

Board of Trustees
Village of Black River, New York



Agenda
Regular Meeting
October 3, 2016

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 9/12 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- | | |
|------------------------|---------------------------------|
| A) Steven Wood | Re: Resignation & reinstatement |
| B) Amanda Slate | Re: Water penalty |
| C) Christina Vargulick | Re: Route 3 Sewer Board min. |

Correspondence Sent:

- | | |
|---------------|---------------|
| A) Ron Taylor | Re: PD laptop |
|---------------|---------------|

New Business:

- A) Set public hearing for sewer capital charge & variable sewer rate increases.
- B) Halloween curfew

Unfinished Business:

- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River
Board of Trustees
Regular Meeting
September 12, 2016

DRAFT

Mayor Carpenter called the regular meeting to order at 6:05 p.m. and led the Pledge of Allegiance.

Present:

Mayor Leland Carpenter
Trustee Gary McCullough
Trustee Francis Dishaw
Trustee Corey Decillis
Trustee Randy Lake
Superintendent Steven Lillie
Clerk Treasurer Kristin Burroughs

A motion was made by Francis Dishaw, seconded by Trustee Lake to approve the minutes of the August 1, 2016 meeting with corrections. The motion was carried.

Public Comment: Jennifer Dindl, Councilwoman from the Town of LeRay was present. She stated that the Town will begin work on its budget and that any requests for Bed Tax money should be turned in the first two weeks of October.

Superintendents Report: Superintendent Lillie stated that they would be pouring the last section of sidewalk and that they will have done 500 feet this year. He stated that a car hit the front of the municipal building and that the driver's insurance will be paying for damage to the overhead door and slight damage to the building. Superintendent Lillie stated that he would like to take the new F550 and the new police vehicle to Rust Check to get them undercoated. The Board discussed also taking the garbage packer and the plow truck. It was discussed that there is money in the street maintenance account to cover the expense. He also stated that the NYS (DOT) Department of Transportation will be paving at the salt barn near the municipal garage. Mayor Carpenter stated that he understood that there will be a retention pond constructed as well. Trustee Lake confirmed that the DOT will meet with the Village Board before they begin any work.

Clerk-Treasurers Report: Clerk-Treasurer Burroughs stated that Jon Furgison and Kathie Montigelli helped her complete and file the Annual Financial Report (AUD) with the State Comptroller. She stated that monies were budgeted to pay Kathie Montigelli for consulting, however the hourly amount was not addressed in the minutes.

A motion was made by Trustee McCullough, seconded by Trustee Dishaw to adopt the following resolution:

Resolved, that Kathie Montigelli be paid at the rate of \$18.00 per hour for consulting fees retroactive to June 1, 2016. The motion was put to a vote as follows:

| | |
|--------------------|-----|
| Mayor Carpenter | Yes |
| Trustee McCullough | Yes |
| Trustee Dishaw | Yes |
| Trustee Decillis | Yes |
| Trustee Lake | Yes |

The motion was carried and the resolution duly adopted.

Police Department Report: The Board reviewed the written report.

Correspondence Received: The Board discussed a letter from Todd Froyssell of National Grid regarding the conversion of street lights to LED lighting. The Board discussed the letter and noted that they needed more clarification from Mr. Froyssell in order to make a decision regarding the lighting proposal. The Board discussed a letter from Attorney Mark Gebo regarding repairing/replacing the waterline on Ames Drive.

New Business: Mayor Carpenter referenced a letter from Patrick Gaines, President of the Black River Ambulance Squad (BRAS) stating that the squad would be interested in purchasing the Village's police vehicle when the new one becomes available. The Board discussed selling the vehicle to BRAS for \$4,000 when the new vehicle is in service. The Board discussed selling the recycling trailer that was declared surplus property at the August 1, 2016 meeting. A motion was made by Trustee Lake, seconded by Trustee Decillis to adopt the following resolution:

Resolved, that the 2008 recycling trailer be put out for sale for \$5,000 with discretion given to Superintendent Lillie to sell it for no less than \$4,000. The motion was put to a vote as follows:

| | |
|--------------------|-----|
| Mayor Carpenter | Yes |
| Trustee Lake | Yes |
| Trustee Decillis | Yes |
| Trustee McCullough | Yes |
| Trustee Dishaw | Yes |

The motion was carried and the resolution duly adopted.

