

Agenda  
Annual Meeting  
December 8, 2014

Administration of Oath of Office to elected officials.

Corey D. Decillis, Trustee, two-year term expiring November 30, 2016.  
Danny W. Darroch, Trustee, two-year term expiring November 30, 2016.

Mayoral Appointments:  
(Not Subject to Board Approval)  
Deputy Mayor

Board Appointments:  
None.

Mayoral Appointments Subject to Board Approval

David Lachenauer, Code Enforcement Officer, one-year term.

William Reichard, Historian, one-year term.

Michael Montigelli, Planning Board member, three-year term expiring December 31, 2017.

Shelby Morgia, Planning Board Member, three-year term expiring December 31, 2017.

Harold Wheeler, Planning Board Member, three-year term expiring December 31, 2017.

Russell Stegemoller, Zoning Board of Appeals member, five-year term expiring December 31, 2019.

Standing Committee Appointments:

Disaster Management Coordinator: Mayor Carpenter.

Personnel Officer: Mayor Carpenter.

Planning Board/Zoning Board of Appeals Liaison:

Police Department Liaison: Mayor Carpenter and

Recreation Committee:

Sidewalks/Decorations:

The Watertown Daily Times will be designated as the official newspaper of the Village.

Community Bank, N. A., Black River branch, will be designated as the official depository for Village funds.

Regular Village Board Meetings: Meetings will be held at 6:00 p.m. on the first Monday of each month, unless a holiday falls on the first Monday, in which case the meeting will be held on Tuesday.

Special meetings are scheduled as necessary and will be advertised in compliance with the New York State Open Meetings Law and in compliance with requirements as set forth in the Americans With Disabilities Act.

The Annual Meeting will be the first regular meeting in December.

Meetings will be conducted according to the Village of Black River Board of Trustees Rules of Procedure with regard to matters involving points of order and other accepted procedures for conducting Board meetings.

The Treasurer is authorized to pay any utility bills which come due prior to the monthly meeting as well as any other bills as may carry an allowable discount at his or her discretion.

Authorization for employees to attend schools, conferences, seminars, etc. conducted for the benefit of the local government as provided for in General Municipal Law Section 77-b shall be obtained prior to registration.

Approval of the Procurement Policy.

Other business.

Regular agenda.

Adoption of the above listed appointments and directives.

Agenda  
Regular Meeting  
December 8, 2014

- Pledge of allegiance.
- Review and approval of Annual Agenda appointments and directives.
- Approval of minutes of the 11/3/14 regular meeting.
- Public Comment:
  - Furgison & Co., CPA, P.C. to deliver 2014 audit report.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- |    |                                |   |
|----|--------------------------------|---|
| A) | Hrabchak, Gebo & Langone       | Re: Name change.                                  |
| B) | Jeff. Co. Planning Dept.       | Re: 239m recommendations re:<br>zoning amendment. |
| C) | Jeff. Co. Board of Legislators | Re: Radio communication system.                   |

Correspondence Sent:

None.

Unfinished Business:

- A) Update on Rt. 3 pump station project.
- B) Status of backhoe and garbage truck purchase.

New Business:

- A) Approve proposed budget amendments.

- Reports From Standing Committees.
- Reports From Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River  
Board of Trustees  
Regular Meeting  
November 3, 2014

A regular meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland Carpenter  
Trustee Randolph Lake  
Trustee Laurie McCullouch  
Superintendent Steven Lillie  
Clerk-Treasurer Kathie Montigelli  
Code Enforcement Officer David Lachenauer  
Police Chief Steven Wood

Absent:

Trustee Corey Decillis  
Trustee Francis Dishaw

Mayor Carpenter led the Pledge of Allegiance.

Trustee Dishaw entered the meeting at 6:01 p.m.

A motion was made by Trustee Lake, seconded by Mayor Carpenter to approve the minutes of the October 6, 2014 meeting as submitted. The motion was carried.

Mayor Carpenter opened the public hearing at 6:02 p.m. on Local Law #3 of 2014 amending sections of the Village of Black River Code pertaining to setbacks, frontages and definitions. He introduced Planning Board Chair John Cook, saying Mr. Cook will answer questions regarding the proposed amendments.

A motion was made by Mayor Carpenter, seconded by Trustee Dishaw to enter into executive session at 6:03 p.m. to discuss a matter involving current litigation relating to a building code violation issue. The motion was carried.

Trustee Decillis entered the executive session at 6:05 p.m.

A motion was made by Trustee McCullouch, seconded by Trustee Dishaw to adjourn the executive session at 6:11 p.m. and return to the open meeting.

