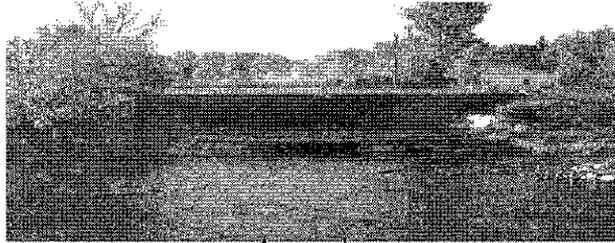


Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
August 7, 2017

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 7/10/17 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

A) Attorney Mark Gebo

Re: Office closure

Correspondence Sent:

New Business:

- A) Appoint interim Code Enforcement Officer.
- B) September meeting date.

Unfinished Business:

- A) Update on land appraisal.
 - B) Summer recreation update.
 - C) Street light update.
 - D) Unregistered vehicle and lawn maintenance update.
- Reports from Standing Committees.
 - Reports from Special Meetings.
 - Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Regular Meeting
July 10, 2017

DRAFT

Mayor Carpenter called the meeting to order at 6:00 p.m. Mayor Carpenter led the Pledge of Allegiance and asked for a moment of silence for Trooper Joel Davis who was killed in the line of duty.

Present:

Mayor Leland Carpenter
Trustee Gary McCullough
Trustee Francis Dishaw
Trustee Corey Decillis
Trustee Randolph Lake
Superintendent Steve Lillie
Code Enforcement Officer Todd DeMar
Police Chief Steve Wood
Clerk-Treasurer Kristin Burroughs

New Business: Jon and Sherry Furgison from Furgison and Co. CPA attended the meeting to present the audit findings for the fiscal year ending 2016. Mr. Furgison stated that the findings were the same as the previous year and were cited because they were resolved in the fiscal year being audited. He stated that segregation of duties will always be a finding because it isn't fiscally possible to have enough people on staff in the office to separate the duties.

John, Cathy and Pat Gaines were present from the Black River Ambulance Squad to discuss a proposed addition to their building. Pat Gaines stated that due to the Health Insurance Portability & Accountability Act (HIPAA) patient records need to be kept in a secure location which has taken up a lot space in their current building. The board discussed the extension of Jefferson Place that exists on paper and runs behind the ambulance squad building.

Code Enforcement Report: Code Enforcement Officer DeMar gave a verbal report regarding ongoing projects.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to enter into executive session at 6:50 p.m. to discuss current litigation. The board exited executive session at 6:57 p.m.

Superintendent's Report: Superintendent Lillie stated that they have cleaned the storage tanks at the pump station, pressure washed the reservoir and did the lead and copper sampling required by the NY State Department of Health.

Clerk-Treasurer's Report: Clerk-Treasurer Burroughs stated that village taxes had been collected and that the new tax collection program has some glitches. She stated that she received a quote from General Code for codification of local laws from 2013-2016. She stated that \$1,000 is budgeted each year for codification but it has not been done since 2012. Clerk-Treasurer Burroughs stated that she would like to get the three years done and then start codifying one year per fiscal year as budgeted.

A motion was made by Trustee McCullough, seconded by Mayor Carpenter to adopt the following resolution:

Resolved, that the local laws from 2013-2016 be codified by General Code at the cost of \$2,705.00. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Lake	Yes
Trustee McCullough	Yes
Trustee Dishaw	Yes

Village Board
July 10, 2017
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Trustee Decillis Yes
The motion was carried and the resolution duly adopted.

Correspondence Received: A motion was made by Trustee Decillis, seconded by Trustee Dishaw to approve a facilities use request for the Masonic Lodge for July 16, 2017. The motion was carried.

A motion was made by Trustee Decillis, seconded by Trustee McCullough to adopt the following resolution:

Resolved, that the following abstracts of vouchers be approved: interim abstract dated 6/8/17 in the amount of \$6,238.34 (General Fund: \$3,942.68 Water Fund: \$1,645.36 Trust & Agency: \$650.30) interim abstract dated 6/12/17 in the amount of \$450.00 (General Fund: \$450.00) interim abstract dated 6/23/17 in the amount of \$14,024.84 (General Fund: \$6,191.31 Water Fund: \$34.00 Sewer Fund: \$7,657.80 Trust & Agency: \$141.73) and regular monthly abstract dated 7/10/17 in the amount of \$20,996.93 (General Fund: \$15,852.52 Water Fund: \$4,596.41 Sewer Fund: \$548.00). The motion was put to a vote as follows:

Mayor Carpenter Yes
Trustee Lake Yes
Trustee McCullough Yes
Trustee Dishaw Yes
Trustee Decillis Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Lake, seconded by Trustee McCullough to adjourn the meeting at 7:40 p.m. The motion was carried.

Respectfully submitted.

Kristin Burroughs
Clerk-Treasurer

**Black River/Evans Mills Police Department
MONTHLY REPORT
JULY 2017**

The time spent has resulted in the following statistics.

