

Village of Black River
Planning Board
Special Meeting
August 31, 2020

1. Call to order, roll call & welcome
2. Review of agenda
3. Review & approval of minutes from the meeting August 11, 2020
4. Review of correspondence & communications -Letter from the Jefferson County Department of Planning
5. Public comments
6. Village Board comments
7. Report from Code Enforcement Office
8. Report from Zoning Board of Appeals Liaison
9. New Business: None
10. Old Business: Sally Ploof Hunter Library- Final Review
11. Comments from Planning Board Members
12. Adjournment

Please contact the Village Office at 315-773-5721 if you are unable to attend a scheduled Planning Board meeting.

Village of Black River
Planning Board Meeting
August 11, 2020

Chairman Cook called the meeting to order at 6:31 p.m.

Present-

Chairman John Cook
Board Member Thomas Bauschke
Board Member Shelby Morgia
Board Member Michael Hayes
Board Member Charles Stafford
Board Member John Hoering

Absent- Board Member Montigelli

Others Present-

James Holland-Code Enforcement
Mary Louise Hunt- BR Library
Sean Hennessey- BRB Cafe LLC
Betsey Hennessey-BRB Café LLC
Shawn Hunt-BR Library

Motion was made by Board Member Stafford to approve the minutes from the regular meeting on July 14, 2020, seconded by Board Member Hoering. All in favor. The motion was carried.

Correspondence- None

Chairman Cook opened the public hearing at 6:32

Comments from the Public:

Mrs. Hunt- The library is excited about this project of an addition to the existing building for a children's nook.
Betsey Hennessey says she is on board with the library project.

Board Comments:

Chairman Cook: asked Code Enforcement James Holland, "Are there any projects in the works for the village"? Code Enforcement James Holland responded with. The Village board would like to work with the Planning board to agree on a code for site plan reviews for the village. The Hennessey project is in progress as well as the Azah property.

Sean Hennessey- The plan for the renovation of 102 Maple Street is a café with two apartments on the second floor. He showed a drawing of the plans to the board. They would like to be on the agenda for the next meeting and their architect will attend.

Chairman Cook indicated to Sean Hennessey that he will need to work closely with James Holland-Code Enforcement- in scheduling the review of their project and the requirements for that review.

Library site plan review:

Comments:

Mrs. Hunt- This has been a two-year process and they have been given a grant for 66% of the funding needed to build a community room and a reading nook. The library also houses the local historian and this would give more room for him to display the artifacts from the village.

Chairman Cook- Will there be any vegetation removed?

Mrs. Hunt- Some vegetation will be removed and probably not replaced as it takes requires too much maintenance. The flagpole and monument will be relocated on the property.

Chairman Cook- Is there a landscaping plan included in the building plans?

Mrs. Hunt- No

Chairman Cook- Will there be lighting changes?

Mrs. Hunt-repairs will be made to existing lights. Coach lights will be added to the addition.

Board Member Hayes- Is parking sufficient for new addition?

Code Enforcement James Holland- The existing parking is sufficient according to the square footage.

A motion was made by Board Member Morgia to close the public hearing at 7:08 and seconded by Board Member Hoering. All in Favor. The motion was carried.

Site plan Elements- Page 175:29 the board members conducted a preliminary review regarding the site plan elements - no areas of concern were found.

Chairman Cook- The site plan for the Sally Ploof Hunter Library will need to be sent Jefferson County for a 239M review.

Chairman Cook- The Library will need three-four copies of the plans for the next Planning Board meeting.

Chairman Cook- Schedule special meeting after the 239M with Jefferson County.

A motion was made by Board Member Bauschke to accept as presented a motion for a 239M with the Jefferson County Planning Board and seconded by Board Member Hayes. All in Favor. The motion was carried.

The next Planning Board meeting is scheduled for Tuesday, September 8, 2020 at 6:30 p.m.

A motion was made by Board Member Hayes, seconded by Board Member Hoering to adjourn the meeting at 7:31 p.m. All in Favor. The motion was carried.

Respectfully submitted,
Tarra Benson
Recording Secretary