attend.

Black River Fire Department Chief Matthew Carpenter explained the ISO rating, which rates and classifies a community's structural fire suppression delivery system, noting the Village's and the Fire Department's ratings improved since the last analysis. He said the better rating could result in lower insurance premiums for the Village.

Code Enforcement Report: The Board reviewed written communications.

Superintendent's Report: Superintendent Lillie reported the following:

- leaves are being picked up;
- gates have been installed on the dugouts at the Maple St. Park;
- the fire siren is back in service;
- one truck has been prepared for winter weather;
- a rain garden is being planted at the municipal building with the help of Jefferson County Soil & Water District (JCSWD); and also that as many as 50 trees may be made available to the Village through JCSWD;
- Halloween had been uneventful.

Clerk-Treasurer's Report: Clerk-Treasurer Montigelli reported the following:

- water/sewer bills had been collected;
- a NYCOM Regional Roundtable meeting will be held in West Carthage;
- the new police department NYS Retirement Plan had been finalized; and
- a list of unpaid 2015 Village taxes and water/sewer bills has been prepared for Board approval and submission to the Jefferson County Treasurer for re-levy.

Police Department Report: Chief Wood reported the following:

- range training for all officers has been completed;
- there had been no problems on Halloween; and
- the department has experienced a higher call volume.

A motion was made by Trustee Decillis, seconded by Trustee Lake to adopt the following resolution:

Resolved, that Village of Black River Board of Trustees hereby approves the provision of New York State Retirement System Section 384-d 20 year plan for police officers pursuant to the attached resolution. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes

Trustee Lake Yes
Trustee McCullouch Yes
The motion was carried and the resolution duly adopted.

The Board reviewed a draft of proposed amendments to the Village's sidewalk regulations. Clerk-Treasurer Montigelli said no action is required at this time.

Reports From Standing Committees: None.

Reports From Special Meetings: None.

A motion was made by Trustee Dishaw, seconded by Trustee Decillis to enter into executive session at 6:45 p.m. to discuss current litigation. The motion was carried.

A motion was made by Trustee Decillis, seconded by Trustee Dishaw to adjourn the executive session at 7:30 p.m. and return to the open meeting. The motion was carried.

A motion was made by Trustee McCullouch, seconded by Trustee Decillis to adopt the following resolution:

Resolved, that Haylor, Freyer & Coon, Inc. be hereby appointed as the Village of Black River sole insurance representative with respect to coverage provided by Excellus Blue Cross Blue Shield, effective immediately. The motion was put to a vote as follows:

Mayor Carpenter Yes
Trustee Decillis Yes
Trustee Dishaw Yes
Trustee Lake Yes
Trustee McCullouch Yes

The motion was carried and the resolution duly adopted.

Trustee Decillis confirmed that the baseball league had agreed to contribute half of the cost of the gates installed on the Maple St. dugouts. Clerk-Treasurer Montigelli to write a letter requesting this payment.

A motion was made by Trustee Decillis, seconded by Trustee Dishaw to approve the following resolution:

Resolved, that the following abstracts of audited vouchers be approved: interim abstract dated 10/15/2015 in the amount of \$11,002.26 (General Fund: \$7,377.66 Water Fund: \$1,381.12 Sewer Fund: \$2,109.54 Trust & Agency Fund: \$133.94); interim abstract dated 10/29/2015 in the amount of \$536.37 (General Fund: \$339.00 Water Fund: \$63.43 Trust & Agency Fund: \$133.94); and regular monthly abstract dated 11/2/2015 in the amount of \$9,550.39 (General Fund: \$8,814.55 Water Fund: \$735.84). The motion was put to a vote as follows:

Mayor Carpenter Yes
Trustee Decillis Yes
Trustee Dishaw Yes
Trustee Lake Yes
Trustee McCullouch Yes

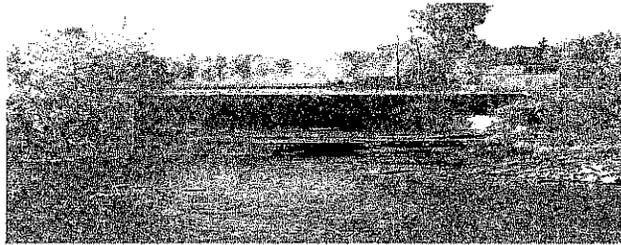
The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Mayor Carpenter to adjourn the meeting at 7:45 p.m. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO
Village Clerk-Treasurer

Board of Trustees
Village of Black River, New York



November 13, 2015

Mr. Fredrick J. Kregal Jr.
310 East Town Line 16
Pinconning MI 48650

RE: 235 Maple Street Black River, New York parcel number 75.49-1-27.22

Dear Mr. Kregal:

This letter is in reference to the above referred address and parcel number and in regards to a complaint that the Village has received.