Unfinished Business: Mayor Carpenter discussed the removal of a couple of trees that were in poor condition that were in the Village's right of way and were removed. Trustee McCullough asked what the process is to begin searching for a new water source as well as taking a tour of the water facility.

A motion was made by Trustee McCullough to adopt the following resolution:

Resolved, that the following abstracts of audited vouchers be approved: interim abstract dated 8/10/16 in the amount of \$67,516.29 (General Fund: \$3,000.59 Water Fund: \$1,885.98 Sewer Fund: \$62,497.91 Trust & Agency: \$131.81) interim abstract dated 8/16/16 (General Fund: \$348.25) interim abstract dated 8/19/16 in the amount of \$6,132.99 (General Fund: \$6,001.18 Trust & Agency: \$131.81) interim abstract dated 9/1/16 (General Fund: \$4,068.87 Water Fund: \$69.03 Trust & Agency: \$645.50) and regular monthly abstract dated 9/12/16 \$24,538.61 (General Fund: \$19,255.45 Water Fund: \$4,990.66 Sewer Fund: \$292.50). The motion was put to a vote as follows:

| | |
|--------------------|-----|
| Mayor Carpenter | Yes |
| Trustee Lake | Yes |
| Trustee Decillis | Yes |
| Trustee McCullough | Yes |
| Trustee Dishaw | Yes |

The motion was carried and the resolution duly adopted.

A motion was made by Trustee Dishaw, seconded by Trustee McCullough to enter into executive session to discuss current litigation at 7:58 p.m. The Board exited executive session at 8:02 p.m.

A motion was made by Trustee McCullouch, seconded by Trustee Dishaw to adjourn the meeting at 8:03 p.m.

Respectfully submitted,

Kristin Burroughs
Clerk-Treasurer

Black River/Evans Mills Police Department

107 Jefferson Place

Black River, NY 13612

Date: 09/13/16

Village Board, Black River
107 Jefferson Pl
Black River, NY 13612

Members of the Black River Village Board,

I anticipate retiring from the City of Watertown on 11/27/2016. In compliance with the NYS Retirement System, I have to be off payroll for a period of 24 hrs in order for my retirement benefits to be paid.

As of 11/27/2016 at 12 midnight I wish to resign my position of Chief of Police for a period of 24hrs. I would request a reinstatement to the position on 11/28/16 at 12 midnight.

Thank you for your consideration into this matter and I hope to continue serving the Village of Black River for more years to come. With the ability to work more and different hours I look forward to keeping the village safe and a better place to live and work.

Respectfully Submitted,



Steven Wood
Chief of Police Black River

CC: Kristen Burroughs, Lee Carpenter

107 Jefferson Place
Black River, NY 13612

(315) 773-5721 phone
(315) 773-5726 fax

www.blackriverny.org

received
9/26/16

9/8/2016

Black River Village Board,

My name is Amanda Slate, on December 18th 2016 I purchased 171 Leray St. in the village. On the 31st of August the previous owner of the property gave me a water bill addressed to him that had been forwarded to his new address in Pulaski. This letter was dated August 16th 2016. I called the village office on the 1st of September and she stated the water was never changed into my name after I purchased the property. I am writing you to ask you to remove the penalty from my water bill as the account was never changed into my name and I have never received a water bill in my name. After I receive a water bill in my name I will be paying the amount due in full.

Thank you for your consideration,


Amanda Slate

TO: NYS ROUTE 3 CORRIDOR SEWER BOARD

FROM: Christina Vargulick, Secretary

DATE: September 13, 2016

RE: Minutes of September 12, 2016 meeting

Present: S. Allen, F. Dishaw, G. Eddy, B. Ferguson, and R. Taylor

Others: K. Dimmick, P. Pastella, T. Stewart, N. Toutant and C. Vargulick

Absent: L. Carpenter

The NYS Route 3 Corridor Sewer/Development Board met in regular session on Monday, September 12, 2016 at the T/Champion Municipal Building. G. Eddy called the meeting to order at 4:44pm.