	<u>TOTAL</u>	<u>B/R</u>	<u>E/M</u>
Arrests -	5	2	3
Complaints -	27	18	9
Vehicles Stops -	26	10	16
Tickets Issued -	18	6	12
Accident Reports -	1	1	0
Parking Violations -	0	0	0
Motorists Assists -	0	0	0
Assists Other Agency -	9	5	4
Escorts -	2	1	1
Vehicles Towed -	0	0	0
Property Checks -	29	13	16
Incident Reports -	6	5	1
Domestic Reports -	1	1	0
Offense Reports -	8	4	4
Follow up Reports -	0	0	0
Crimes Reported -	4	3	1

Days Worked Per Month – 14/31

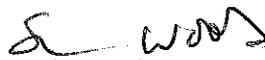
Gas Used: 50.9 GALLONS

Hours Worked: 115.5 GALLONS

Extra Details: SACKETS PD FUNERAL, NYSP FUNERAL, VISIT TO REC PROGRAMS

Miles Driven: 803 MILES

Police Chief: Steven C Wood #2701



Police Department

Village of Black River/Evans Mills N.Y.

UTT Report by Date

From 07/01/2017 to 07/31/2017

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
07/31/2017	WOOD S	01	C32177GG4X	4011A UNREGISTERED MOTOR VEHICLE	4	LERAY ST @ HENRY ST E/M	17BR00417
07/31/2017	WOOD S	01	C32177GFVW	3752A1 NO/INADEQUATE LIGHTS	4	LERAY ST @ HENRY ST E/M	17BR00417
07/31/2017	WOOD S	01	C32177GG8D	5111A AGGRAVATED UNLIC OP 3RD (MISD)	4	LERAY ST @ HENRY ST E/M	17BR00417
07/27/2017	WOOD S	01	C321771NV7	306B UNINSPECTED MOTOR VEHICLE, MAY 2016	7	S MAIN ST E/M	17BR00411
07/24/2017	WOOD S	01	C32176NDR5	5112A4 AGGRAVATED UNLICENSED OPERATION - 2ND DEG	7	28715 SR 3	17BR00405
07/24/2017	WOOD S	01	C32176ND8B	5091 UNLICENSED OPERATOR	7	28715 SR 3	17BR00405
07/24/2017	WOOD S	01	C32176NCM3	1126A DRIVING TO LEFT OF PAVEMENT MARKINGS	7	28715 SR 3	17BR00405
07/21/2017	WOOD S	01	C32176C4K2	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	US 11 AT PECK ST E/M	17BR00401
07/21/2017	WOOD S	01	C32176C48J	1180B SPEED COVER 55 ZONE	7	US 11 AT PECK ST E/M	17BR00401
07/19/2017	WOOD S	01	C3217652FX	1180D SPEED IN ZONE	7	WILLOW ST E/M	17BR00398
07/19/2017	WOOD S	01	C321765371	306B UNINSPECTED MOTOR VEHICLE	7	WILLOW ST E/M	17BR00398
07/19/2017	WOOD S	01	C3217653CN	5112A2 AGGRAVATED UNLIC OPER-2ND DEG.	7	WILLOW ST E/M	17BR00398
07/19/2017	WOOD S	01	C3217653PC	5111A AGGRAVATED UNLIC OP 3RD (MISD)	7	WILLOW ST E/M	17BR00398
07/13/2017	OBRIEN D	03	C32175HBMT	512 OPERATING WHILE REGISTRATION SUSP/REVOKED	7	S MAIN ST, B/R	17BR00389
07/13/2017	OBRIEN D	03	C32175H984	1180D SPEED IN ZONE	7	S MAIN ST, B/R	17BR00389
07/07/2017	WOOD S	01	C32174WB05	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	LERAY ST @ HENRY ST E/M	17BR00380
07/05/2017	WOOD S	01	C32174NN2N	4023 UNREGISTERED TRAILER	7	LERAY ST @ HENRY ST E/M	17BR00371
07/01/2017	WOOD S	01	C32174829D	1110A DISOBEYED TRAFFIC CONTROL DEVICE	7	SR 3 B/R	17BR00365

Summary

Query returned 18 records.

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TELECOPIER (315) 788-6085
mgebo@gebolaw.com

MARK G. GEBO

ROBERT R. HRABCHAK
(1957-1995)

August 1, 2017

Leland Carpenter, Mayor
Village of Black River
107 Jefferson Place
Black River, New York 13612

Dear Lee:

I am writing to advise you that effective June 30, 2018, it is my intention to close my office. I am writing to you at this time so you will have sufficient time to plan for this. It is my intention to remain fully operational through that date and will be happy to provide service to you through that date if that is the wish of your community. I also know that you need to be able to plan and have continuity of service. In this respect, I would offer the following things:

1. I would be most happy to work with you in trying to find a replacement.
2. I am willing to work with your replacement to provide for a smooth transition even if it carries past the June 30, 2018 date.

A wise person once told me that it is a privilege to be able to work and I have worked most of my life on this basis. It has indeed been a privilege to work with you and your community. I hope that our services have been helpful in your community achieving some of its goals.

Please advise what our office is able to do to assist you in any transition issues you may have.

Very truly yours,

HRABCHAK & GEBO, P.C.



Mark G. Gebo, Esq.

MGG/dec