Code Enforcement Report: Code Enforcement Officer Lachenauer asked that the Board refer the proposed zoning law amendments to the Jefferson County Planning Board for 239-m review. A motion was made by Trustee Lake, seconded by Trustee Dishaw to adopt the following resolution:

**Resolved**, that proposed amendments relating to setbacks, frontages and definitions to Section 175-9 (Residential A); 175-10 (Residential A (1)); and 175-13 (Downtown Business) be hereby referred to the Jefferson County Planning Board for 239-m review. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee McCullouch	Yes

The motion was carried and the resolution duly adopted.

CEO Lachenauer said the new owners of the cell tower site located on property adjacent to the Municipal Garage removed the light from the tower. He said that the light was a permit condition of the Planning Board and that he is working with the owner to have the light re-installed.

Superintendent's Report: Superintendent Lillie reported the following:

- vehicles have been prepared for plowing and sanding;
- the new backhoe has been delivered and the new garbage truck is expected to

be delivered this week;  
Village Board  
November 3, 2014  
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- contractors at the Rt. 3 pump station project are expected to finish with the concrete work within a few days, and that electrical work and the roof replacement should begin soon.
- the Maple St. well has been used during the Rt. 3 project, but, even though the water is perfectly safe, it has an organic taste that prompted several residents to call with questions. He said provisions have been made to use the usual water sources.

Police Department Report: Chief Wood reviewed his written report with the Board.

Correspondence Sent/Received: Mayor Carpenter said the Town of Rutland Board of Fire Commissioners has not yet made a determination on the Village's request to have the Black River Fire Department be called in on mutual aid in the event of a fire call at the Rt. 3 pump station.

Unfinished Business:

New Business:

Mayor Carpenter reviewed the letter of interest and resume from Maple St. resident Russell Stegemoller regarding the position of alternate on the Zoning Board of Appeals. A motion was made by Trustee Dishaw, seconded by Trustee McCullough to adopt the following resolution:

**Resolved**, that Russell Stegemoller be hereby appointed as an Alternate member of the Village of Black River Zoning Board of Appeals, effective immediately, for a term of five (5) years. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee McCullough	Yes

The motion was carried and the resolution duly adopted.

A motion was made by Trustee McCullough, seconded by Trustee Lake to adopt the following resolution:

**Resolved**, that unpaid Village taxes for the fiscal year 2013-2014 in the amount of \$6,192.20 for the Town of Rutland and \$8,105.70 for the Town of LeRay be hereby returned to the Jefferson County Treasurer for re-levy on the 2015 Town and County taxes. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee McCullough	Yes

The motion was carried and the resolution duly adopted.

Mayor Carpenter noted that this is the last meeting for Trustee McCullough, who did not seek re-election. He thanked her for her service and contributions to the Board during her tenure. Trustee McCullough said she had enjoyed her time on the Board and found it to be very educational.

Mayor Carpenter said there will be a write-in candidate on the ballot for one of the Trustee seats as no one had filed petitions in the time frame to have been included on the ballot.

Mayor Carpenter asked the Board members to contact Clerk-Treasurer Montigelli if they could not attend a meeting in order to ensure that a quorum would be present.

In response to a request from Mr. Stegemoller, Mayor Carpenter said he would ask Code Enforcement Officer Lachenauer to have the owner of the vacant house next door to Mr. Stegemoller take measures to address several safety issues on the property.

A motion was made by Trustee McCullough, seconded by Trustee Decillis to adopt the following resolution:

**Resolved**, that the following abstracts of audited vouchers be approved: Interim abstract dated 10/16/14 in the amount of \$11,397.95 (General Fund: \$9,829.52 Water Fund: \$1,432.35 Trust & Agency Fund: \$136.08); interim abstract dated 10/29/14 in the amount of \$335.32 (General Fund: \$114.33 Water Fund: \$89.45 Trust & Agency Fund: \$131.54); and regular monthly abstract dated 11/3/14 in the amount of \$275,359.78 (General Fund: \$34,062.15 Water Fund: \$240,922.63 Sewer Fund: \$375.00). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Decillis	Yes
Trustee Dishaw	Yes
Trustee Lake	Yes
Trustee McCullough	Yes

The motion was carried and the resolution duly adopted.

It was the consensus of the Board to set a selling price of \$10,000 for the old garbage truck and authorize Superintendent Lillie to accept this amount. Any offers under this amount will be brought back to the Board for consideration.

The regular December Board meeting will be held on December 8<sup>th</sup>.

A motion was made by Trustee McCullough, seconded by Trustee Decillis to adjourn the meeting at 6:57 p.m. The motion was carried.

