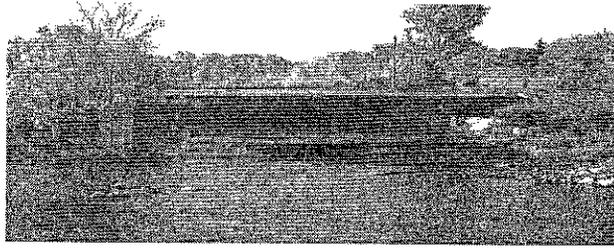


Board of Trustees  
Village of Black River, New York



Agenda  
Regular Meeting  
August 3, 2015

- Call to order.
- Pledge of Allegiance.
- Approval of minutes of the 7/6/15 regular meeting.
- Public Comment.
- Code Enforcement Report & review of related correspondence.
- Superintendent's Report.
- Clerk-Treasurer's Report.
- Police Department Report.

Correspondence Received:

- A) NY State Dept. of Taxation & Finance
- B) FDRLO

Re: Tax Freeze Compliance  
Re: Membership

Correspondence Sent:

- A) CAPC

Re: Summer lunch program

Unfinished Business:

- A) Status of installation of security cameras at Rt. 3 pump station.
- B) Discuss status of sidewalk issues.
- C) Discuss status of centennial celebration planning.
- D) Insurance update.

New Business:

- A) Facilities use request – SCA medieval competitions.
- Reports from Standing Committees.
- Reports from Special Meetings.
- Authorize payment of bills; adjournment.

Village of Black River  
Board of Trustees  
Regular Meeting  
July 6, 2015

A regular meeting of the Village of Black River Board of Trustees was called to order by Mayor Leland Carpenter at 6:00 p.m. at the Karl J. Vebber Municipal Building.

Present:

Mayor Leland Carpenter  
Trustee Dan Darroch  
Trustee Corey Decillis  
Trustee Randolph Lake  
Superintendent of Public Works  
Clerk-Treasurer Kathie Montigelli  
Deputy Clerk-Treasurer Kristin Burroughs  
Code Enforcement Officer David Lachenauer

Excused:

Trustee Francis Dishaw

Mayor Carpenter led the Pledge of Allegiance.

A motion was made by Trustee Darroch, seconded by Trustee Decillis to approve the minutes of the 6/1/15 regular and 6/8/15 and 6/25/15 special meetings as submitted. The motion was carried.

Mayor Carpenter welcomed the Participation in Government class at Carthage Central High School.

Public Comment:

Russell Stegemoller, 193 Maple St., said he is concerned that there may be a public perception of selective enforcement of the property maintenance code. Mayor Carpenter said the position of Code Enforcement Officer is part-time and that CEO Lachenauer is doing everything he can with the resources at his disposal. CEO Lachenauer said he does not selectively enforce the code, and that he will address any concern or complaint brought to his attention. He said there is a written complaint form available at the Village Office or on the Village website.

Code Enforcement Report:

CEO Lachenauer reviewed his written report with the Board. He suggested forming a committee to include representatives from the Village and Planning Boards as well as himself and Superintendent Lillie to review and make recommendations to clarify the sidewalk regulations in the zoning and subdivision laws as well as the Village Code relating to sidewalks. He said he contacted Ryan Churchill of GYMO, engineer for the proposed Stebbins subdivision, stating that Stebbins will be responsible for reaching an agreement with neighboring property owners regarding sidewalk maintenance.

Superintendent's Report:

Superintendent Lillie reported the following:

- two major water leaks were repaired;
- there had been a BTI treatment;
- a leak survey had been performed on hydrants;
- the Department of Health officials had toured the renovated Rt. 3 pump station;
- he is researching a security camera system for the Rt. 3 pump station; and
- he is planning on installing new sidewalks from W. Remington St. to Parkview on S. Main St.