The Board reviewed the minutes for August 8, 2016. Motion by R. Taylor, seconded by B. Ferguson to approve the minutes as presented. Ayes-5, Nays-0. Motion carried.

Operating Report

P. Pastella reviewed the period summary for August, 2016. The sewer flow was 6.8 MG. Seventy nine percent (79%) of the total budgeted revenues have been received. Expenses year-to-date were seventy one percent (71%) of the total budgeted. Net cash of \$123,733.60 remained at the end of the period. The reserve account had a balance of \$130,169.79. Members questioned why a septic tank on Overton Drive had to be decommissioned. P. Pastella and K. Dimmick surmised that the tank had either been missed or left at the home owner's request at the time of construction. The deteriorating condition of the tank became apparent when personnel connected the washing machine discharge to the sewer system that had been overlooked.

B. Ferguson questioned if the 2016 capital charges had been submitted by the T/Pamelia. S. Allen responded that the item was on the T/Pamelia's September agenda.

Motion by B. Ferguson, seconded by F. Dishaw to approve the operating report as presented. Ayes-5, Nays-0. Motion carried.

Budget

P. Pastella presented the Route 3 Sewer 2017 preliminary operating budget with three scenarios increasing the fixed rate by 1.9%, 2.3% and 3.0% respectively and increasing the variable rate by 5% in all scenarios. P. Pastella reported that the debt service payments had been reviewed and revised as necessary. The

Board discussed the advisability of raising the fixed rate by 3.0% to increase the contribution to reserves. P. Pastella listed manhole remediation and enhancements to the security systems as possible expenditures from the reserve account. Motion by R. Taylor, seconded by F. Dishaw to set the 2017 Route 3 Sewer rate as follows:

Capital (fixed rate).....\$274.00/edu
Variable rate.....\$219.00/edu (\$54.75/edu quarterly)

Ayes-5, Nays-0. Motion carried.

Other Business

G. Eddy discussed a water leak at the Golden Unicorn restaurant that resulted in a significant increase in the water and sewer charges. The leak was after the meter between two buildings but did not go into the sewer system. Mr. Eddy requested that the Board consider a reduction of \$1,600 in the assessed sewer charges. The historic average sewer charge for the property in question has been \$133/quarter. The reduction would lower the current quarterly sewer charge to \$273. Motion by B. Ferguson, seconded by S. Allen to approve a reduction of \$1,600 in the sewer charges assessed to the Golden Unicorn. Vote: S. Allen-aye, F. Dishaw-aye, G. Eddy-aye, B. Ferguson-aye, and R. Taylor-nay. Motion carried.

Motion by B. Ferguson, seconded by F. Dishaw to adjourn. Ayes-5, Nays-0. Motion carried. The meeting adjourned at 5:09PM.

The next scheduled meeting of the NYS Route 3 Sewer/Development Board will be held on Monday, December 12, 2016 at 4:30pm at the T/LeRay Municipal Building.

Christina Vargulick

Christina Vargulick, Secretary
NYS Route 3 Sewer Board of Commissioners

Black River/Evans Mills Police Department



07/01/2016

To: Supervisor Ron Taylor
8650 Leray St.
Evans Mills, NY 13637

Fr: Black River / Evans Mills Police Department
Police Chief Steven Wood

Supervisor Taylor,

In 2009, the T/O Leray purchased the Black River / Evans Mills Police Department a laptop and vehicle mount to be used by the department for patrol and uniform traffic ticket functions.

In 2013, the Board again purchased a new laptop and vehicle mount to upgrade the system. This computer has recently had it's warranty expire and needed some maintenance issues. The manufacturer did cover these costs and repaired the computer but I was informed by our IT department that the computer should be upgraded within the next year as to further avoid any future issues.

I have secured a new quote form our IT department and included it with this request. I hope that the T/O Leray Board could once again help the department out with the purchase of a new mobile laptop. We would hope this could be budgeted for the T/O Leray in next years budget.

The cost would be approximately \$2317.00.

Thank you in advance for any support you can offer us.

Respectfully Submitted,



Chief Steven Wood

CC: Lee Carpenter, Kristen Burroughs

107 Jefferson Place
Black River, NY 13612

www.blackriverny.org

(315) 773-5721 phone
(315) 773-5726 fax