

Board of Trustees  
Village of Black River, New York



Agenda

Regular Meeting

April 12, 2021

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 3/1/21 regular meeting and the 3/8/21 & 3/11/21 special meetings.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

A) NYS DOH

Re: 2021 water monitoring requirements

Correspondence Sent:

New Business:

- A) Budget Public Hearing
- B) Tax Cap Public Hearing
- C) Budget adoption date

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River  
Board of Trustees  
Regular Meeting  
March 1, 2021

DRAFT

Mayor Dishaw called the regular meeting to order at 6:00 p.m.

Present:

Mayor Frank Dishaw  
Trustee Bonnie Proven  
Trustee Gary McCullough  
Trustee Randy Lake  
Trustee Mark Wonderly  
Superintendent Les Williams  
Clerk-Treasurer Kristin Williams  
Code Enforcement Officer James Holland  
Police Chief Steve Wood

A motion was made by Trustee Proven, seconded by Trustee McCullough to adopt the minutes of the February 1, 2021 meeting. The motion was carried.

Public Comment: Dave Daily was present to discuss the baseball league. He stated that they would like to hold baseball this season and that he has spoken with Jefferson County regarding Covid requirements. He stated that he didn't think that the concession stand would be operating this season.

Code Enforcement Report: CEO Holland stated that he had issued a tree permit to Mr. Gracey after the planning board approved the tree removal. He stated that he spoke with Mr. Azah, 119 N. Main St. and stated that he has continued work after being issued a stop work order and that he will be issued an appearance ticket. CEO Holland stated that he has not received any new information on the Hennessey project. He stated that he will be out of town for three weeks in April and that Clerk-Treasurer Williams will put a notification on the website so that people may obtain permits prior to his departure.

Police Department Report: Police Chief Wood stated that he updated the rules and regulations as part of the police reform plan.

Superintendent's Report: Superintendent Williams stated that there have been 193 yards of sand and 86 tons of salt used so far this plow season. He stated that there have been three water leaks in houses this month. He stated that the new breaker for the Bobcat skid steer has arrived and they will begin working on cold patching soon. Superintendent Williams stated that the village can purchase salt at the state bid price of \$64 per ton. He stated that he would like to purchase some as they are running low.

A motion was made by Trustee McCullough, seconded by Trustee Lake to adopt the following resolution:

**Resolved,** that Superintendent Williams be authorized to purchase salt at the state bid price of \$64/ton in an amount not to exceed \$2,500. The motion as put to a vote as follows:

Mayor Dishaw	Yes
Trustee McCullough	Yes
Trustee Lake	Yes
Trustee Proven	Yes
Trustee Wonderly	Yes

The motion was carried and the resolution duly adopted.

Clerk-Treasurer's Report: Clerk-Treasurer Williams stated that there are two residents who sold their homes in the village but the final bill was not paid by the attorney at closing. The bill does not get put in the new owner's name until this happens. ....

She stated that she would like to hold a budget meeting on Monday, March 8<sup>th</sup> at 6 p.m. The board agreed. The board also agreed to hold the next regular meeting on Monday, April 12<sup>th</sup> due to the spring break school vacation.

Correspondence Received: The board reviewed the minutes from the Rt. 3 Sewer Board and a letter from the Black River Fire Department regarding outside of the area membership.

A motion was made by Trustee Proven, seconded by Mayor Dishaw to adopt the following resolution:

**Resolved**, that the board approve the 35 percent outside of the area membership as requested with the caveat that there are concerns that will be researched and addressed at the next meeting. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Proven	Yes
Trustee McCullouch	Yes
Trustee Wonderly	Yes
Trustee Lake	Abstain

The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullouch, seconded by Trustee Lake to adopt the following resolution:

**Resolved**, that the Black River/Evans Mills Police Reform plan be adopted as presented. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Proven	Yes
Trustee McCullouch	Yes
Trustee Wonderly	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Wonderly, seconded by Trustee Proven to adopt the following resolution:

**Resolved**, that a public hearing for the tax cap override for the 2021-2022 budget be held on April 12, 2021 at 6:00 p.m. The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Proven	Yes
Trustee McCullouch	Yes
Trustee Wonderly	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Proven, seconded by Trustee McCullouch to adopt the following resolution:

**Resolved**, that the following abstracts of audited voucher be approved: interim abstract dated 2/12/21 in the amount of \$29,475.38 (General Fund: \$4,500.15 Water Fund: \$1,779.84 Sewer Fund: \$23,195.39) interim abstract 2/25/21 in the amount of \$17,753.60 (General Fund:

Village Board  
March 1, 2021  
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\$7,974.05 Sewer Fund: \$9,779.55) and regular monthly abstract in the amount of \$13,996.16 (General Fund: \$8,736.52 Water Fund: \$5,259.66). The motion was put to a vote as follows:

Mayor Dishaw	Yes
Trustee Proven	Yes
Trustee McCullouch	Yes
Trustee Wonderly	Yes
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Lake, seconded by Trustee Wonderly to adjourn the meeting at 8:02 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

Village of Black River  
Board of Trustees  
Special Meeting  
March 8, 2021

DRAFT

Mayor Dishaw called the special meeting to order at 6:00 p.m.