Clerk-Treasurer's Report:

Clerk-Treasurer Montigelli reported the following:

- Village taxes are coming in well;
- water/sewer bills were sent and are being collected;
- preparations are being made for the completion and submission of the Annual Update Document to the Office of the State Comptroller; and

- she and Deputy Clerk-Treasurer Burroughs worked with the summer recreation staff to prepare for opening of the program. Clerk-Treasurer Montigelli said she would like to participate in basic mediation training, stating she felt it could be helpful in conflict management issues. She said she is applying for a \$450 scholarship. A motion was made by Trustee Darroch, seconded by Trustee Lake to authorize Clerk-Treasurer Montigelli to attend mediation training on August 17<sup>th</sup> & 18<sup>th</sup> and August 24<sup>th</sup> & 25<sup>th</sup>. The motion was carried.

There was discussion of expanding the insect treatment program to include mosquitoes. Superintendent Lillie said that although Bti will treat mosquitoes, it would not be cost effective.

Police Department Report:

The Board reviewed the written report. Mayor Carpenter said Police Chief Wood worked in Sackets Harbor on July 3<sup>rd</sup> and that all had gone according to the plan as discussed.

Mayor Carpenter said he would like to establish a committee of two Village Board members to work with a committee from the Fire Department to begin planning for a joint centennial celebration in 2016, noting money will have to be included in the 2016-2017 budget for this purpose.

A motion was made by Trustee Lake, seconded by Trustee Darroch to adopt the following resolution:

**Resolved**, that an updated procurement policy (see attached) be hereby adopted. The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Darroch	Yes
Trustee Decillis	Yes
Trustee Dishaw	Excused
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

Clerk-Treasurer Montigelli said the Village's insurance representative is working with an insurance company real estate appraiser to ensure all buildings and facilities are adequately insured.

New Business:

Mayor Carpenter said he, Trustee Lake and Clerk-Treasurer Montigelli met with the summer recreation staff to review policies and procedures.

Trustee Darroch presented a letter resigning from the Board, effective July 24, 2015, as he has accepted a new job in Boston. A motion was made by Trustee Lake, seconded by Trustee Decillis to accept with regret the resignation of Trustee Darroch. The motion was carried. Mayor Carpenter thanked Trustee Darroch for his efforts as a member of the Board and wished him well in his new position.

Reports From Standing Committees: None.

Reports From Special Meetings: None.

A motion was made by Trustee Decillis, seconded by Trustee Darroch to approve the following resolution:

**Resolved**, that the following abstracts of audited vouchers be approved: interim abstract dated 6/11/15 in the amount of \$14,343.07 (General Fund: \$1,314.36 Water Fund: \$1,163.10 Sewer Fund: \$11,732.67 Trust & Agency Fund: \$133.94); interim abstract dated 6/25/15 in the amount of \$62,898.58 (General Fund: \$62,516.42 Water

Village Board  
July 6, 2015  
Page -3-

Fund: \$63.22 Trust & Agency Fund: \$184.80); and regular monthly abstract dated 7/6/15 in the amount of \$41,011.04 (General Fund: \$37,079.65 Water Fund: \$3,740.24 Sewer Fund: \$191.15). The motion was put to a vote as follows:

Mayor Carpenter	Yes
Trustee Darroch	Yes
Trustee Decillis	Yes
Trustee Dishaw	Excused
Trustee Lake	Yes

The motion was carried and the resolution duly adopted.

Following discussion, it was the consensus of the Board that Mayor Carpenter write a letter to the Community Action Planning Council regarding expanding the lunch program offered through the Sally Ploof Hunter Memorial Library to include lunches for the children participating in the summer recreation program beach field trips.

Clerk-Treasurer Montigelli left the meeting at 7:15 p.m. Deputy Clerk-Treasurer Burroughs continued to take minutes, noting there was discussion of installing gates at the Maple St. Park dugouts.