As per our conversation of November 10, 2015 the Village has received a complaint from the tenant of this property. I conducted an inspection of this property with the tenant on November 10, 2015 and found the following violations at this address.

The electrical system in the home has several areas of concern and violations of the New York State Building and Fire Code specifically the following:

1. There appears to be some sort of electrical problem in the home as breakers in the electrical panel are tripping and will not reset indicating a possible short somewhere in the system
2. There are several areas in which wires are not supported properly and box covers missing as well as fixtures hanging down and not properly supported.
3. There are no smoke detectors located in the bedroom areas of the home each bedroom is required to have a smoke detector inside the bedroom.
4. There appears to be some sort of water problem coming from the upstairs bathroom and leaking in to the first floor living room area of the home

These are all violation of the Village of Black River Chapter 85 which is the Village's New York State Building Fire Codes. You are immediately ordered to make repairs of all the issues and have inspected by an electrical inspector provide a certificate of inspection for the same.

If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,

David M. Lachenauer
Code Enforcement Officer

CC: Mayor and Village Board of Trustees

UTT Report by Date

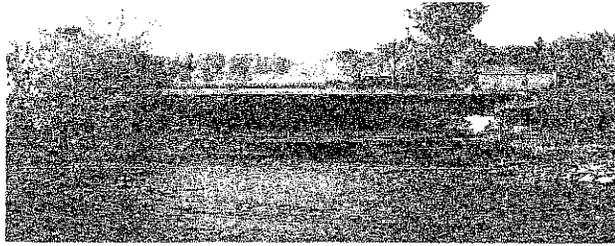
From 11/01/2015 to 11/30/2015

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
11/30/2015	WOOD S	01	C32152H25K	3752A4 NO/INADEQUATE PLATE LAMPS	4	218 LERAY ST B/R	555-15
11/30/2015	OBRIEN D	03	C32152G5HS	1180C SPEEDING IN SCHOOL ZONE	4	S MAIN ST, E/M	554-15
11/30/2015	OBRIEN D	03	C32152G3P7	37531 INADEQUATE/NO MUFFLER	4	WILLOW AVE, E/M	553-15
11/30/2015	WOOD S	01	C32152H3VL	306B UNINSPECTED MOTOR VEHICLE	4	S MAIN ST B/R	556-15
11/25/2015	WOOD S	01	C32151ZCFB	4031 NO/MORE THAN ONE STICKER	4	CEMETERY ST E/M	544-15
11/24/2015	WOOD S	01	C32151TG1K	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	SR 3 B/R	541-15
11/19/2015	WOOD S	01	C3215196PZ	1180D SPEED IN ZONE	7	S MAIN ST @ DORR FARM B/R	531-15

Summary

Query returned 7 records.

Board of Trustees
Village of Black River, New York



December 3, 2015

Mr. David Daily, Commissioner
Black River Baseball League
158 Maple Street
Black River, New York 13612

Dear Dave:

During discussions at our last Village Board meeting, it was mentioned that the Baseball League would be willing to pay for half of the cost of the recently installed gates on the Maple St. Park dugouts.

The cost of the gates and installation was \$1,340, so the baseball league's share would be \$670.

We appreciate your willingness to partner with us in making this improvement.

Sincerely,

A handwritten signature in cursive script that reads "Kathie B. Montigelli".

Kathie B. Montigelli, CMC, CMFO
Clerk-Treasurer

Cc: Village Board



Office of the New York State Comptroller
Thomas P. DiNapoli
New York State and Local Retirement System
Employees' Retirement System
Police and Fire Retirement System
110 State Street, Albany, New York 12244-0001

Phone: 518-474-0167
Fax: 518-474-8357
E-mail: Rtempser@osc.state.ny.us
Web: www.osc.state.ny.us/retire

Marrienne Miller, Director
Member & Employer Services Bureau

The Honorable Leland J. Carpenter
Mayor
Village of Black River
107 Jefferson Place
Black River, NY 13612

November 30, 2015
Location Code: 40137

Dear Mr. Carpenter

The New York State and Local Employees' Retirement System received the Village of Black River's resolution to provide the benefits of 384-d for your eligible Police Officers.

The effective date for the plan is November 6, 2015, the date specified on the resolution.

Based on Chapter 468 Laws of 2014, if an employer adopts the Section 384-d plan, eligible members who are hired after the date of adoption and have a date of membership on or after January 1, 2015 will be automatically enrolled in Section 384d.

Eligible members who have a date of membership prior January 1, 2015; regardless of hire date, have one year from the effective date of adoption to elect into the plan. We have enclosed 384-d election forms that once completed, must be mailed to the Retirement System.

You may also refer to our website at osc.state.ny.us/retire for additional information on retirement plans or access to election forms.

An invoice for the annual cost will be sent prior to the end of the Village's fiscal year in which the plan became effective.

If you have any further questions, please call me at 518-474-0167.

Very truly yours,

William N Buckley
ERSE V

Member & Employer Services Bureau