Present:

Mayor Francis Dishaw  
Trustee Bonnie Proven  
Trustee Mark Wonderly  
Trustee Randy Lake  
Superintendent Les Williams  
Clerk-Treasurer Kristin Williams

Superintendent Williams stated that he had checked on porta potties for the baseball program and the village can get a state price of \$70 per unit per month. The board agreed to rent two porta potties for baseball season and to keep them for use by the summer recreation program and playground visitors.

A motion was made by Trustee Wonderly, seconded by Trustee Lake to appoint Ronald Palmer as Chair of the Zoning Board of Appeals and Dave Daily as Zoning Board Member. The motion was carried.

The board discussed salaries for the 2021-2022 budget. Clerk-Treasurer Williams stated that she would like to double the \$4,000 that has traditionally been appropriated for the temporary public works position. She stated that the hourly wage has increased and there has been an increase in available work. The board reviewed the requests from department heads. Superintendent Williams stated that he would check with the Consolidated Local Street and Highway Improvement Program (CHIPS) representative to see if a skid steer and attachments can be purchased with CHIPS funding.

Clerk-Treasurer Williams stated that she will begin work on the budget and schedule a meeting when she has the total taxable values and a complete tentative budget.

A motion was made by Trustee Proven, seconded by Trustee Wonderly to adjourn the meeting at 8:20 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

Village of Black River  
Board of Trustees  
Special Meeting  
March 11, 2021

DRAFT

Mayor Dishaw called the meeting to order at 11:00 a.m.

Present:

Mayor Francis Dishaw  
Trustee Bonnie Proven  
Trustee Randy Lake  
Trustee Mark Wonderly  
Superintendent Les Williams  
Clerk-Treasurer Kristin Williams

Absent:

Trustee Gary McCullough

Superintendent Williams stated that there is a water leak on the hill by the reservoir. He stated that due to the location and the fact that it could be a ten-inch main, he would like to hire North Country Contractors (NCC) to make the repair. He stated that if it is a main then it is possible that the water system may have to be shut down.

A motion was made by Trustee Wonderly, seconded by Mayor Dishaw to authorize Superintendent Williams to hire NCC to make the necessary repairs. The motion was carried.

Trustee Lake stated that any necessary notifications to the media would be made by the NY State Department of Health.

A motion was made by Trustee Proven, seconded by Trustee Wonderly to adjourn the meeting at 11:18 p.m. The motion was carried.

Respectfully submitted,

Kristin Williams  
Clerk-Treasurer

**BLACK RIVER/EVANS MILLS POLICE DEPARTMENT  
MONTHLY REPORT  
March-21**

	B/R	E/M	TOTAL	Feb-21	Jan-21
ARRESTS -	0	0	0	2	0
COMPLAINTS -	14	13	27	32	35
VEHICLE STOPS -	21	22	43	29	15
TICKETS ISSUED -	3	9	12	14	8
ACCIDENT REPORTS -	1	1	2	0	1
PARKING VIOLATIONS -	0	0	0	6	2
MOTORIST ASSISTS -	0	1	1	3	4
ASSIST OTHER AGENCY -	4	1	5	10	5
ESCORTS -	1	0	1	0	1
VEHICLES TOWED -	0	0	0	3	2
PROPERTY CHECKS -	9	17	26	15	17
INCIDENT REPORTS -	3	1	4	10	11
DOMESTIC REPORTS -	0	0	0	0	0
OFFENSE REPORTS -	0	0	0	3	3
FOLLOW UP REPORTS -	1	0	1	2	3
CRIMES REPORTED -	0	0	0	2	3

**DAYS WORKED PER MONTH - 14/31 DAYS**

**GAS USED - 69.5 GALLONS**

**HOURS WORKED - 130 HOURS**

**MILES DRIVEN - 773 MILES**

**EXTRA DETAILS - Reform meetings and ratification, Morse Funeral Details, New mobile computer installed, 20 Hrs of Dwi/Traffic Patrol (reimbursed by Jeff Cty Stop DWI)**