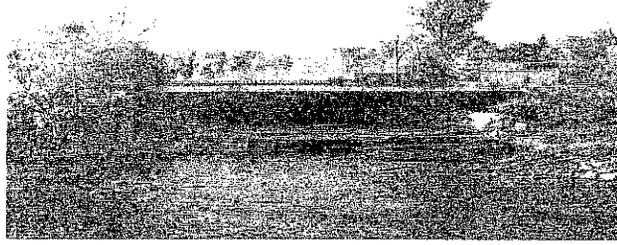
A motion was made by Trustee Darroch, seconded by Mayor Carpenter to adjourn the meeting at 7:19 p.m. The motion was carried.

Sincerely,

Kathie B. Montigelli, CMC, RMC  
Clerk-Treasurer

Kristin Burroughs  
Deputy Clerk-Treasurer

Board of Trustees  
Village of Black River, New York



July 27, 2015

Mr. Michael W. Battista  
P.O. Box 348  
Brownville, New York 13615

RE: 208 LeRay Street parcel number 75.48-1-2.1

Dear Mr. Battista:

This letter is in reference to the above referred address and parcel and your request for a subdivision for this address

By receipt of this letter, I must inform you that your request is hereby denied due to the fact that the proposed request does not meet the lot size requirements of the Village of Black River Zoning Code, under section 175.14 B.-1 which requires that lots in a Planned Development area are five acres in size.

Therefore you will be required to apply for and obtain an area variance from the village of Black River Zoning Board of Appeals, before the subdivision application can be approved.

If you should have any questions or concerns regarding this matter, please feel free to contact me at the Village Office.

Sincerely,

A handwritten signature in black ink, appearing to read "D. M. Lachenauer".

David M. Lachenauer  
Code Enforcement Officer

CC: Mayor and Village Board of Trustees  
Village of Black River Planning Board  
Village of Black River Zoning Board of Appeals

107 Jefferson Place  
Black River, NY 13612    [www.blackriverny.org](http://www.blackriverny.org)

(315) 773-5721 Phone  
(315) 773-5726 fax



July 21, 2015

Ms. Doris Gorham , Mayor  
Village of Black River  
102 South Main Street  
Black River, NY 13612

## Homeowners in your jurisdiction may not be eligible for property tax relief

According to your municipality's tax freeze certification form submitted to the Office of the State Comptroller (OSC), the Village of Black River is not "freeze compliant" for 2015. Specifically, the Village of Black River voted to override the tax cap and subsequently adopted a budget that was within the allowable limits of the Property Tax Cap; however, it has not repealed the override. In order to be considered "freeze compliant", the Village of Black River must repeal the override local law or resolution that was approved before adoption of the final cap compliant budget.

The law specifically prohibits the Department of Taxation and Finance from issuing checks that include relief for jurisdictions that have not complied with all aspects of the law.

Chapter 59 of the laws of 2014 – Part FF, Section 3, Subpart 2 states that the local law or resolution in such instances must be repealed in order to qualify for the Property Tax Freeze Program:

...if the governing body of the local government unit did enact a local law or approve a resolution to override the tax levy limit, that such local law or resolution was subsequently repealed.

### What to do next to be Freeze Compliant

In order to be considered freeze compliant, the Village of Black River must repeal the original override local law (counties, cities, towns and villages) or resolution (fire districts and others) with legislation of "equal dignity" (see OSC's *Real Property Tax Cap Information – Frequently Asked Questions* at <http://www.osc.state.ny.us/localgov/realprop/pdf/faqs.pdf>). Once that repeal takes place, the Chief Executive Officer or budget officer must resubmit the tax freeze certification form to OSC and certify that the adopted budget was within the tax levy limit and that any override local law or resolution has been repealed.

The Tax Freeze certification form can be resubmitted to OSC via the web at:

<https://portal.osc.state.ny.us/enrollment/login>

If you believe you have received this notice in error, or if you have additional questions about what needs to be done, please call OSC at (866) 321-8503 option 3.