Respectfully submitted,

Kathie B. Montigelli, CMC, CMFO  
Clerk-Treasurer

**Black River/Evans Mills Police Department  
Monthly Report  
November 2014**

The time spent has resulted in the following statistics.

	<u>TOTAL</u>	<u>B/R</u>	<u>E/M</u>
Arrests -	2	2	0
Complaints -	16	8	8
Vehicles Stops -	20	7	13
Tickets Issued -	13	7	6
Accident Reports -	0	0	0
Parking Violations -	16	10	6
Motorists Assists -	0	0	0
Assists Other Agency -	5	2	3
Escorts -	1	1	0
Vehicles Towed -	0	0	0
Property Checks -	21	14	7
Incident Reports -	2	2	0
Domestic Reports -	0	0	0
Offense Reports -	0	0	0
Follow up Reports -	0	0	0
Factory St Radar Cks -	3		3

**Gas Used: 53.9 gallons**

**Hours Worked: 92.5 hours**

**Extra Details: County Legislature / Brownville PD Robert Thomas Funeral Detail**

**Miles Driven: 572 miles**

**Police Chief: Steven C Wood #2701**

*SC Wood*

**Police Department**

**Village of Black River/Evans Mills N.Y.**

# UTT Report by Date

From 11/1/2014 to 11/30/2014

Date	Officer Name	Badge	Case Number	Section And	Status	Location	Local Code
11/30/2014	WOOD S	01	C3213RUCLV	1110A	7	S MAIN ST E/M	717-14
11/30/2014	WOOD S	01	C3213RGZ38	3191U	7	S MAIN ST @ SR 3 B/R	712-14
11/30/2014	WOOD S	01	C3213RGXZ4	306B	7	S MAIN ST @ SR 3 B/R	712-14
11/30/2014	WOOD S	01	C3213RGXQ9	1111D1	7	S MAIN ST @ SR 3 B/R	712-14
11/22/2014	WOOD S	01	C3213QN793	1110A	7	SR 3 @ CESARIO'S B/R	705-14
11/21/2014	OBRIEN D	03	C3213QLKLH	1110A	7	CEMETARY RD, E/M	703-14
11/13/2014	OBRIEN D	03	C3213PQSTR	1172A	7	S MAIN ST, E/M	692-14
11/13/2014	WOOD S	01	C3213PPCD0	1180D	7	PEARL ST RD @ N MAIN ST B/R	687-14
11/13/2014	WOOD S	01	C3213PP77S	3191U	7	MAPLE ST @ UNION ST B/R	686-14
11/12/2014	WOOD S	01	C3213PMZGL	5098	7	N MAIN ST E/M	682-14
11/12/2014	WOOD S	01	C3213PM5ND	1110A	7	MAPLE ST @ DPW B/R	679-14
11/09/2014	WOOD S	01	C3213P9L9F	1110A	7	LERAY ST @ FIRE HALL E/M	677-14
11/04/2014	OBRIEN D	03	C3213NR39K	1110A	7	FACTORY ST, E/M	672-14

## Summary

Query returned 13 records.



# HRABCHAK, GEBO & LANGONE, P.C.

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MARK G. GEBO  
EUGENE J. LANGONE, JR.

ROBERT R. HRABCHAK  
(1957-1995)

December 1, 2014

RE: Change in Name of Firm

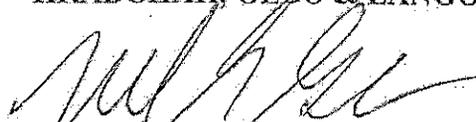
Dear Sir or Madam:

We are pleased to announce that Eugene Langone has successfully completed his run for Family Court Judge and will be assuming that office on January 1, 2015. As of that date, the name of our firm will change to Hrabchak & Gebo, P.C. as we are no longer allowed to use Mr. Langone's name. Because a Family Court Judge is full time, he will be leaving the firm entirely as of that date. The firm intends to continue at its current location with the current phone number and address, but under the new name of Hrabchak & Gebo, P.C.

If you have any questions or concerns about this, please advise.

Very Truly Yours,

HRABCHAK, GEBO & LANGONE, P.C.



Mark G. Gebo, Esq.

and

Eugene J. Langone, Jr.



Department of Planning  
175 Arsenal Street  
Watertown, NY 13601

Donald R. Canfield  
Director of Planning

(315) 785-3144  
(315) 785-5092 (Fax)

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November 26, 2014

Lee Carpenter, Mayor  
Village of Black River  
107 Jefferson Place  
Black River, N.Y. 13612

Re: Village of Black River, Zoning Amendment for Lot Dimensions, JCDP File # V BI 1 - 14

Dear Mr. Carpenter,

On November 25, 2014, the Jefferson County Planning Board reviewed the above referenced project, referred pursuant to General Municipal Law, Section 239m.