**POLICE CHIEF, STEVEN C WOOD #2701  
POLICE DEPARTMENT  
VILLAGE OF BLACK RIVER/EVANS MILLS NY**

*SC WOOD #2701*

## UTT Report by Date

From 3/1/2021 to 3/31/2021

Date	Officer Name	Badge	Case Number	Section And Offense	Status	Location	Local Code
03/27/2021	WOOD S	01	0321CZTH2S	3191U OPERATING WITHOUT INSURANCE	7	8341 S MAIN ST EM	21BR00147
03/27/2021	WOOD S	01	0321CZTGK3	5091 UNLICENSED OPERATOR	3	8341 S MAIN ST EM	21BR00147
03/20/2021	WOOD S	01	C321CZ3X4F	3752A4 NO/INADEQUATE PLATE LAMPS	7	LERAY ST EM	21BR00136
03/20/2021	WOOD S	01	C321CZ39GS	37512AB2 SIDEWINGS/SIDEWINDOWS/NON/TRASNPRNT	7	SR 3 @ BURNUP RD	21BR00131
03/17/2021	WOOD S	01	C321CXSG4T	3752A4 NO/INADEQUATE PLATE LAMPS	7	NOBLE ST EM	21BR00127
03/13/2021	WOOD S	01	C321CXCBS	3752A4 NO/INADEQUATE PLATE LAMPS	7	SR 3 @ W REMINGTON ST	21BR00119
03/11/2021	WOOD S	01	C321CX4NVR	5091 UNLICENSED OPERATOR	7	S MAIN ST @ SCHOOL	21BR00117
03/11/2021	WOOD S	01	C321CX4N5L	1180D SPEED IN ZONE	7	S MAIN ST @ SCHOOL	21BR00117
03/11/2021	WOOD S	01	C321CX4DLB	37540B INADEQUATE OR NO STOP LAMPS	7	200 BLK LERAY ST BR	21BR00115
03/09/2021	WOOD S	01	C321CWX9TQ	37540B INADEQUATE OR NO STOP LAMPS	7	CEMETERY RD EM	21BR00112
03/04/2021	WOOD S	01	C321CWD03R	37540B INADEQUATE OR NO STOP LAMPS	7	S MAIN ST @ EMP	21BR00111
03/04/2021	WOOD S	01	C321CWCW41	37512AB2 SIDEWINGS/SIDEWINDOWS/NON/TRASNPRNT	7	LERAY ST @ HENRY ST EM	21BR00109

### Summary

Query returned 12 records.



## ACC Report by Date

From 3/1/2021 to 3/31/2021

Date	Case Number	OfficerName	Badge	Status	Road	Intersection	Injured	Fatal	Ped	Local Code
03/11/2021	CGC321CX51JX	WOOD S	01	7	SOUTH MAIN STREET		0	0	N	21BR00118
03/04/2021	CGC321CWCPGS	WOOD S	01	7	NORTH MAIN STREET		0	0	N	21BR00108

**Summary** Cases may be listed multiple times if more than one vehicle had the same contributing factor.

Query returned 2 records.

Amended records 0

\* Indicates that the report has been amended

POLICE DEPARTMENT YEARLY HOURS 1440 TOTAL					
MONTH		ALOTTED	ACTUAL		BALANCE
					1440
JUN	2020	120	130		1310
JUL	2020	120	111		1199
AUG	2020	120	122		1077
SEP	2020	120	124		953
OCT	2020	120	135		818
NOV	2020	120	120	8 DWI	706
DEC	2020	120	125	8 DWI	589
JAN	2021	120	119		470
FEB	2021	120	122		348
MAR	2021	120	130	20 DWI	238
APR	2021	120			
MAY	2021	120			
<b>REMAINDER AVERAGE FOR FISCAL YEAR 2020/2021 = 119</b>					
<b>FISCAL YEAR 2020/2021 BALANCE = 238</b>					
<b>STOP DWI REIMBURSEMENT</b>					
		NOV	8 HRS	✓	worked & paid
		DEC	8 HRS	✓	worked & paid
		MAR	20 HRS	✓	worked
		MAY	20 HRS		



## Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**LISA J. PINO, M.A., J.D.**  
Executive Deputy Commissioner

March 11, 2021

Mayor and Village Board  
Village of Black River  
107 Jefferson Place  
Black River, NY 13612

RE: Year 2021 Public Water System Monitoring Requirements

Dear Supplier of Water:

The Year 2021 monitoring requirements for your community water system are **attached**. You are responsible for all testing and reporting of analytical results from an appropriate laboratory certified by New York State. **Do not collect samples until your operator has contacted the writer or Mr. Curley.**

Routine daily and monthly monitoring requirements remain unchanged.