## FORT DRUM REGIONAL LIAISON ORGANIZATION

200 Washington Street, Suite 406  
P. O. Box 775  
Watertown, New York 13601  
(315) 836-1531 Fax: (315) 836-1532  
E-mail: office@fdrlo.org

July 1, 2015

Village of Black River  
107 Jefferson Place  
Black River, NY 13612

Dear Sir:

Thank you for your membership in the Fort Drum Regional Liaison Organization (FDRLO). Today more than ever, we need your continued support. As the Department of Defense budget continues to be cut and tough decisions are made that affect the future of the Army, we must promote and position Fort Drum and the North Country as the best place for the Army, Soldier and Family to train, work, and live.

Many community leaders across this country envy the special relationship we have with our Army. It is a bond that recognizes the strategic and economic realities of having Fort Drum located in Northern New York. It also honors the traditions, lifestyle, and unique sacrifices of the men and women who serve at Fort Drum.

FDRLO exists to foster this relationship between Fort Drum and North Country communities; mediate where conflicting interests materialize; and advocate, at all levels, for Fort Drum and the Soldiers and Civilians who serve there. We also focus our attention on issues such as ensuring a stable local housing market; promoting economic development; and supporting educational opportunities for children and families. FDRLO understands the importance of maintaining and growing our military and civilian employee workforce, and works to help local communities manage the way ahead.

FDRLO needs individual, corporate and Four Star members to continue to accomplish its core mission. We need you to continue to be a vocal and visible member of FDRLO. Together we have accomplished a great deal for our region, and we can always use fresh ideas and another pair of hands. Please consider renewing your membership and staying a member of our Team.

Thanks to our strong membership base, FDRLO stands ready to support this community and our military installation in whatever way is necessary. FDRLO's Staff and Board look forward to having you part of our Team. If you have any questions or concerns, please reach out to staff at (315) 836-1531 or contact me anytime at (315) 778-3841.

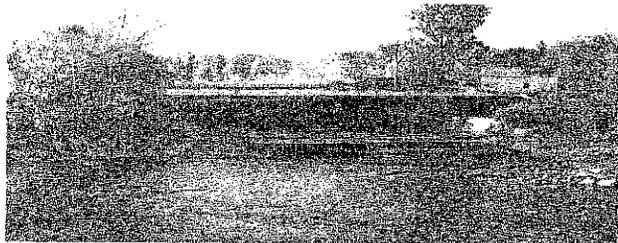
Sincerely,

  
Mary M. Corriveau  
Chair

*Thank you  
for your support.  
me*

*Mission: To foster effective communication, understanding and mutual support by serving as the primary point of coordination and advocacy for resolution of those issues of mutual interest to the military and civilian community of the Fort Drum region.*

Board of Trustees  
Village of Black River, New York



July 14, 2015

Mary Jane Mathewson  
Community Action Planning Council  
518 Davidson Street  
Watertown, New York 13601

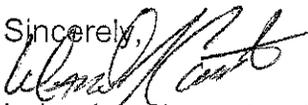
Re: Sally Ploof Hunter Memorial Library lunch program.

Dear Ms. Mathewson:

As you may be aware, the Village of Black River sponsors a summer recreation program at its Maple St. Park, which is adjacent to the Sally Ploof Hunter Memorial Library. Many of the children who attend the recreation program go to the library to have lunch. On Wednesdays, the children go on a field trip to Wescott Beach State Park, and therefore are not able to have lunch at the library.

We have a very strong cooperative partnership with the library, working together on celebrations and projects. We think the relationship between the recreation program and the CAPC lunch program offered through the library is an extension of this cooperative relationship. We would like to ask that you consider providing lunches for the children to take on their field trip, as they would have gone to the library for lunch if they were at the park.

We thank you for your consideration of this request. Please feel free to call me with questions or if you need additional information. Thank you.