The Board adopted a motion that the project does not have any significant County-wide or intermunicipal issues and is of local concern only.

As required by NYS Law, zoning amendments must be done in accordance with a municipal comprehensive plan. The local board should ensure that the proposed amendments have a reasonable basis related to achieving community development objectives.

Please note that the above comment is not a condition of the County Planning Board's action. It is listed to assist the local board in its review of the project. The local board is free to make its final decision.

General Municipal Law, Section 239m requires the local board to notify the County of its action on this matter within thirty (30) days after taking a final action.

Thank you.

Sincerely,  
  
Michael J. Bourcy  
Senior Planner

*County of Jefferson*  
*Board of Legislators*



November 12, 2014

Michael J. Docteur  
District 1

Robert J. Thomas  
District 2

Philip N. Reed Sr.  
District 3

Allen T. Drake  
District 4

Michael A. Montigelli  
District 5

Michael F. Astafan  
District 6

John D. Peck  
District 7

James A. Nabywaniec  
District 8

Barry M. Ormsby  
District 9

Michael W. Behling  
District 10

Robert D. Ferris  
District 11

Carolyn D. Fitzpatrick  
District 12

Scott A. Gray  
District 13

Jennie M. Adsit  
District 14

Anthony J. Doldo  
District 15

To Our Valued Partner Agency,

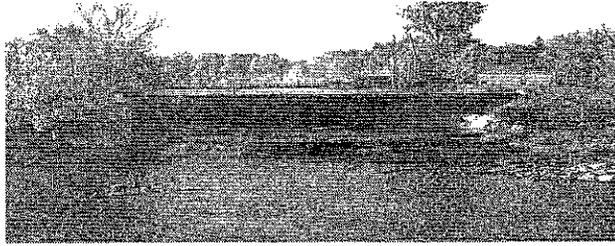
The Jefferson County Board of Legislators has recognized the need to replace its reliable but aged public safety radio communications systems by building a state of the art interoperable communication system to meet all First Responders' needs both today and well into the future. As you know, this will be a multi-million dollar project, which will therefore, take a whole community approach to be successful.

The County's goal is to provide your organizations with a first class radio communications system to allow First Responders to perform their missions safely and efficiently. In order to achieve this goal, we need your assistance. We are writing to you now to suggest that the time has come for your agency to plan and prepare for the transition to this new communications system. The Board of Legislators is highly encouraging departments and agencies to begin budgeting funds to be used for the replacement of your existing radio communications assets. The County is in the process of issuing a request for proposals (RFP) to radio communications system vendors; a part of that process will be working to negotiate the best value for the procurement of replacement radios. While we are unable to provide you with exact budgetary figures at this time, we can advise you to anticipate your costs will be more than double what they have been in the past. We are using budgetary figures of \$3,000 per subscriber unit (Radio). This will be the same amount for either a mobile or a portable subscriber. The reason for this increased cost is that the new radios will be highly sophisticated digital radios capable of much clearer communications and portable reliability than what agencies have today, with many public safety grade features not afforded in our current systems. Please note that current radios will not work on the new system.

It is difficult to know exactly when the new system will be fully functional, but we believe a good target date is December 31, 2016. The key to successful implementation of the new radio communications system is planning. It is our hope that with this advance notice, you can begin to plan and budget for the procurement of replacement radio communications equipment to ensure a smooth transition to the new system, as we will be de-commissioning our old systems. It is anticipated that the old systems will be de-commissioned once the new system has been accepted.

On behalf of Jefferson County, our Fire and Emergency Management Office has been having an extended amount of dialogue with Fire, EMS and Police departments for well over a year. We are encouraging these departments to work with their Authority having

Board of Trustees  
Village of Black River, New York



November 3, 2014

Proposed Budget Amendments

The following budget amendments are being proposed to record and account for the receipt of Bond Anticipation Note (BAN) monies for the purchase of a garbage truck, back hoe and Rt. 3 Pump Station Rehabilitation Project expenses:

Increase General Fund account 81602.1.2 (Garbage/Refuse Equipment from \$0 to \$185,000 (garbage truck appropriation).

Increase Water Fund account 83202.2.2 (Water Capital) from \$2,300 to \$87,300 (back hoe appropriation).

Increase Water Fund account 83404.2.4 (Transmission & Distribution CE) from \$74,500 to \$613,500 (Rt. 3 project expenses).