You are responsible for preparing and distributing an updated Annual Water Quality Report (AWQR) **prior to May 31<sup>st</sup>**. Remember to include all sampling data in your AWQR tables that were detected parameters (If you monitor less than once per year for some parameters, you must include the most recent data.). Certification that the AWQR was delivered must be provided **by September 1<sup>st</sup>**.

**This letter and attached sample schedule must be displayed at the water treatment plants and be available for review upon inspection.**

If you have any questions, please contact the writer or Mr. Curley at (315) 785-2277.

Sincerely,

Michael J. Tracy, P.E.  
Professional Engineer 1

Enc. 2021 Monitoring Requirements

cc: Brandon Cooney – District Director  
Claude Curley, P.E. – District Engineer  
Les Williams – Village of Black River

# SDWIS/State Water Sample Schedule Report

BLACK RIVER VILLAGE PWS ID: NY2202331

Due 2021 Contaminant (Group)/ Sample Location/Frequency	Last Compliance Results	Sample Requirements
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**Coliform, Total (TCR)**

<input checked="" type="checkbox"/> <b>Location: Distribution System</b> <b>Frequency: 2 Samples Monthly</b>  Sample collection should be rotated amongst several representative sites within the distribution. Free chlorine residuals must be taken at the time of sampling.	2 Samples must be collected every month.
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**Nitrate**

<input checked="" type="checkbox"/> <b>Location: RT 3 WTP (3 SPRINGS/1 WELL) ID: TP001</b> <b>Frequency: 1 Sample Yearly</b> Sample Point: ROUTE 3 WTP Sample Point No.: EP001 Sample Point Type: EP-Entry Point  Collect one nitrate sample for each entry point annually.	Samples last collected: 8/6/2019	Sample must be collected by 12/31/2021
<input checked="" type="checkbox"/> <b>Location: WELL 2 WTP-MAPLE STREET ID: TP002</b> <b>Frequency: 1 Sample Yearly</b> Sample Point: MAPLE ST WTP Sample Point No.: EP002 Sample Point Type: EP-Entry Point  Collect one nitrate sample for each entry point annually.	Samples last collected: 8/14/2018	Sample must be collected by 12/31/2021

**Part 5-1.52 Table 8B - Primary Inorganic Chemicals**

<input checked="" type="checkbox"/> <b>Location: RT 3 WTP (3 SPRINGS/1 WELL) ID: TP001</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: ROUTE 3 WTP Sample Point No.: EP001 Sample Point Type: EP-Entry Point  Collect one IOC sample at each entry point.	Samples last collected: 8/21/2018	Sample must be collected by 12/31/2021
<input checked="" type="checkbox"/> <b>Location: WELL 2 WTP-MAPLE STREET ID: TP002</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: MAPLE ST WTP Sample Point No.: EP002 Sample Point Type: EP-Entry Point  Collect one IOC sample at each entry point.	Samples last collected: 8/21/2018	Sample must be collected by 12/31/2021

**Part 5-1.52 Table 9A - Disinfection Byproducts/Stage 2**

<input checked="" type="checkbox"/> <b>Location: DISTRIBUTION SYSTEM ID: DS001</b> <b>Frequency: 1 Sample Yearly</b> Sample Point: 224 LERAY STREET (MRT) Sample Point No.: LRAA1 Sample Point Type: DS-Distribution System  Collect one DBP (TTHM and HAA5) sample annually, in the month of August.	Samples last collected: 8/3/2020	Next sample must be collected between 8/1 and 8/31 within a single year by 8/31/2021
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**Part 5-1.52 Table 9B - Principal Organic Chemicals**

<input checked="" type="checkbox"/> <b>Location: RT 3 WTP (3 SPRINGS/1 WELL) ID: TP001</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: ROUTE 3 WTP Sample Point No.: EP001 Sample Point Type: EP-Entry Point  Collect one POC sample at each entry point.	Samples last collected: 8/21/2018	Sample must be collected by 12/31/2021
<input checked="" type="checkbox"/> <b>Location: WELL 2 WTP-MAPLE STREET ID: TP002</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: MAPLE ST WTP Sample Point No.: EP002 Sample Point Type: EP-Entry Point	Samples last collected: 8/21/2018	Sample must be collected by 12/31/2021

# SDWIS/State Water Sample Schedule Report

BLACK RIVER VILLAGE PWS ID: NY2202331

<b>Due Contaminant (Group)/</b>		
<b>2021 Sample Location/Frequency</b>	<b>Last Compliance Results</b>	<b>Sample Requirements</b>

Collect one POC sample at each entry point.