Sincerely,  
  
Leland J. Carpenter, Mayor

Cc: Village Trustees  
Sally Ploof Hunter Memorial Library

# Statement of Values

Print Date: 07/15/15

**Client Name and Address**  
 Village Of Black River  
 107 Jefferson Place  
 Black River, NY 13612

**Company**  
 Selective Insurance Co of  
 Policy Number  
 S1546020  
 Effective Date 06/01/15  
 Expiration Date 06/01/16

**Agency Name and Address**  
 Haylor Freyer & Coon, Inc.  
 1402 Washington Street  
 PO Box 6720  
 Watertown, NY 13601

Loc. #	Bldg. #	Location: Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
1		107 JEFFERSON PL Black River, NY 13612	Building Business Personal Property	867,942 61,633	Special (Inc) Special (Inc)	90% 90%	RC RC
			Total Value:	929,575			
2		30032 State Route 3 Black River, NY 13612	Building <i>325,000</i>	750,000	Special (Inc)	90%	RC
			Building <i>all</i>	30,000	Special (Inc)	90%	RC
			Building <i>all</i>	30,000	Special (Inc)	90%	RC
			Building <i>all</i>	30,000	Special (Inc)	90%	RC
			Total Value:	840,000			
3		110 PUBLIC WORKS DR Black River, NY 13612	Business Personal Property	37,375	Special (Inc)	90%	RC
			Building <i>300,000</i>	450,000	Special (Inc)	90%	RC
			Building <i>80,000</i>	100,000	Special (Inc)	90%	RC
			Building <i>89,000</i>	200,000	Special (Inc)	90%	RC
			Total Value:	787,375			
4		217 MAPLE ST Black River, NY 13612	Equipment Storage Building				

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 107 Jefferson Place  
 Black River, NY 13612

**Company**  
 Selective Insurance Co of  
 Policy Number  
 S1546020  
 Effective Date 06/01/15  
 Expiration Date 06/01/16

**Agency Name and Address**  
 Haylor Freyer & Coon, Inc.  
 1402 Washington Street  
 PO Box 6720  
 Watertown, NY 13601

Loc. #	Bigg.	Location/Address/Building	Description	Coverage	Value	Cause of Loss	Coins	Val
1		Recreation Building		Building	128,223	Special (Inc)	90%	RC
5		227 MAPLE ST Black River, NY 13612		Total Value:	128,223			
1		Pump House		Building	159,416	Special (Inc)	90%	RC
2		Pavillion		Building	90,000	Special (Inc)	90%	RC
3		Dug out #1		Building <i>o alt</i>	5,000	Special (Inc)	90%	RC
4		Dug out 2		Building <i>o alt</i>	5,000	Special (Inc)	90%	RC
5		Dug out #3		Building <i>o alt</i>	5,000	Special (Inc)	90%	RC
6		Dug out #4		Building <i>o alt</i>	5,000	Special (Inc)	90%	RC
6		HADLEY RD Black River, NY 13612		Total Value:	269,416			
1		Reservoir		Building <i>929000</i>	1,128,165	Special (Inc)	90%	RC
8		E DEXTER ST BLACK RIVER, NY 13612		Total Value:	1,128,165			
1		Lift Station		Equipment - Property Building	148,529	Special (Inc)	90%	RC
9		Huntington St		Total Value:	86,523	Special (Inc)	90%	RC
					235,052			

# Statement of Values

Print Date: 07/15/15

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 Village Of Black River  
 107 Jefferson Place  
 Black River, NY 13612

**Company**  
 Selective Insurance Co of  
 Policy Number  
 S1546020  
 Effective Date 06/01/15  
 Expiration Date 06/01/16

**Agency Name and Address**  
 Haylor Freyer & Coon, Inc.  
 1402 Washington Street  
 PO Box 6720  
 Watertown, NY 13601

Loc. #	Bldg. #	Location Address / Building Description	Coverage	Value	Cause of Loss	Coins	Val
	1	Black River, NY 13612 Pump House	Building	<i>add</i> 120,000	Special (Inc)	90%	RC
			Total Value:	120,000			
10		Parkview Street Black River, NY 13612	Building	<i>add</i> 120,000	Special (Inc)	90%	RC
			Total Value:	120,000			
			Grand Total Value:	4,557,806			