### Part 5-1.52 Table 9C - PFOA, PFOS and 1,4-Dioxane

<input checked="" type="checkbox"/> <b>Location: RT 3 WTP (3 SPRINGS/1 WELL) ID: TP001</b> <b>Frequency: 1 Sample Quarterly</b> Sample Point: ROUTE 3 WTP Sample Point No.: EP001 Sample Point Type: EP-Entry Point	<b>1 Sample must be collected each calendar quarter.</b>
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Please collect one sample representative of the entry point. First sample must be collected by November 25, 2020. Sampling must occur quarterly thereafter or until directed otherwise by the Watertown District Office.

<input checked="" type="checkbox"/> <b>Location: WELL 2 WTP-MAPLE STREET ID: TP002</b> <b>Frequency: 1 Sample Quarterly</b> Sample Point: MAPLE ST WTP Sample Point No.: EP002 Sample Point Type: EP-Entry Point	<b>1 Sample must be collected each calendar quarter.</b>
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Please collect one sample representative of the entry point. First sample must be collected by November 25, 2020. Sampling must occur quarterly thereafter or until directed otherwise by the Watertown District Office.

### Part 5-1.52 Table 9C - Synthetic Organic Chemicals

<input checked="" type="checkbox"/> <b>Location: RT 3 WTP (3 SPRINGS/1 WELL) ID: TP001</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: ROUTE 3 WTP Sample Point No.: EP001 Sample Point Type: EP-Entry Point	Samples last collected: 8/21/2018	<b>Sample must be collected by 12/31/2021</b>
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Collect one SOC sample at each entry point.

<input checked="" type="checkbox"/> <b>Location: WELL 2 WTP-MAPLE STREET ID: TP002</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: MAPLE ST WTP Sample Point No.: EP002 Sample Point Type: EP-Entry Point	Samples last collected: 8/21/2018	<b>Sample must be collected by 12/31/2021</b>
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Collect one SOC sample at each entry point.

### Asbestos

<input type="checkbox"/> <b>Location: DISTRIBUTION SYSTEM ID: DS001</b> <b>Frequency: 1 Sample Every 9 years</b> Sample Point: DISTRIBUTION VARIOUS Sample Point No.: DS001 Sample Point Type: DS-Distribution System	Samples last collected: 8/11/2014	<b>Next sample must be collected by 12/31/2023</b>
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Collect sample in distribution system at known locations of asbestos pipe.

### Part 5-1.42 and 5-1.47 - Lead and Copper

<input type="checkbox"/> <b>Location: DISTRIBUTION SYSTEM ID: DS001</b> <b>Frequency: 10 Samples Every 3 years</b> Sample Point: DISTRIBUTION VARIOUS Sample Point No.: DS001 Sample Point Type: DS-Distribution System	10 Samples Collected on or Before: 8/25/2020	<b>Next 10 samples must be collected between 6/1 and 9/30 within a single year by 9/30/2023</b>
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All sample locations must be indicated in your lead and copper sampling plan. Signed homeowner certification forms must accompany the sample results.

### Part 5-1.52 Table 12 - Radiological

<input type="checkbox"/> <b>Location: RT 3 WTP (3 SPRINGS/1 WELL) ID: TP001</b> <b>Frequency: 1 Sample Every 9 years</b> Sample Point: ROUTE 3 WTP Sample Point No.: EP001 Sample Point Type: EP-Entry Point	Samples last collected: 9/5/2017	<b>Next sample must be collected by 12/31/2026</b>
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**SDWIS/State Water Sample Schedule Report**

**BLACK RIVER VILLAGE PWS ID: NY2202331**

<b>Due</b>	<b>Contaminant (Group)/ Sample Location/Frequency</b>	<b>Last Compliance Results</b>	<b>Sample Requirements</b>
<b>2021</b>	<input type="checkbox"/> Collect one radiological sample for Gross Alpha, Radium 226, and Radium 228 every nine years at each entry point. <b>Location: WELL 2 WTP-MAPLE STREET ID: TP002</b> <b>Frequency: 1 Sample Every 3 years</b> Sample Point: MAPLE ST WTP Sample Point No.: EP002 Sample Point Type: EP-Entry Point	Samples last collected: 8/10/2020	Next sample must be collected by 12/31/2023
	Collect one radiological sample for Gross Alpha, Radium 226, and Radium 228 every three years at the entry point.		